



This meeting was held via conference call per the Governor of Illinois, J.B. Pritzker's signed "Executive Order 2020-07" on March 16, 2020, Section 6, during the duration of the Gubernatorial Disaster Proclamation of March 9, 2020, the provisions of the open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended and "Executive Order 2020-08" on March 21, 2020, all public gatherings in the State of Illinois of 10 People or more are prohibited during the duration of the Gubernatorial Disaster Proclamation of March 9, 2020.

The public was notified on April 1, 2020, via the Lee County website to email public requests to: countyboardrequests@countyoflee.org and the meeting was live streamed on April 9, 2020, at <http://www.youtube.com/channel/UCO3ZPalJgtBWmfph0rstLXA>

Finance Committee Meeting – Thursday, April 9, 2020

Third Floor Board Conference Room, Old Lee County Courthouse—9:00 am
112 E Second St, Dixon, Illinois 61021

Meeting called to order at 9:00 a.m. by Chair Bob Olson

Members present: Chair Bob Olson and Dave Bowers were present in person, Vice Chair Marilyn Shippert, Tom Kitson, Lirim Mimini, and Jim Schielein, all present via conference call.

Members absent: None

Board Members, Department Heads, Employees or Visitors present: Charley Boonstra (State's Attorney), John Nicholson (County Board Chairperson), Paula Meyer (Treasurer), Becky Brenner (Board Secretary) were all present in person, and Greg Saunders (Maintenance Supervisor) and Judge Klahn present via conference call.

The March 2020 minutes of the Finance Committee were approved with (1) one modification.

Board Member or Department Head Reports:

Paula Meyers emailed the committee the Treasurer's monthly report. She also presented an excel spreadsheet to committee members in hopes of providing a starting point for tracking the impact COVID-19 would have on the County finances. The spreadsheet covered all tax revenue for several fiscal years. Because of different variables in collection, Paula explained that it was very difficult for her to predict the full impact of the virus at this time. The information also covered the information for the financial monthly report.

Motion from Marilyn Shippert: To approve the Treasurer's Monthly Financial Report.

Second by Tom Kitson. Roll call vote: Chair Bob Olson, Vice Chair Marilyn Shippert, Dave Bowers, Tom Kitson, Lirim Mimini, and Jim Schielein. Motion carried unanimously by voice vote.

Paula Meyers emailed the quarterly report to all the committee members.

Motion from Jim Schielein: To approve the Treasurer's Quarterly Financial Report.

Second by Marilyn Shippert. Roll call vote: Chair Bob Olson, Vice Chair Marilyn Shippert, Dave Bowers, Tom Kitson, Lirim Mimini, and Jim Schielein. Motion carried unanimously by voice vote.

Motion from Dave Bowers: To approve one (1) Joseph Myer Tax Auction Resolution and move to Executive Committee.

Second by Tom Kitson. Roll call vote: Chair Bob Olson, Vice Chair Marilyn Shippert, Dave Bowers, Tom Kitson, Lirim Mimini, and Jim Schielein. Motion carried unanimously by voice vote.

Old Business

Dave Bowers reported that the temporary EOC is fully functional and operating during the COVID-19 season from a space on the third floor in the New Courts Building. Additional outlets had recently been installed and space for the State's Attorney's files has been finished. Once grant money is freed up, the committee would like to see a full build out of the EOC space.

John Nicholson gave the committee the latest cost information that has been collected for the potential demolition of the Old LEC building. Last month the Sheriff had received a quote for the demolition of the old jail for \$180,000 with an additional cost of \$190,000 for the asbestos removal. An additional quote has been received for only the demolition of the building for \$90,000. Budgetary figures are being collected for information purposes until the board has made the decision to go forward with the demo. At that time the County will start the formal bidding process.

Dave Bowers walked the committee through the Lee County Electrical Aggregation Program. Rock River Energy Services works as an independent agent soliciting quotes from our area's wholesale market to provide Lee County residents with a reduced and fixed cost for electrical energy. He provided a spreadsheet that itemized the 8 different bids that were submitted for consideration. ComEd is currently charging 7.224 cents per kilowatt hour and AEP Energy is currently the lowest bid charging 5.708 cents per kilowatt hour, for a three year contract. Lee County residents do have the choice of opting out of the program. When the contract for the County is signed a letter explaining the program will be sent out to the residence including instructions on how to Opt-Out if desired.

Motion from Dave Bowers: To recommend accepting the lowest bid for the Electrical Aggregation Program and move to Executive Committee.

Second by Tom Kitson. Roll call vote: Chair Bob Olson, Vice Chair Marilyn Shippert, Dave Bowers, Tom Kitson, Lirim Mimini, and Jim Schielein. Motion carried unanimously by voice vote.

New Business

Dave Bowers reported that the electrical panel at the Food Pantry had been replaced along with the damage the fire caused. Quotes were collected from ADS for installing a remote monitored fire alarm system. The quotes were considered cost prohibitive. The Properties Committee is seeking out alternative options and will bring their findings to committee in May.

Dave Bowers reminded the committee that last Fall the committee approved the blacktop, sealing, and restriping of the New Courts Building and employee parking lot to the West, contingent on collecting additional quotes. Greg Saunders (Maintenance Supervisor) submitted several quotes to the committee for the job that were significantly less than the original quote. The low bid from those submitted is \$12,605.

Motion from Dave Bowers: To accept the lowest bid for the blacktop, sealing, and restriping of the New Courts Building and employee parking lot to the west.

Second by Tom Kitson. Roll call vote: Chair Bob Olson, Vice Chair Marilyn Shippert, Dave Bowers, Tom Kitson, Lirim Mimini, and Jim Schielein. Motion carried unanimously by voice vote.

Dave Bowers reported that he had been asked to get a budgetary estimate for upgrading the current phone system to VOIP (Voice Over IP) in the New Courts Building and the Old Courthouse. The current system is very antiquated and needs to be replaced. Ficek did provide an order of magnitude type estimate for just the actual phone equipment which was in the low \$70,000 range (\$72,613). Additional costs would involve upgrading the current computer network infrastructure in both the Old Court House and the New Courts Building to be able to adequately handle the existing computer data traffic and the addition of voice traffic. In addition, the Old Courthouse internet service may need to be upgraded from a wireless connection to the New Courts Building to an actual wired fiber connection direct to the Old Court House building. Mike McBride will be meeting this coming week with Syndeo Technical experts to evaluate what upgrades would be required.

John Simon addressed the committee in regards to retrofitting the old jail to house inmates that test positive COVID-19. Retrofitting the old jail is part of a catastrophic plan being organized in the event that Lee or Ogle County would need a place to house larger numbers of inmates that tested positive for the COVID-19 virus. The jails are outfitted to isolate a small number of inmates, but if the jails were to see an outbreak of COVID-19 infected inmates, the catastrophic plan would be used.

Motion from Dave Bowers: *To to enter into Executive Session to discuss 5 ILCS 120/2 (c)(1)*
Second by Tom Kitson. *Motion carried unanimously by voice vote.*

Roll call vote going into Executive Session: Chair Bob Olson, Vice Chair Marilyn Shippert, Dave Bowers, Tom Kitson, Lirim Mimini, and Jim Schielein.

Entered into Executive Session at 9:52 a.m.

Also present: Charley Boonstra, John Nicholson, and Becky Brenner.

Roll call vote coming back into open session: Chair Bob Olson, Vice Chair Marilyn Shippert, Dave Bowers, Tom Kitson, Lirim Mimini, and Jim Schielein.

Also present: Charley Boonstra, John Nicholson, and Becky Brenner.

Back into open session at 10:04 a.m.

Motion to adjourn by Dave Bowers:
Second by Marilyn Shippert: *Motion carried unanimously by voice vote.*

Meeting adjourned at 10:08 a.m.

Respectfully Submitted by,
Becky Brenner – Lee County Board Secretary

The next scheduled Finance Committee meeting will be 9:00 a.m. on Thursday, May 14, 2020.