



Public Safety, Health and Judicial Committee Meeting – Wednesday, March 11, 2020

Third Floor Board Conference Room, Old Lee County Courthouse – 9:00 a.m.

112 E Second St, Dixon, Illinois 61021

Meeting called to order at 9:00 a.m. by Chair Mike Koppien

Members present: Chair Mike Koppien, Jim Wentling, Tim Deem, and Katie White

Members absent: Vice Chair Charlie Thomas and Greg Witzleb

Board Members, Department Heads, County Employees and Visitors present: Kevin Lalley (EMA)(9:00-10:25); John Simonton (Sheriff)(9:00-10:23), Denise McCaffrey (Circuit Clerk)(9:00-9:14), Charley Boonstra (State's Attorney)(9:00-10:26), John Nicholson (County Board Chairperson)(9:00-10:26), Marty Meyer (Coroner's Office)(9:00-10:20), Cathy Myers (County Clerk), and Becky Brenner (Board Secretary).

The February 2020 minutes of the Public Safety, Health and Judicial Committee were approved without modification.

Review of Claims & Reports

Motion from Katie White: To approve all Circuit Clerk, Sheriff, Coroner, State's Attorney, Probation, EMA, Public Defender, Judge Ackert, Judge Friel-Draper, Judge Klahn, and Judge Lee's claims.

Second by Jim Wentling: Motion carried unanimously by voice vote.

Department Head Reports

Denise McCaffrey reported that she has ordered hand sanitizer and disinfectant wipes for the New Courts Building so preventative measures could be taken to disinfect door handles and elevator buttons. She also reported having some ADR software issues that will hopefully be rectified soon.

John Simonton gave the committee a copy of the Sheriff's Office Year End Report. He reported that the office has 4 (four) retirements coming within the next couple of weeks as well as 4 (four) promotions. John explained that with all the changes the office will be having, staffing issues will be impacting the overtime line item in the budget. Job interviews and testing were conducted earlier in the week.

Charley Boonstra reported that the State's Attorney's Office was informed that the County did not need a resolution for the Tax Intercept of Unpaid Fines if the Circuit Clerk signed off on a letter saying they were giving the County permission to do so. He also reported that the shortage in the Sheriff's Office would also be impacting operations in the State's Attorney's Office. Charley also reported that the office is still having problems with the telephone system.

Kevin Lalley updated the committee on what is going on regionally and state wide with COVID-19.

Other than agenda items posted, there were no additional department head reports from Probation the Coroner's Offices.

Old Business:

There was a short discussion in regards to changing the County Board meeting date from the third Tuesday of every month to the third Thursday of every month to allow for additional preparation time prior to the meeting.

New Business

Motion from Jim Wentling: To approve the following 3 (three) resolutions and send them to the Executive Committee: Resolution Appointment of Keane Hudson to the Northwest Criminal Justice Commission, Resolution Appointment of Charles A. Plock as a Trustee of the Dixon Community Fire Protection District of Lee and Ogle Counties, and the Resolution Appointment of William K. Ogan as a Trustee of the Ohio Fire Protection District of Lee County and send to Executive Committee.

Second by Tim Deem: Motion carried unanimously by voice vote.

Motion to adjourn by Jim Wentling:

Second by Tim Deem: Motion carried unanimously by voice vote.

With no further business, meeting was adjourned at 10:37 a.m.

Respectfully Submitted by,
Becky Brenner – County Board Secretary

The next scheduled meeting for Public Safety Committee will be 9:00 a.m., on Wednesday, April 15, 2020