



**Minutes of the Lee County Board Meeting
June 18, 2020**

State of Illinois)
)
County of Lee)

Call to Order

Chairman Nicholson called the regular session of the Lee County Board to order on June 18, 2020 at 6:02 P.M., at the old Courthouse in Dixon.

Pledge of Allegiance

Chairman Nicholson led the pledge of Allegiance.

Roll Call

Clerk Myers called the roll. Members physically present were Chairman Nicholson, members, Allen, Bowers, Farster, Horstman, Koppien, Norberg and Olson. Members in attendance via conference call were Bally (6:11), Broome, Deem (6:11), Gibler, Kitson, Mimini, Palen, Schielein, Shippert, Thomas, Truckenbrod (6:12), Wentling, White and Williams. Members absent were Considine and Partington.

Announcements

Chairman Nicholson read a card which was received from Cece Stover thanking the County Board for their concern for the employees of the County during this pandemic.

Chairman Nicholson read two separate letters from Stephenson County, one expressing appreciation to Kevin Lalley, EMA Director and the second to Sheriff Simonton for their assistance in the protests that were taking place in Stephenson County.

Approval of Board Minutes

The **Minutes of the May 21, 2020 Regular Board Meeting** were approved without modification.

Resolutions

On a motion by Mr. Deem to approve the following two resolution:

Resolution #06-20-001 Joseph E. Meyer & Assoc. Tax Auction PPN#19-22-07-107-006

Resolution #06-20-002 Joseph E. Meyer & Assoc. Tax Auction PPN#19-22-07-107-007, second by Mr. Kitson; a roll call vote is called.

YES: Schielein, Shippert, Thomas, Truckenbrod, Wentling, White, Williams, Allen, Bowers, Broome, Deem, Farster, Gibler, Horstman, Kitson, Koppien, Mimini, Norberg, Olson, Palen and Nicholson.

NO: None

ABSENT: Partington and Considine. Mr. Bally had become disconnected from the call.

Motion carried by a roll call vote.

To Zoning Board: No Petitions

To Planning Commission: No Petitions

From Zoning Board: No Petitions

From Planning Commission: No Petitions

Board Member Comments – None

Public/Visitor Comments – None

Reports of Committees

The Committee Reports have been included in the agenda packet, no further reports were given, other than the following:

Transportation/Solid Waste: Mr. Schielein gave the Transportation/Solid Waste report. On a motion by Mr. Schielein to **approve claims**, second by Mr. Norberg; motion carried by a voice vote.

LOTS (Lee Ogle Transportation System): Mr. Schielein advised the LOTS report is included in the agenda packet any questions can be directed to Mr. Gates.

Blackhawk Hills Regional Council: Mr. Deem reported their Annual Meeting will be held on June 22, 2020.

911 Board: Mr. Deem advised they discussed equipment and building maintenance. They will be working with the County concerning the water flow outside the PSAP building.

Tourism: Mr. Palen gave the Tourism report. They have received a \$1,300.00 grant from United Way. The Hotel/Motel Tax for April was \$2,094.78, they are reporting a \$5,551.00 deficit for the first four months of 2020 compared to the same time period in 2019. They are looking forward to things starting to reopen.

Health Department: Mr. Olson gave the Board of Health report. The Health Department is interviewing for two contact tracers, these are temporary position and once hired will be covered by a grant. Recoveries are going well, with one hospitalization currently. They will be resuming regular staff hours the week of June 26th to coincide with the Phase IV reopening. Ms. Ferguson-Allen reminds everyone that with the Phase IV face masks and social distancing still remains important.

Tri-County Opportunities Council: Mr. Williams gave the Tri-County Opportunities Council report. The report of the last meeting was included in the agenda packet.

United Counties Council of Illinois (UCCI): Mr. Farster advised they have not had a meeting and everyone should be receiving the emails that are coming from the Governor's office on down.

Executive: Chairman Nicholson gave the Executive report. On a motion by Mr. Koppien to **approve claims**, second by Mr. Williams; motion carried by a voice vote.

Lee County Board Meeting

June 18, 2020

Book 43 Page 34

County Officers Reports, Request for Deposit of Funds, Orders Paid in Vacation

On a motion by Mr. Olson to **approve County Officers Reports, Request for Deposit of Funds and Orders Paid in Vacation**, second by Mr. Kitson; motion carried by a voice vote.

Old Business

Chairman Nicholson advised that the discussion for the reduction in the County Board will remain on the agenda for everyone to give it some thought.

New Business

On a motion by Mr. Williams to **approve Resolution #06-20-003 Salary of the County Engineer for the period beginning July 1, 2020 and ending June 30, 2021**, second by Mr. Olson; motion carried by a voice vote.

On a motion by Mr. Koppien to **approve #06-20-004 Business Employment Skills Team, Inc. (BEST, Inc.) Lease July 1, 2020 until June 30, 2021**, second by Mr. Palen; motion carried by a voice vote.

On a motion by Ms. Shippert to **approve Resolution #06-20-005 Establishing a Budget Amendment Policy**, second by Mr. Farster; motion carried by a voice vote.

Chairman Nicholson advised that the Lee-Ogle County Enterprise Fund redistributed funds to the various entities and Lee County received \$18,995.91, this was money that was set aside to give for grants to businesses who are deserving in the area particularly down county. The County has no way to administer these grants so the County is wanting to turn this money over to the Lee County Industrial Development Association for them to administer the grants.

On a motion by Mr. Olson to **approve turning \$18,995.91 over to Lee County Industrial Development Association to issue the grants**, second by Mr. Schielein; motion carried by a voice vote.

Mr. Olson advised that July 1st the minimum wage increases to \$10.00/hour and will continue to increase through January 1, 2025 and this resolution will give the payroll clerk the approval to increase the minimum wage when necessary.

On a motion by Mr. Kitson to **approve Resolution #06-20-006 regarding Illinois Minimum Wage Increase**, second by Mr. Wentling; motion carried by a voice vote.

Appointments

On a motion by Mr. Koppien to approve the following two appointment resolutions:
Resolution #06-20-007 reappointment of Brad Sibley to the Lee County Emergency Telephone System Board effective June 15, 2020 and the term ending on June 14, 2023.

Resolution #06-20-008 reappointment of Janice McCoy to the Lee County Board of Health beginning July 1, 2020 and the term ending June 30, 2023, second by Mr. Norberg; motion carried by a voice vote.

Executive Session - None

Mileage and Per Diem

On a motion by Mr. Palen to **approve Mileage and Per Diem**, second by Mr. Gibler; motion carried by a voice vote.

All Bills and Appropriation

On a motion by Mr. Koppien to **approve All Bills and Appropriations**, second by Mr. Norberg; a roll call vote is called.

YES: Shippert, Thomas, Truckenbrod, Wentling, White, Williams, Allen, Bally, Bowers, Broome, Deem, Farster, Gibler, Horstman, Kitson, Koppien, Mimini, Norberg, Olson, Palen, Schielein and Nicholson.

NO: None.

ABSENT: Considine and Partington.

Motion carried by a roll call vote.

Motion to Adjourn

On a motion by Mr. Norberg to **adjourn this meeting until July 16, 2020 at 6:00 P.M.**, second by Mr. Williams; motion carried by a voice vote.

Adjourned at 6:32 P.M.

John Nicholson
Chairman Lee County Board

Attest: Cathy Myers
Ex-Officio Clerk of the Lee County Board

RESOLUTION



WHEREAS, The County of Lee, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Lee, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

SECT/LOT:00 TWP:19 RNG/BLK:011WOODHAVEN LAKES SEC 11 LT 192 8910-0535 WD JT

PERMANENT PARCEL NUMBER: 19-22-07-107-006

As described in certificate(s): 2017-00440 sold on October 31, 2017

Commonly known as: MILLRIDGE TR. (11-192)

and it appearing to the Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Juan M Cote, has paid \$2,078.47 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Finance Committee and at the same time it having been determined that the County shall receive \$1,211.96 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$145.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The remainder is the amount due the Agent under his contract for services.

WHEREAS, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF LEE COUNTY, ILLINOIS, that the Chairman of the Board of Lee County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described real estate for the sum of \$1,211.96 to be paid to the Treasurer of Lee County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 18th day of June, 2020

ATTEST:

Cathy Myers
CLERK

J. Michaelson
COUNTY BOARD CHAIRMAN

SURRENDER

RESOLUTION



WHEREAS, The County of Lee, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Lee, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

SECT/LOT:00 TWP:19 RNG/BLK:011WOODHAVEN LAKES SEC 11 LT 193

PERMANENT PARCEL NUMBER: 19-22-07-107-007

As described in certificate(s): 2017-00441 sold on October 31, 2017

Commonly known as: MILLRIDGE TR. (11-193)

and it appearing to the Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Juan M Cote, has paid \$809.07 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Finance Committee and at the same time it having been determined that the County shall receive \$345.37 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$145.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The remainder is the amount due the Agent under his contract for services.

WHEREAS, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF LEE COUNTY, ILLINOIS, that the Chairman of the Board of Lee County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described real estate for the sum of \$345.37 to be paid to the Treasurer of Lee County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 18th day of June, 2020

ATTEST:

Cathy Myers
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

SURRENDER

REPORT OF THE ROAD AND BRIDGE COMMITTEE OF LEE COUNTY BOARD

TO THE CHAIRMAN AND MEMBERS OF THE LEE COUNTY BOARD, DIXON, ILLINOIS:

Your Committee on Road and Bridge would respectfully report that they have held a meeting on the date hereinafter set forth; that they have examined and audited the following claims which have been referred to them under the rules and resolutions of this Board and that they hereby allow such claims for the items and in the amount hereinafter set forth.

The Clerk of this Board is hereby directed to issue orders in payment thereof, such orders to be payable out of any monies in the treasury appropriated for County Highway's and Motor Fuel Tax Sections in Lee County, Illinois.

WARRANT NO. (CATEGORY/VEND. #)	CLAIM NO.	PAYABLE TO	A P P	TOTAL
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LEE COUNTY HIGHWAY DEPARTMENT

WARRANT NO. (CATEGORY/VEND. #)	CLAIM NO.	PAYABLE TO	A P P	TOTAL
030-512036-070 EQUIP. REPAIRS & MAINTENANCE \$6,123.70 30-512.036-70				
1850	1	BONNELL INDUSTRIES, INC. # 0192956	✓	\$1,471.34 ✓
4137	2	HEAVY EQUIPMENT SVCS., INC. # 248384	✓	\$2,680.72 ✓
7226	3	R.C. SERVICE # 38793	✓	\$617.00 ✓
8792	4	VAESSEN BROS. CHEV., INC. # 49789	✓	\$1,354.64 ✓
030-516038-070 GAS, HEAT, LIGHTS AND WATER \$1,319.40 30-516.038-70				
1142	5	CITY OF AMBOY # 30142	✓	\$67.49 ✓
2443	6	COM ED # 2001	✓	\$12.94 ✓
2443	7	COM ED 5000	✓	\$853.54 ✓
6644	8	NICOR # 20003	✓	\$93.69 ✓
6644	9	NICOR # 20002	✓	\$291.74 ✓
030-518039-070 TELEPHONE \$496.04 30-518.039-70				
4867	10	COMCAST # 00029	✓	\$428.07 ✓
8860	11	VERIZON WIRELESS # 9854254767	✓	\$67.97 ✓
030-520040-070 SUPPLIES, ETC. \$530.86 30-520.040-70				
7571	12	SAUK VALLEY CLASSIFIED # 1783257	✓	\$36.40 ✓
8673	13	US BANK CREDIT CARD # 0314	✓	\$9.75 ✓
8673	14	US BANK CREDIT CARD # 8067	✓	\$304.31 ✓
9301	15	XEROX CORPORATION # 010174722	✓	\$181.40 ✓
030-590034-070 HIGHWAY MAINTENANCE \$4,273.24 30-590.034-70				
1006	16	THE HOME DEPOT PRO # 548902006	✓	\$171.60 ✓
1046	17	ACE HARDWARE 7084200	✓	\$81.79 ✓
1210	18	ADS # 51288267	✓	\$468.88 ✓
1390	19	ARAMARK UNIFORM SVCS., INC. # 792151562	✓	\$50.00 ✓
5140	20	JOHNSON TRACTOR # 13495	✓	\$1.70 ✓
5164	21	JONES-BERRY LUMBER COMPANY # 560, 340036	✓	\$120.00 ✓
5508	22	LAWSON PRODUCTS, INC. # 9307573671	✓	\$524.24 ✓
6403	23	NAPA AUTO PARTS-AMBOY # 323383	✓	\$153.36 ✓
6689	24	NUTRIEN # 41960647	✓	\$325.00 ✓
7440	25	REPUBLIC SERVICES 8022067	✓	\$76.73 ✓
8673	26	US BANK CREDIT CARD # 8042	✓	\$73.91 ✓
8826	27	NORTHERN PARTNERS # 67650, 51	✓	\$2,226.03 ✓

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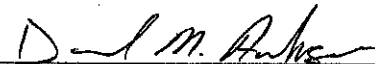
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WARRANT NO. (CATEGORY/VEND. #)	CLAIM NO.	PAYABLE TO	A P P	TOTAL
				Page 2 of 2
LEE COUNTY HIGHWAY DEPARTMENT				

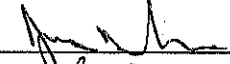
TOTAL AMOUNT OF COUNTY HIGHWAY ROAD AND BRIDGE TAX CLAIMS ALLOWED THIS DATE **\$12,743.24**

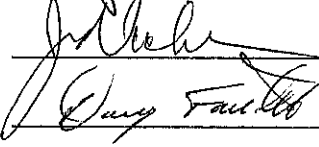
Dated at Dixon, Illinois, on June 8, 2020

ROAD AND BRIDGE COMMITTEE,
LEE COUNTY BOARD.



COUNTY ENGINEER, LEE COUNTY, ILLINOIS



CHAIRMAN


SECRETARY

REPORT OF THE ROAD AND BRIDGE COMMITTEE OF LEE COUNTY BOARD

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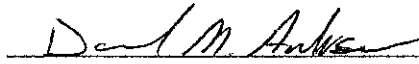
WARRANT NO. (CATEGORY/VEND. #)	CLAIM NO.	PAYABLE TO	A P P	TOTAL
				Page 1 of 1
COUNTY SPECIAL BRIDGE FUND				

031-599096-070	CO.SP.BR. - COUNTY CULVERTS	\$16,668.40	31-599.090-71
2493	1	CONTECH CONSTR. COMPANY	CULVERTS/BANDS <input checked="" type="checkbox"/>
			\$16,668.40

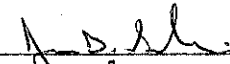
TOTAL AMOUNT OF COUNTY HIGHWAY ROAD AND BRIDGE TAX CLAIMS ALLOWED THIS DATE **\$16,668.40**

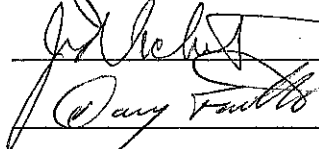
Dated at Dixon, Illinois, on June 8, 2020

ROAD AND BRIDGE COMMITTEE,
LEE COUNTY BOARD.



COUNTY ENGINEER, LEE COUNTY, ILLINOIS



CHAIRMAN


SECRETARY

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VEND. #	CLAIM NO.	PAYABLE TO AND FOR TOWNSHIP AND GROUP NO.	A P P	TOTAL
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Page 1 of 1


TOWNSHIP MOTOR FUEL TAX FUND


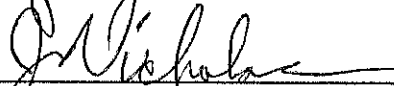
034-599096-070		TOWNSHIP M.F.T.	\$92,958.34	34-599.096-69
3832	1	GASAWAY DISTR. AMBOY		\$4,009.50 ✓
3832	2	GASAWAY DISTR. ASHTON		\$3,993.00 ✓
5967	3	MARTIN MATERIALS PALMYRA		\$59,597.83 ✓
7077	4	Prairieland Patching, LLC LEE CENTER		\$1,449.00 ✓
7332	5	RENNER QUARRIES LTD. HARMON		\$12,322.99 ✓
7332	6	RENNER QUARRIES LTD. SUBLETTE		\$6,629.03 ✓
7332	7	RENNER QUARRIES LTD. LEE CENTER		\$4,445.57 ✓
7332	8	RENNER QUARRIES LTD. EAST GROVE		\$512.02 ✓

TOTAL AMOUNT OF COUNTY HIGHWAY ROAD AND BRIDGE TAX CLAIMS ALLOWED THIS DATE \$92,958.34

Dated at Dixon, Illinois, on June 8, 2020

ROAD AND BRIDGE COMMITTEE,
LEE COUNTY BOARD.


 COUNTY ENGINEER, LEE COUNTY, ILLINOIS


 CHAIRMAN

 SECRETARY

REPORT OF THE ROAD AND BRIDGE COMMITTEE OF LEE COUNTY BOARD

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WARRANT NO. (CATEGORY/VEND. #)	CLAIM NO.	PAYABLE TO	A P P .	TOTAL
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Page 1 of 1

COUNTY MOTOR FUEL TAX FUND

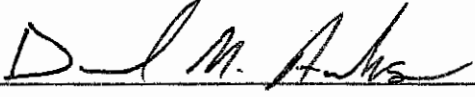
033-599096-070	COUNTY M.F.T.	\$132,549.43	33-599.096-68
1971	1	TAPCO SAFE TRAVELS COUNTY M.F.T.	\$457.07 ✓
3453	2	ENNIS PAINT COUNTY M.F.T.	\$75,550.00 ✓
5592	3	LEE COUNTY HIGHWAY DEPT. COUNTY M.F.T.	\$22,270.89 ✓
5592	4	LEE COUNTY HIGHWAY DEPT. COUNTY M.F.T.	\$23,736.35 ✓
7060	5	POTTERS INC. COUNTY M.F.T.	\$9,568.00 ✓
7332	6	RENNER QUARRIES LTD. COUNTY M.F.T.	\$967.12 ✓


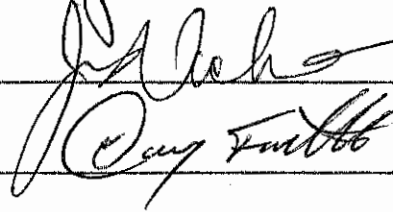
TOTAL AMOUNT OF COUNTY HIGHWAY ROAD AND BRIDGE TAX CLAIMS ALLOWED THIS DATE

\$132,549.43

Dated at Dixon, Illinois, on June 8, 2020

ROAD AND BRIDGE COMMITTEE,
LEE COUNTY BOARD.


 COUNTY ENGINEER, LEE COUNTY, ILLINOIS


 CHAIRMAN

 SECRETARY

June Monthly Claims Sheet

<u>FUND</u>	<u>Dept</u>	<u>Amount</u>
001	<u>County General</u>	
	1 County Clerk.....	5,787.49
	2 Circuit Clerk.....	10,500.04
	3 Treasurer.....	475.19
	4 Sheriff.....	53,629.96
	5 Coroner.....	4,327.49
	6 Supt. Education.....	728.30
	7 State's Attorney.....	5,802.89
	8 Public Defender.....	0.00
	9 Animal Control.....	824.70
	10 Courthouse.....	21,693.32
	12 Circuit Judge Lee.....	0.00
	13 Associate Judge Klahn.....	0.00
	14 Presiding Circuit Judge Ackert.....	4,491.19
	15 County Board.....	1,941.20
	17 Probation.....	0.00
	21 Regional Planning Commission.....	0.00
	23 Zoning.....	852.60
	29 ESDA.....	216.85
	30 Contingencies.....	0.00
	31 Associate Circuit Judge Friel-Draper...	0.00
	38 GIS/IT.....	13,253.44
	40 Supervisor of Assessments.....	459.46
002	Animal Control Fund.....	232.49
003	Indemnity Fund.....	0.00
004	Library Fund.....	176.00
006	Veteran's Administration Fund.....	979.03
007	Court Document Storage Fund.....	5,125.41
008	Circuit Clerk Automation Fund.....	1,116.00
009	Special Recording Automation Fund.....	92.70
010	Vital Records Automation Fund.....	1,125.47
011	Insurance Tort Fund.....	0.00
012	County Collector Automation Fund...	0.00
015	Child Support Enforcement Fund.....	0.00
016	Social Services Senior Citizen Fund.....	0.00
017	Probation Services Fund.....	3,892.13

018	Tourism Promotion Fund.....	4,253.37
019	Cooperative Ext. Service Fund.....	0.00
022	Co Capital Improvement, Repair Fund	0.00
025	Solid Waste Management Fund.....	8,710.00
028	Home Confinement	115.00
061	Capital Projects Fund.....	0.00
065	Arrestee's Medical Cost Fund.....	0.00
071	GIS/Recording Fees Fund.....	0.00
077	JJC/Youth Diversion Fund.....	0.00
080	Drug Court Fund.....	1,792.39
084	Pet Population Fund.....	439.91
085	Mental Health Court Fund.....	0.00
086	Title 4E Fund.....	0.00
087	Coroner Fund	0.00
089	Circuit Clerk Operation/Admin Fund...	0.00
000	COVID-19.....	6,674.81
	Total.....	159,708.83
	Paid in Vacation.....	186,657.54
	Wages.....	517,630.44
	Holiday/Sick Pay.....	16,540.72

We, the undersigned Chairman and Members of the Executive Claims Committee of the Lee County Board, have this day June 11, 2020 allowed claims, the total of which appears above, and recommend approval by the Lee County Board.

Highway 12,743.24
 County Motor Fuel 132,549.43
 Township Motor Fuel 92,958.34
 Special Bridge 16,668.40
 FASMS 0.00
 Total 254,919.41

Health 17,741.70

LOTS 86,203.10

Executive Committee
 Signatures:

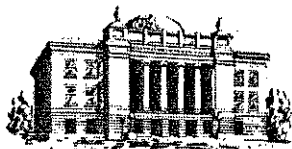
Marilyn Susspect

Michael Koppin

Joe Larkin

David D. Bowers

J. Welch



OFFICE OF THE COUNTY CLERK AND RECORDER
 LEE COUNTY COURTHOUSE
 DIXON, ILLINOIS 61021-0329

MAILING ADDRESS:
 P.O. Box 329
 DIXON, IL 61021-0329

CATHY MYERS
 Lee County Clerk & Recorder

Lori Miller, *Chief Deputy Clerk & Recorder*
 Kathy Grossman
 Debra Phillips
 Gerianne Knack
 Lisa Dixon
 Tina Loos
 Nancy Petersen
 Cece Stover

Phone 815-288-3309
 Fax Clerk/Recorder
 815-288-6492
 Fax Election Dept
 815-288-6157

Website: www.leecountyil.com
 Election E-Mail: election@countyoflee.org

REQUEST FOR DEPOSIT OF FUNDS

OFFICE	AMOUNT	PURPOSE	DEPOSIT IN ACCT
BEST	600.00	DIXON RENT- JUNE	CO GENERAL
LEE COUNTY CIRCUIT CLERK		SEE ATTACHED	CO GENERAL
LEE COUNTY HIGHWAY	27,757.10	EQUIPMENT RENTAL, 911 SIGNS MFT WAGES	CO HIGHWAY
LEE COUNTY HIGHWAY	123.55	CULVERTS/BANDS	CO SPEC BRIDGE
IMRF	1,899.29	DEDUCTION REPORT	EMP GROUP INS.
DAVID GILLFILLAN	664.62	IMRF RETIREE	EMP GROUP INS.
PAUL KRUEGER	690.65	IMRF RETIREE	EMP GROUP INS.

I, Cathy Myers, Lee County Clerk and Ex-Officio Clerk of the Lee County Board do hereby certify that the foregoing request for Deposit of Funds was approved by the County Board in session on June 18, 2020.

Cathy Myers

Cathy Myers, Lee County Clerk and Recorder

Lee County Board
Dixon, Illinois

RESOLUTION NO. 06-20-003

SALARY OF THE COUNTY ENGINEER

WHEREAS, the County has sufficient Surface Transportation Program funds available and desires to use a portion of said funds to pay a portion of the County Engineer's salary, and,

WHEREAS, the County desires to appropriate funds for the purpose of payment of the County Engineer's salary for the period beginning July 1, 2020 and ending June 30, 2021.

NOW, THEREFORE, BE IT RESOLVED that the sum of \$112,963.50 be hereby appropriated for payment of the County Engineer's salary. Said appropriation includes \$112,963.50 of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED that the sum of \$56,481.70 of their Surface Transportation Program Funds to be made available to the Illinois Department of Transportation for the State's use in exchange for an equal amount of State funds. The State funds shall not exceed fifty percent (50%) of the County Engineer's annual salary.

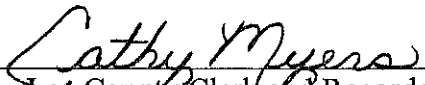
PASSED BY THE LEE COUNTY BOARD

THIS 18th DAY OF June, 2020

By: 
Lee County Board Chairman

I Cathy Myers, County Clerk of Lee County, do hereby certify that the correct TIN for Lee County is 36-6006618 and has a legal status of Governmental.

ATTEST:


Lee County Clerk and Recorder

LEASE

06-20-004

This lease is made and executed in duplicate by and between County of Lee, by and through the Chairman of the Lee County Board, herein called lessor, and Business Employment Skills Team, Inc. (BEST, Inc.).

1. Description of leased premises:

Lessor agrees to lease to lessee and lessee agrees from lessor, as provided two rooms located on the third floor at the east end of the Old Lee County Courthouse, Dixon, Illinois.

2. Term:

This lease will be deemed to have began on July 1, 2020 and will continue until June 30, 2021. Should either party need to terminate this lease, a 30 day written notice is required.

3. Rent:

The parties acknowledge and agree that the monthly rent for the leased premises shall be \$600.00, payable on or before the first day of each month to the office of the Lee County Treasurer.

4. Use of leased premises:

The leased premises shall be used by the lessee for purposes consistent with the business of the lessee. The general public, including those persons who are served by the lessee, shall be allowed in the leased premise only during the regular business hours of the Old Lee County Courthouse, with the exception of administrative employees of the lessee who shall have access to the premises at all times, as long as they notify the Lee County Sheriff's department when they are in the building during normal working hours.

5. Utilities:

Heat and electricity shall be provided to the lessee as part of the rent paid for the premises. All other utilities needed by lessee shall be the sole responsibility of lessee, including the cost of installation.

6. Lessor's entry for inspection and maintenance:

Lessor may enter on the premises at reasonable times after first obtaining lessee's permission to inspect, to perform required maintenance and repair, or to make additions or alterations to any part of the premises, and lessee agrees to permit lessor to do so.

7. Lessee's agreement not to sublease:

Lessee agrees not to assign or sublease the leased premises, or any right or privilege connected therewith, or to allow any other person or entity, except lessee's agents and employees, to occupy the premises or any part thereof.

8. Changes in rules, regulations or statutes:

In the event that there is a revision of State or Federal regulations, rules or statutes which might make this lease contrary to law, the parties hereto will review the lease and make a good faith effort to renegotiate those terms necessary to bring the lease into compliance with the new State and Federal regulations, rules or statutes. If the parties are unable to agree on new terms, this lease may be terminated at the option of either party upon 30 days written notice.

9. Manner of giving notice:

Notices given in connection with this lease, or necessary to carry out its provisions shall be in writing, and shall be given by certified mail, return receipt, postage prepaid, address to the following:

Lee County:

Chairman of the Lee County Board
112 E. Second Street
Dixon, IL 61021

BEST, Inc.:

Executive Director
Business Employment Skills Team, Inc.
1680 S. Galena Avenue
Dixon, IL 61021

10. Effect of Waiver:

Failure of the lessor to insist on strict performance of the terms, agreements and conditions contained herein, or any of them, shall not constitute or be construed as a waiver or relinquishment of the lessor's right thereafter to enforce any such term, agreement or condition, but the same shall continue in full force and effect.

11. Lease applicable to successors:

This lease and the conditions and covenants and hereof apply to and are binding on the heirs, successors, legal representatives and assigns of the parties.

12. Time of essence:

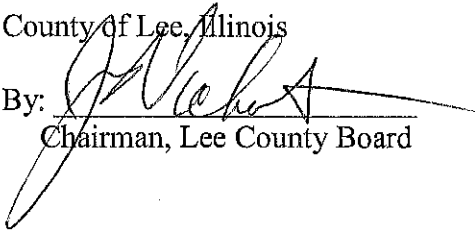
Time is of the essence of this lease.

Executed this 18th day of June, 2020.

B.E.S.T., Inc.

By: _____
Executive Director

County of Lee, Illinois

By: 
Chairman, Lee County Board

**Lee County Board
Dixon, Illinois**

RESOLUTION NO. 06-20-005

RESOLUTION ESTABLISHING A BUDGET AMENDMENT POLICY

WHEREAS, The Lee County Board recognizes after the County adopts its annual budget, 55 ILCS 5/6-1002 and 55 ILCS 5/6-1004 directs no further appropriation shall be made unless it meets the requirements of an immediate emergency as outlined in the state statute and as reviewed for appropriateness by the county audit firm; and

WHEREAS, the Lee County Board recognizes budget amendments are limited to transfer appropriations from one line item to another line item, without the total appropriations being affected; and

WHEREAS the Lee County Board determines it is appropriate to establish a formal process for the request, approval and granting of the transfer of funds; and

NOW THEREFORE BE IT RESOLVED that it continues to be a policy of the Board to support the fundamental principle that in order to avoid financial instability, continuing expenses cannot increase faster than continuing revenues, and that, therefore, the following are guidelines to be used by the Board in considering requests from any contingency line item:

- 1) Approve no contingency request for purpose other than a non-reoccurring allocation.
- 2) Fund any costs related to labor contract settlements that exceed the budgeted reserves for that purpose with reductions in base-line budgets or increases in continuing revenue.
- 3) Limit contingency funding to the following:
 - a. Situations which, if left unattended, will jeopardize the health and safety of the community.
 - b. Situations which, if left unattended, will interrupt or stop the daily operational activities of a department.
 - c. Unanticipated expenditures that are necessary to keep a previous public commitment or fulfill a legislative mandate or can be demonstrated to result in significant administrative or programmatic efficiencies.

BE IT FURTHER RESOLVED that the following procedures shall apply to requests for budget amendments:

- 1) Transfers up to and including \$25,000 from contingency funds to individual department operating budgets require County Finance Committee approval.
- 2) Transfers greater than \$25,000 from contingency funds to individual department operating budgets require County Board approval by two-thirds vote.
- 3) Transfers of personnel or capital expenses require County Board approval by two-thirds vote.
- 4) Expenditures covered by unanticipated revenues, that may or may not be classified as grants, require County Finance Committee approval.
- 5) Intradepartmental transfers of department non-personnel operating or capital budgets require Department Head approval only.

BE IT FURTHER RESOLVED that the County Board hereby find that all recitals contained in the preambles to the Resolution are full, true and correct and do hereby incorporate them by reference into this Resolution.

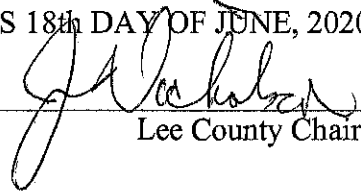
BE IT FURTHER RESOLVED that all resolution and parts of resolutions in conflict herewith are, to the extent of such conflict, hereby repealed.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after its passage and approval, and publication as required by law.

PASSED BY THE LEE COUNTY BOARD

THIS 18th DAY OF JUNE, 2020.

BY:



Lee County Chairman

ATTEST:



Lee County Clerk

**Lee County Board
Dixon, Illinois**

**RESOLUTION REGARDING ILLINOIS
MINIMUM WAGE INCREASE**

RESOLUTION NO. 06-20-006

WHEREAS, the Lee County Board is aware that the Illinois State Legislature enacted/amended Public Act 101-0001 (820 ILCS 105/4(a)(1)), more commonly known as "The Minimum Wage Law," on February 19, 2019; and,

WHEREAS, pursuant to 820 ILCS 105/4(a)(1), minimum wage in Illinois was scheduled to increase in periodic increments until its eventual and final rate of fifteen dollars (\$15.00) per hour on January 1, 2025; and,

WHEREAS, the Lee County Board is committed to abiding by the Minimum Wage Law increases and effectuates this document in memorialization and furtherance of that commitment.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Lee County, Illinois, that the following hourly wages shall be effective retroactively and continuing on as follows:

<u>January 1, 2020</u> \$9.25/hour	<u>July 1, 2020</u> \$10.00/hour	<u>January 1, 2021</u> \$11.00/hour	<u>January 1, 2022</u> \$12.00/hour
<u>January 1, 2023</u> \$13.00/hour	<u>January 1, 2024</u> \$14.00/hour	<u>January 1, 2025</u> \$15.00/hour	

BE IT FURTHER RESOLVED, that all Lee County Department Heads are given leave to increase their respective County employees' wages in accordance with 820 ILCS 105/4(a)(1); and,

BE IT FURTHER RESOLVED, that the Lee County Clerk shall increase the hourly wage of any employee whose hourly wage to comply with 820 ILCS 105/4(a)(1).

PASSED BY THE LEE COUNTY BOARD
THIS 18th DAY OF June, 2020

BY: 
BOARD CHAIRMAN

Attest:


Lee County Clerk

**Lee County Board
Dixon, Illinois**

RESOLUTION NO. 06-20-007

WHEREAS, appointments to the Lee County Emergency Telephone System Board are made by the Chairman of the Lee County Board with the approval and consent of the Lee County Board; and

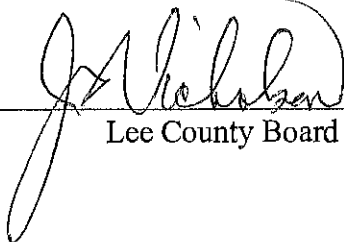
WHEREAS, the term of Lee County Emergency Telephone System Board member, Brad Sibley, will expire on June 14, 2020; and

WHEREAS, Brad Sibley has expressed a desire to be reappointed as a Board member on the Lee County Emergency Telephone System Board and the remaining Board members support the reappointment.

BE IT HEREBY RESOLVED by the County Board of Lee County, Illinois, that Brad Sibley, be reappointed to the Lee County Emergency Telephone System Board. This reappointment shall be effective June 15, 2020, and the terms ending on June 14, 2023.

PASSED BY THE LEE COUNTY BOARD

THIS 18th DAY OF June, 2020.

BY: 
Lee County Board Chairman

ATTEST:


Lee County Clerk

Lee County Board
Dixon, Illinois

RESOLUTION NO. 06-20-008

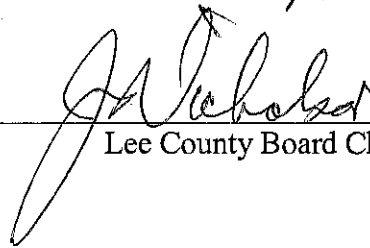
WHEREAS the Lee County Board of Health desires to reappoint Janice McCoy for another three year term and whose current terms expire June 30, 2020.

THEREFORE, IT IS HEREBY RESOLVED by the County Board of Lee County, Illinois that Janice McCoy be reappointed for another three year term beginning July 1, 2020 and the term ending June 30, 2023.

PASSED BY THE LEE COUNTY BOARD

THIS 18th DAY OF June, 2020.

BY:



Lee County Board Chairman

ATTEST:


Lee County Clerk