



**Finance Committee Meeting – Thursday, March 12, 2020**

Third Floor Board Conference Room, Old Lee County Courthouse—9:00 am  
112 E Second St, Dixon, Illinois 61021

Meeting called to order at 9:00 a.m. by Chair Bob Olson

**Members present:** Chair Bob Olson, Vice Chair Marilyn Shippert, Tom Kitson, Lirim Mimini, and Jim Schielein.

**Members absent:** Dave Bowers

**Board Members, Department Heads, County Employees and Visitors present:** Paul Rudolphi (Chief Deputy, Treasurer's Office)(9:00-10:00), Wendy Ryerson (Assessor)(9:00-10:00), Denise McCaffrey (Circuit Clerk)(9:00-10:54), Angel Lillpop (Health Department Rep)(9:00-10:00), Charley Boonstra (State's Attorney)(9:00-10:54), John Simonton (Sheriff)(9:00-10:54), Cathy Myers (County Clerk)(9:00-10:00), John Nicholson (County Board Chairperson (9:18-10:54), Judy Truckenbrod (Board Member (9:21-10:54), Mike Koppien (Board Member)(9:16-10:54), Dee Duffy (Zoning Administrator)(9:30-10:00)(10:30-10:54), Bill Palen (Board Member)(10:52-10:54), Greg Saunders (Maintenance Supervisor)(10:50-10:54), and Becky Brenner (Board Secretary).

The February 2020 minutes of the Finance Committee were approved without modification.

**Board Member or Department Head Reports:**

Denise McCaffrey reported that she has ordered hand sanitizer and disinfectant wipes for the New Courts Building so preventative measures could be taken to disinfect door handles and elevator buttons.

Wendy Ryerson reported that her office had closed out the 2019 assessment year on schedule and had opened the 2020 year. The office is gearing up to send out roughly 2000 exemption and renewal applications within a week or so.

Cathy Myers reported that she was able to find 150 2oz hand sanitizers for the 50 different polling locations.

Paul Rudolphi reported that the mobile home tax bills will be mailed out on Wednesday, March 18, 2020, and will be due by the middle of May. He also reported that he had emailed the committee members all of the quarterly report information so they could review it ahead of time.

**Motion from Jim Schielein:** To approve the Treasurer's Monthly Report.

**Second by Tom Kitson:** Motion carried unanimously by voice vote.

**Old Business**

Paul Rudolphi asked the committee for direction in regards to paying an outstanding iFIBER invoice. The invoice was for services that were provided to LOTS and the Sheriff's Office. John Simonton explained that there was an agreement between LOTS and the Sheriff's Office to split the cost of the iFIBER installation since the service would be utilized by both parties. John also explained that there would be an annual maintenance fee that would also be split between the two parties. The LOTS portion of the claim will be paid in vacation.

**Motion from Tom Kitson:** To approve the County Portion of the LEC claims.

**Second by Marilyn Shippert:** Motion carried unanimously by voice vote.

Nothing new was reported on the update of the Public Defender's Conference Room items on the agenda.

**Motion from Tom Kitson:** To table the Wayfair Tax and Resolution to Allow Service Credit for Military Service (IMRF Military Credit) topics on the agenda.

**Second by Jim Schielein:** Motion carried unanimously by voice vote.

The resolution regarding the modification of County Board meeting dates that was tabled at the County Board meeting in February was brought back to committee for additional discussion and explanation. No action was necessary.

### **New Business**

Dee Duffy reported that Mendota Hills Repower had presented a letter of credit and a decommissioning plan to the County. The terms and conditions of a previous wind company were presented to the company with the same conditions offered to and accepted by Green River Wind Farm in March of 2019. Mendota Hills was not in agreement with the conditions and requested more discussion. The County feels that the costs associated with any power project should be consistent across the board. No meeting has been scheduled between the two parties because of the COVID-19 threat. The Zoning Office is attempting to set up a conference call to discuss the issues.

**Motion from Tom Kitson:** To send the Resolution Regarding Mendota Hills Repower/Financial Assurance Decommissioning Plan to Executive Committee.

**Second by Marilyn Shippert:** Motion carried unanimously by voice vote.

John Simonton presented a bid for \$980.00 from Nelson Fire Protection for required annual inspections of the sprinkler system at the new LEC building. He also presented the committee with a bid for the demolition of the Old LEC building. After a brief discussion, the committee requested additional information to make sure specific items were included in the bid.

**Motion from Jim Schielein:** To approve the \$980.00 bid from Nelson Fire Protection for the Annual Sprinkler Inspection.

**Second by Lirim Mimini.** Motion carried unanimously by voice vote.

Charley Boonstra handed out a copy of the Intergovernmental Agreement which allows for the intercept for unpaid fines and costs. The office was trying to get the tax intercept to collect some of the fines and costs due to the County through tax returns. The office was informed, just last week, that they needed to have the Intergovernmental Agreement in place and get a resolution passed. Then it was reported that as long as the Circuit Clerk and the State's Attorney signed off on the Intergovernmental Agreement, then a letter could be sent to the Comptroller's Office with the necessary signatures and a resolution would not be necessary.

Charley Boonstra talked briefly about a bill that was received from an attorney that was hired to provide legal assistance on 2 (two) cases that were brought against the County. The discussion was in regards to what dollar amount would be covered by CIRMA and what portion if any would need to be paid by the County.

**Motion from Jim Schielein:** To take \$20,000 out of the County Indemnity Fund to pay a portion of the attorney's fees.

**Second by Tom Kitson.** Motion carried unanimously by voice vote.

**Motion from Lirim Mimini:** To table the Lee County Electrical Aggregation Program / Bid item on the agenda.

**Second by Jim Schielein.** Motion carried unanimously by voice vote.

**Motion from Lirim Mimini:** To enter into Executive Session to discuss 5 ILCS 120/2 (c)(11) Litigation

**Second by Jim Schielein.** Motion carried unanimously by voice vote.

*Entered into Executive Session at 10:04 a.m.*

*Roll call vote going into Executive Session: Chair Bob Olson, Vice Chair Marilyn Shippert, Jim Schielein, Tom Kitson, and Lirim Mimini.*

*Also present: Charley Boonstra, Denise McCaffrey, John Simonton, Judy Truckenbrod, Mike Koppien, and Becky Brenner.*

*Roll call vote coming back into open session: Chair Bob Olson, Vice Chair Marilyn Shippert, Jim Schielein, Tom Kitson, and Lirim Mimini.*

*Also present: Charley Boonstra, Denise McCaffrey, John Simonton, Judy Truckenbrod, Mike Koppien, and Becky Brenner.*

Back into open session at 10:18 a.m.

Following Executive Session, there was a lengthy discussion in regards to an unemployment matter.

Dee Duffy addressed the committee in regards to the Zoning petition that was tabled in February's County Board meeting that pertained to Brian and Kelly Florschuetz. Because the matter was not on the agenda, no action was taken.

**Motion to adjourn by Tom Kitson:**

**Second by Jim Schielein:** Motion carried unanimously by voice vote.

Meeting adjourned at 10:54 a.m.

Respectfully Submitted by,  
Becky Brenner – Lee County Board Secretary

*The next scheduled Finance Committee meeting will be 9:00 a.m. on Thursday, April 16, 2020.*