



## **AGENDA**

### **LEE COUNTY ADMINISTRATIVE SERVICES COMMITTEE MEETING**

**8:00 A.M., MONDAY, JULY 6, 2021**

**THIRD FLOOR BOARDROOM**

**112 E. SECOND STREET, OLD LEE COUNTY COURTHOUSE, DIXON, ILLINOIS 61021**

Chair Chris Norberg, Vice Chair Danielle Allen, Bob Gibler, Bill Palen, James Horstman, Jack Skrogstad

- 1. Call to Order**
- 2. Roll Call & Approval of Minutes from the Previous Meeting**
- 3. Visitors**
- 4. Claims & Reports**
  - a. County Clerk
  - b. County Treasurer
  - c. Regional Superintendent of Schools
  - d. County Board
  - e. County Assessor and Geographic Information Systems (GIS)
  - f. Veterans Assistance
  - g. Information Technology (IT)
  - h. Motion to pay claims
- 5. Old Business**
  - a. Updated Covid Policy and numbers for May 2021
  - b. Updated Claims Procedures
  - c. Board Rules and Procedures Discussion
  - d. State Prompt Payment Act
- 6. New Business**
  - a.
- 7. Executive Session**
  - a. Open Meetings Act: 5 ILCS 120/2.06 to Examine Past Executive Session Minutes
- 8. Adjournment**

Chair, Chris Norberg

Posted: 07.01.21