

LEE COUNTY
OFFICIAL

YEAR BOOK
2015-2016

Compiled by
Cathy Myers
County Clerk

Old Courthouse
112 E. Second Street

and

New Courts Building
309 S. Galena Avenue

HOURS:
Monday thru Friday
8:30-4:30

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THE COUNTY BOARD OF LEE COUNTY

The size of the present County Board and the districts from which members are elected is provided by resolutions adopted at the June 21, 2011, Meeting of the Lee County Board as provided by Court decisions regarding “one man, one vote” representation on County Boards, and pursuant to Illinois Compiled Statutes, Chapter 55, Paragraph 5 / 2-3002, Resolution 06-11-008 provides that Lee County be divided into four County Board Districts with six members to be elected from each district as follows:

DISTRICT NUMBER ONE:

The following Precincts are in District Number 1: Palmyra 1, 3, Nelson, Harmon, Hamilton, East Grove, May, Amboy 1, 2, 3, Marion, South Dixon, Nachusa.

DISTRICT NUMBER TWO:

The following Precincts are in District Number 2: Franklin Grove 1 and 2, Ashton 1 and 2, Bradford, Lee Center, Sublette, Reynolds, Viola, Brooklyn 1 and 2, Alto, Willow Creek and Wyoming 1 and 2.

DISTRICT NUMBER THREE:

The following Precincts are in District 3: Dixon 1, 2, 3, 4, 5 6, 7, 8, 17, 18, and 19.

DISTRICT NUMBER FOUR:

The following Precincts are in District 4: Dixon 9, 10, 11, 12, 13, 14, 15, 16, 20, and Palmyra #2.

LEE COUNTY BOARD MEMBERS BY DISTRICT

DISTRICT ONE

David Gusse (2018)	815-288-7136
1431 Red Brick Rd., Dixon, 61021	
Rick Humphrey (2018).....	815-288-2954
1556 US Rt 52, Dixon, IL 61021	
Rick Ketchum (2016).....	815-857-2283
843 Rockyford Rd., Amboy, 61310	email: leecochair@countyoflee.org
Marilyn Shippert (2018)	815-288-2611
696 Squirrel Chase, Dixon, 61021	email: shippert33@gmail.com
Ann C. Taylor (2016)	815-973-1200
1666 Sterling Rd., Amboy, 61310	email: ann.taylor4@verizon.net
Bob Olson (2016)	815-359-7600
521 Pump Factory Rd., Harmon, 61042	email: olsonfarms521@hughes.net

DISTRICT TWO

Lisa Zeimetz (2018).....	630-770-6498
612 Chicago Rd., Paw Paw 61353	
Gerald Leffelman (2018).....	815-849-5286
P.O. Box 94, Sublette, 61367	email: subreal@heartlandcable.com
Kasey Considine (2016)	815-440-5749
729 Short Rd., Amboy, IL 61310	email: considine89@hotmail.com

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DISTRICT TWO (cont)

John Nicholson (2016).....	815-456-2622
P.O. Box 447, Franklin Grove, 61031	email: niis@essex1.com
Allyn Buhrow (2018).....	815-453-2743
1831 Midway Rd., Ashton, 61006	
Judy Truckenbrod (2016).....	815-497-3963
1434 U.S. Rt. 251, West Brooklyn, 61378	email: jtruck@oglecom.com

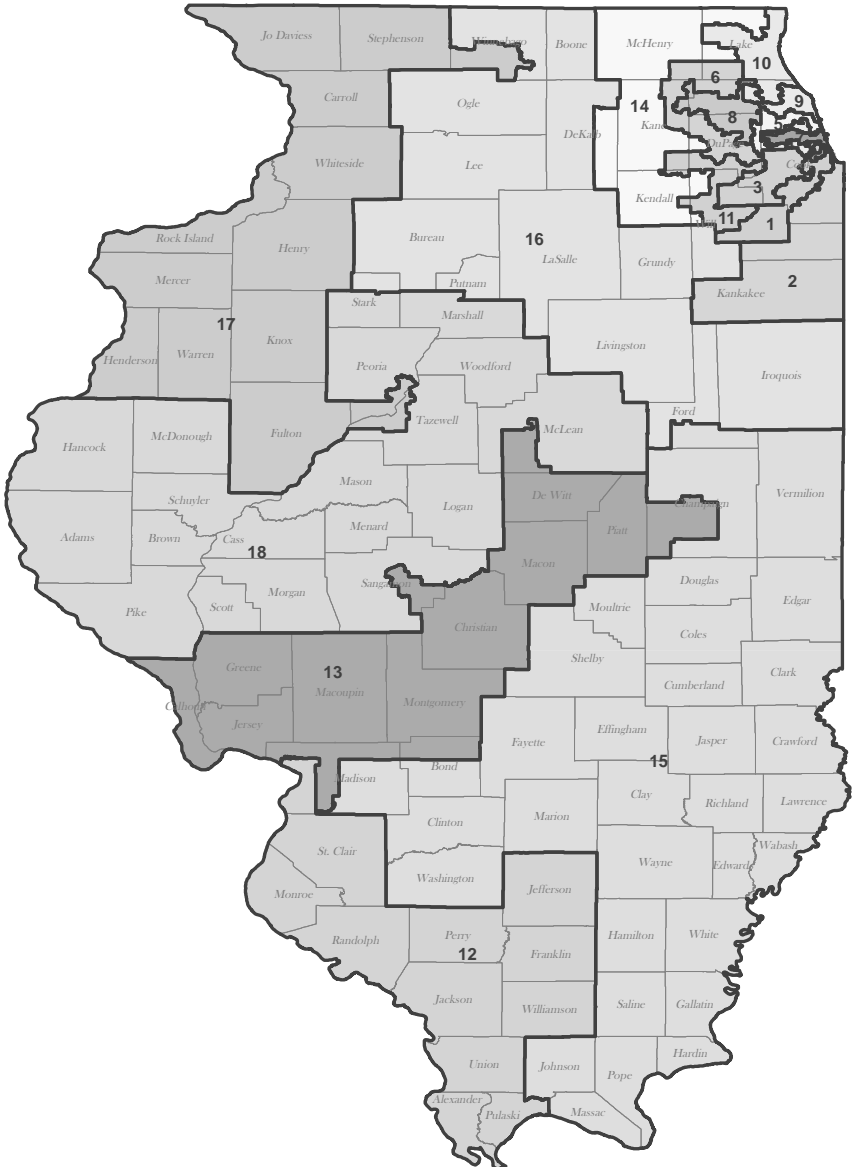
DISTRICT THREE

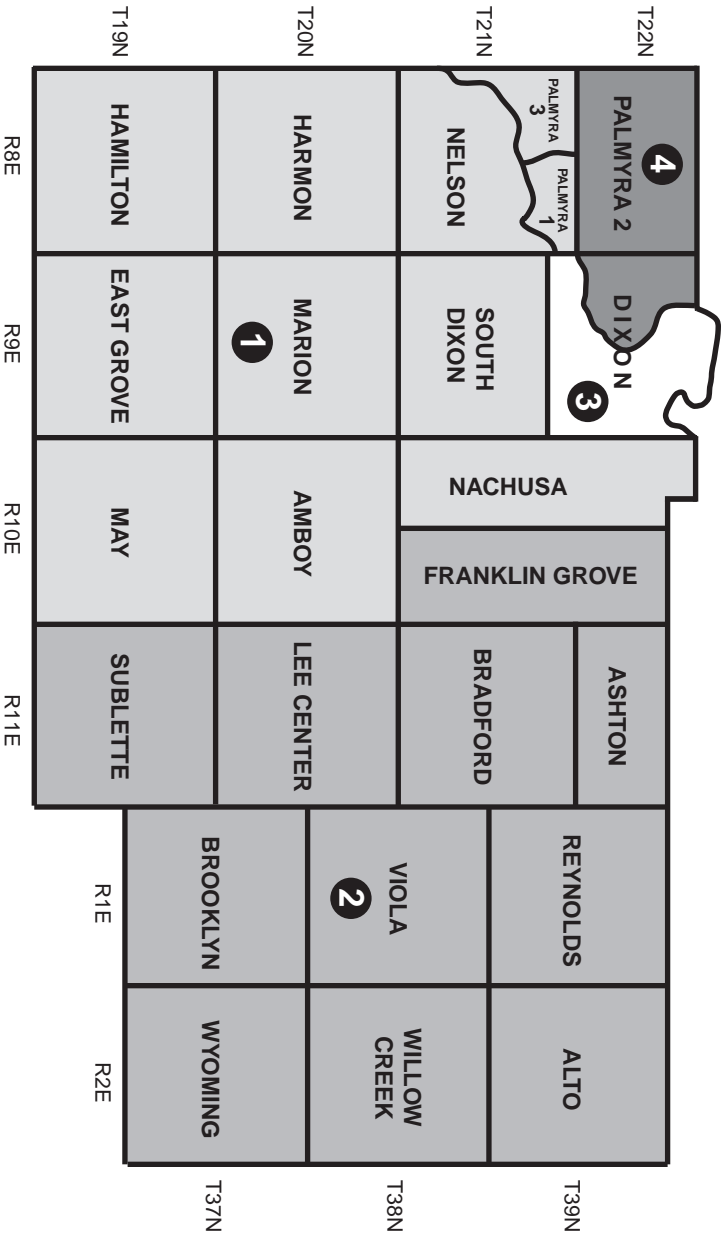
Doug Farster (2018)	815-284-7612
1000 Woodhill Circle, Dixon, 61021	
Steve Kitzman (2016).....	815-284-9192
402 Crawford Ave., Dixon, 61021	email: steve@kitzmans.com
Isaac Mercer (2018).....	815-288-3985
1226 W. Fourth St., Dixon, 61021	
Gregory Witzleb (2016)	815-652-4650
881 White Oaks Drive, Dixon, 61021	email: huey3@comcast.net
Arlan McClain (2016).....	815-652-4258
2089 Docs Landing Rd., Dixon, 61021	
Thomas Kitson (2018).....	815-288-6330
215 S. Dixon Ave., Dixon, 61021	

DISTRICT FOUR

James Wentling (2018).....	815-288-5689
911 N. Jefferson Ave., Dixon, 61021	email: jasan68@grics.net
Bill Palen (2018)	815/284-6135
909 N. Brinton Ave., Dixon, 61021	email: palenl@comcast.net
Marvin Williams (2018)	815-284-3701
611 Apple St., Dixon, 61021	email: marvin1942@hotmail.com
Tim Deem (2016).....	815-288-3039
418 Third Ave., Dixon, 61021	
Bob Gibler (2016)	815-284-2082
1201 Mary Ave., Dixon, 61021	email: bobgibler@comcast.net
Charles Thomas (2016)	815-973-4933
2083 IL Rt. 26, Dixon, 61021	

Senate Bill 1178- House Amendment 2 Congressional Districts





LEE COUNTY BOARD DISTRICTS - 2010 Population

District 1 - 8,682
 District 2 - 8,364
 District 3 - 8,318
 District 4 - 10,667**

** Over populated due to Correctional Facility

Townships

COUNTY BOARD MEETING DATES - FISCAL YEAR 2015

Resolution No. 11-14-003

WHEREAS, 5 ILCS 120/2.03 provides that each governmental body subject to the provisions of “An Act in Relation to Meetings” must, at the beginning of each calendar or fiscal year, prepare and make available a schedule of all its regular meetings for such year, listing the time and place of such meetings,

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Lee County, Illinois, that the following scheduled meetings of said Board for the 2015 fiscal year be and are hereby designated to convene at the hour of 9:00 o'clock a.m. in the Lee County Board Room, third floor of the Old Lee County Courthouse.

- Tuesday, December 16, 2014Stated Meeting
- Tuesday, January 20, 2015Stated Meeting
- Tuesday, February 17, 2015.....Stated Meeting
- Tuesday, March 17, 2015Stated Meeting
- Tuesday, October 20, 2015Stated Meeting
- Tuesday, November 17, 2015.....Stated Meeting

BE IT FURTHER RESOLVED, by the County Board of Lee County, Illinois, that the following scheduled meetings of said Board for the 2015 fiscal year be and are hereby designated to convene at the hour of 6:00 o'clock p.m. in the Lee County Board Room, third floor of the Old Lee County Courthouse.

- Tuesday, April 21, 2015.....Stated Meeting
- Tuesday, May 19, 2015.....Stated Meeting
- Tuesday, June 16, 2015Stated Meeting
- Tuesday, July 21, 2015.....Stated Meeting
- Tuesday, August 18, 2015Stated Meeting
- Tuesday, September 15, 2015.....Stated Meeting

PASSED BY THE LEE COUNTY BOARD THIS 18th DAY OF NOVEMBER 2014.

RICK KETCHUM

Lee County Board Chairman

CATHY MYERS

Lee County Clerk

LEE COUNTY BOARD APPOINTMENTS - 2014-2015

Standing Committees

(Meet the week preceding the Third Tuesday of the month)

Executive - Thursday, 1:00 p.m.

Rick Ketchum, Chair, Arlan McClain, Vice Chair, Marilyn Shippert, Judy Truckenbrod, John Nicholson, Jerry Leffelman

Finance - Thursday, 9:00 a.m.

Arlan McClain, Chair, Jim Wentling, Vice Chair, Bob Olson, Kasey Considine, Tom Kitson, Lisa Zeimetz

Public Safety - Wednesday, 9:00 a.m.

Marilyn Shippert, Chair, Greg Witzleb, Vice Chair, Ann Taylor, Tim Deem, Ike Mercer, Charlie Thomas

Properties/Planning/Zoning - Tuesday, 9:00 a.m.

John Nicholson, Chair, Bill Palen, Vice Chair, Marvin Williams, Ike Mercer, Dave Gusse

Transportation/Solid Waste - Monday, 8:00 a.m.

Jerry Leffelman, Chair, Allyn Buhrow Vice Chair, Doug Farster, David Gusse, Rick Humphrey

Administrative Services - Monday, 9:00 a.m.

Judy Truckenbrod, Chair, Steve Kitzman, Vice Chair, Bob Gibler, Bill Palen, Charlie Thomas

Note: If the Committee's regular meeting date falls on a holiday, the Committee shall select another meeting date/time that does not conflict with any other Committee's meeting.

Ad Hoc and Sub-Committees

(Meet periodically on an as needed basis)

Insurance Committee - Sub-Committee to Finance

Marilyn Shippert, Chair, Judy Truckenbrod, Charlie Thomas

Negotiations Committee - Sub-Committee to Finance

Jim Wentling, Chair, Allyn Buhrow, Arlan McClain, Marilyn Shippert

Safety Committee - Sub-Committee to Properties/Planning/Zoning

John Nicholson, Steve Kitzman

Other Appointments

Blackhawk Hills Regional Council *www.blackhawkhills.com* /Tim Deem

Counties of Illinois Risk Management Agency (CIRMA)Steve Kitzman
www.cirma-insurance.org /

Emergency Telephone System Board (ETSB-911)Tim Deem

Health Department *www.leechd.com* /Bob Olson

IT/GIS Task ForceBob Gibler

Lee County Juvenile Justice CouncilJudy Truckenbrod

www.leecountyil.com / (Go to Probation Department)

Lee-Ogle Transportation System (LOTS) *www.lotsil.org* /Tom Kitson

Lee County Liquor CommissionRick Ketchum, Greg Witzleb, Jerry Leffelman

Lee County Industrial Development Association (LCIDA)Rick Ketchum
www.dixonillinoischamber.com /

Lee County Tourism Council *www.seelee.info* /Bill Palen

Tri-County Opportunities Council *www.tcohelps.com* /Marvin Williams

United Counties Council of Illinois *www.unitedcounties.com* /Marilyn Shippert

GENERAL PROVISIONS

(5ILCS 120/) Open Meetings Act.

(5 ILCS 120/1) (from Ch. 102, par. 41) **Sec. 1. Policy.** It is the public policy of this State that public bodies exist to aid in the conduct of the people's business and that the people have a right to be informed as to the conduct of their business. In order that the people shall be informed, the General Assembly finds and declares that it is the intent of this Act to ensure that the actions of public bodies be taken openly and that their deliberations be conducted openly.

The General Assembly further declares it to be the public policy of this State that its citizens shall be given advance notice of and the right to attend all meetings at which any business of a public body is discussed or acted upon in any way. Exceptions to the public's right to attend exist only in those limited circumstances where the General Assembly has specifically determined that the public interest would be clearly endangered or the personal privacy or guaranteed rights of individuals would be clearly in danger of unwarranted invasion.

To implement this policy, the General Assembly declares:

(1) It is the intent of this Act to protect the citizen's right to know; and

(2) The provisions for exceptions to the open meeting requirements shall be strictly construed against closed meetings.

(Source: P.A. 88-621, eff. 1-1-95.)

(5 ILCS 120/1.01) (from Ch. 102, par. 41.01) **Sec. 1.01.** This Act shall be known and may be cited as the Open Meetings Act.

(Source: P.A. 82-378.)

(5 ILCS 120/1.02) (from Ch. 102, par. 41.02) **Sec. 1.02.** For the purposes of this Act: "Meeting" means any gathering, whether in person or by video or audio conference, telephone call, electronic means (such as, without limitation, electronic mail, electronic chat, and instant messaging), or other means of contemporaneous interactive communication, of a majority of a quorum of the members of a public body held for the purpose of discussing public business or, for a 5-member public body, a quorum of the members of a public body held for the purpose of discussing public business.

Accordingly, for a 5 member public body, 3 members of the body constitute a quorum and the affirmative vote of 3 members is necessary to adopt any motion, resolution, or ordinance, unless a greater number is otherwise required.

"Public body" includes all legislative, executive, administrative or advisory bodies of the State, counties, townships, cities, villages, incorporated towns, school districts and all other municipal corporations, boards, bureaus, committees or commissions of this State, and any subsidiary bodies of any of the foregoing including but not limited to committees and subcommittees which are supported in whole or in part by tax revenue, or which expend tax revenue, except the General Assembly and committees or commissions thereof. "Public body" includes tourism boards and convention or civic center boards located in counties that are contiguous to the Mississippi River with populations of more than 250,000 but less than 300,000. "Public body" includes the Health Facilities and Services Review Board. "Public body" does not include a child death review team or the Illinois Child Death Review Teams Executive Council established under the Child Death Review Team Act or an ethics commission acting under the State Officials and Employees Ethics Act.

(Source: P.A. 95-245, eff. 8-17-07; 96-31, eff. 6-30-09.)

(5 ILCS 120/1.05) **Sec. 1.05 Training.**

(a) Every public body shall designate employees, officers, or members to receive training on compliance with this Act. Each public body shall submit a list of designated employees, officers, or members to the Public Access Counselor. Within 6 months after the effective date of this amendatory Act of the 96th General Assembly, the designated employees, officers, and members must successfully complete an electronic training curriculum, developed and administered by the Public Access Counselor, and thereafter must successfully complete an annual training program. Thereafter, whenever a public body designates an additional employee, officer, or member to receive this training, that person must successfully complete the electronic training curriculum within 30 days after that designation.

(b) Except as otherwise provided in this Section, each elected or appointed member of a public body subject to this Act who is such a member on the effective date of this amendatory Act of the 97th General Assembly must successfully complete the electronic training curriculum developed and administered by the Public Access Counselor. For these members, the training must be completed within one year after the effective date of this amendatory Act.

Except as otherwise provided in this Section, each elected or appointed member of a public body subject to this Act who becomes such a member after the effective date of this amendatory Act of the 97th General Assembly shall successfully complete the electronic training curriculum developed and administered by the Public Access Counselor. For these members, the training must be completed not later than the 90th day after the date the member:

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(1) takes the oath of office, if the member is required to take an oath of office to assume the person's duties as a member of the public body; or

(2) otherwise assumes responsibilities as a member of the public body, if the member is not required to take an oath of office to assume the person's duties as a member of the governmental body.

Each member successfully completing the electronic training curriculum shall file a copy of the certificate of completion with the public body.

Completing the required training as a member of the public body satisfies the requirements of this Section with regard to the member's service on a committee or subcommittee of the public body and the member's ex officio service on any other public body.

The failure of one or more members of a public body to complete the training required by this Section does not affect the validity of an action taken by the public body.

An elected or appointed member of a public body subject to this Act who has successfully completed the training required under this subsection (b) and filed a copy of the certificate of completion with the public body is not required to subsequently complete the training required under this subsection (b).

(c) An elected school board member may satisfy the training requirements of this Section by participating in a course of training sponsored or conducted by an organization created under Article 23 of the School Code. The course of training shall include, but not be limited to, instruction in:

(1) the general background of the legal requirements for open meetings;

(2) the applicability of this Act to public bodies;

(3) procedures and requirements regarding quorums, notice, and record keeping under this Act;

(4) procedures and requirements for holding an open meeting and for holding a closed meeting under this Act; and

(5) penalties and other consequences for failing to comply with this Act.

If an organization created under Article 23 of the School Code provides a course of training under this subsection (c), it must provide a certificate of course completion to each school board member who successfully completes that course of training.

(Source: P.A. 96-542, eff. 1-1-10; 97-504, eff. 1-1-12.)

(5 ILCS 120/2) (from Ch. 102, par. 42) (Text of Section from P.A. 97-318)

Sec. 2. Open meetings.

(a) Openness required. All meetings of public bodies shall be open to the public unless excepted in subsection (c) and closed in accordance with Section 2a.

(b) Construction of exceptions. The exceptions contained in subsection (c) are in derogation of the requirement that public bodies meet in the open, and therefore, the exceptions are to be strictly construed, extending only to subjects clearly within their scope. The exceptions authorize but do not require the holding of a closed meeting to discuss a subject included within an enumerated exception.

(c) Exceptions. A public body may hold closed meetings to consider the following subjects:

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

(3) The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

(4) Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning.

(5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

(6) The setting of a price for sale or lease of property owned by the public body.

(7) The sale or purchase of securities, investments, or investment contracts.

(8) Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

(9) Student disciplinary cases.

(10) The placement of individual students in special education programs and other matters relating to individual students.

(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

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(12) The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member.

(13) Conciliation of complaints of discrimination in the sale or rental of housing, when closed meetings are authorized by the law or ordinance prescribing fair housing practices and creating a commission or administrative agency for their enforcement.

(14) Informant sources, the hiring or assignment of undercover personnel or equipment, or ongoing, prior or future criminal investigations, when discussed by a public body with criminal investigatory responsibilities.

(15) Professional ethics or performance when considered by an advisory body appointed to advise a licensing or regulatory agency on matters germane to the advisory body's field of competence.

(16) Self evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member.

(17) The recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body.

(18) Deliberations for decisions of the Prisoner Review Board.

(19) Review or discussion of applications received under the Experimental Organ Transplantation Procedures Act.

(20) The classification and discussion of matters classified as confidential or continued confidential by the State Government Suggestion Award Board.

(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi annual review of the minutes as mandated by Section 2.06.

(22) Deliberations for decisions of the State Emergency Medical Services Disciplinary Review Board.

(23) The operation by a municipality of a municipal utility or the operation of a municipal power agency or municipal natural gas agency when the discussion involves (i) contracts relating to the purchase, sale, or delivery of electricity or natural gas or (ii) the results or conclusions of load forecast studies.

(24) Meetings of a residential health care facility resident sexual assault and death review team or the Executive Council under the Abuse Prevention Review Team Act.

(25) Meetings of an independent team of experts under Brian's Law.

(26) Meetings of a mortality review team appointed under the Department of Juvenile Justice Mortality Review Team Act.

(27) Confidential information, when discussed by one or more members of an elder abuse fatality review team, designated under Section 15 of the Elder Abuse and Neglect Act, while participating in a review conducted by that team of the death of an elderly person in which abuse or neglect is suspected, alleged, or substantiated; provided that before the review team holds a closed meeting, or closes an open meeting, to discuss the confidential information, each participating review team member seeking to disclose the confidential information in the closed meeting or closed portion of the meeting must state on the record during an open meeting or the open portion of a meeting the nature of the information to be disclosed and the legal basis for otherwise holding that information confidential.

(28) Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

(d) Definitions. For purposes of this Section: "Employee" means a person employed by a public body whose relationship with the public body constitutes an employer employee relationship under the usual common law rules, and who is not an independent contractor.

"Public office" means a position created by or under the Constitution or laws of this State, the occupant of which is charged with the exercise of some portion of the sovereign power of this State. The term "public office" shall include members of the public body, but it shall not include organizational positions filled by members thereof, whether established by law or by a public body itself, that exist to assist the body in the conduct of its business.

"Quasi adjudicative body" means an administrative body charged by law or ordinance with the responsibility to conduct hearings, receive evidence or testimony and make determinations based thereon, but does not include local electoral boards when such bodies are considering petition challenges.

(e) Final action. No final action may be taken at a closed meeting. Final action shall be preceded by a public recital of the nature of the matter being considered and other information that will inform the public of the business being conducted.

(Source: P.A. 96-1235, eff. 1-1-11; 96-1378, eff. 7-29-10; 96-1428, eff. 8-11-10; 97-318, eff. 1-1-12.)

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(Text of Section from P.A. 97-333) **Sec. 2. Open meetings.**

(a) Openness required. All meetings of public bodies shall be open to the public unless excepted in subsection (c) and closed in accordance with Section 2a.

(b) Construction of exceptions. The exceptions contained in subsection (c) are in derogation of the requirement that public bodies meet in the open, and therefore, the exceptions are to be strictly construed, extending only to subjects clearly within their scope. The exceptions authorize but do not require the holding of a closed meeting to discuss a subject included within an enumerated exception.

(c) Exceptions. A public body may hold closed meetings to consider the following subjects:

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

(3) The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

(4) Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning.

(5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

(6) The setting of a price for sale or lease of property owned by the public body.

(7) The sale or purchase of securities, investments, or investment contracts.

(8) Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

(9) Student disciplinary cases.

(10) The placement of individual students in special education programs and other matters relating to individual students.

(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

(12) The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member.

(13) Conciliation of complaints of discrimination in the sale or rental of housing, when closed meetings are authorized by the law or ordinance prescribing fair housing practices and creating a commission or administrative agency for their enforcement.

(14) Informant sources, the hiring or assignment of undercover personnel or equipment, or ongoing, prior or future criminal investigations, when discussed by a public body with criminal investigatory responsibilities.

(15) Professional ethics or performance when considered by an advisory body appointed to advise a licensing or regulatory agency on matters germane to the advisory body's field of competence.

(16) Self evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member.

(17) The recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body.

(18) Deliberations for decisions of the Prisoner Review Board.

(19) Review or discussion of applications received under the Experimental Organ Transplantation Procedures Act.

(20) The classification and discussion of matters classified as confidential or continued confidential by the State Government Suggestion Award Board.

(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi annual review of the minutes as mandated by Section 2.06.

(22) Deliberations for decisions of the State Emergency Medical Services Disciplinary Review Board.

(23) The operation by a municipality of a municipal utility or the operation of a municipal power agency or municipal natural gas agency when the discussion involves (i) contracts relating to the purchase,

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sale, or delivery of electricity or natural gas or (ii) the results or conclusions of load forecast studies.

(24) Meetings of a residential health care facility resident sexual assault and death review team or the Executive Council under the Abuse Prevention Review Team Act.

(25) Meetings of an independent team of experts under Brian's Law.

(26) Meetings of a mortality review team appointed under the Department of Juvenile Justice Mortality Review Team Act.

(27) Confidential information, when discussed by one or more members of an elder abuse fatality review team, designated under Section 15 of the Elder Abuse and Neglect Act, while participating in a review conducted by that team of the death of an elderly person in which abuse or neglect is suspected, alleged, or substantiated; provided that before the review team holds a closed meeting, or closes an open meeting, to discuss the confidential information, each participating review team member seeking to disclose the confidential information in the closed meeting or closed portion of the meeting must state on the record during an open meeting or the open portion of a meeting the nature of the information to be disclosed and the legal basis for otherwise holding that information confidential.

(d) Definitions. For purposes of this Section: "Employee" means a person employed by a public body whose relationship with the public body constitutes an employer employee relationship under the usual common law rules, and who is not an independent contractor.

"Public office" means a position created by or under the Constitution or laws of this State, the occupant of which is charged with the exercise of some portion of the sovereign power of this State. The term "public office" shall include members of the public body, but it shall not include organizational positions filled by members thereof, whether established by law or by a public body itself, that exist to assist the body in the conduct of its business.

"Quasi adjudicative body" means an administrative body charged by law or ordinance with the responsibility to conduct hearings, receive evidence or testimony and make determinations based thereon, but does not include local electoral boards when such bodies are considering petition challenges.

(e) Final action. No final action may be taken at a closed meeting. Final action shall be preceded by a public recital of the nature of the matter being considered and other information that will inform the public of the business being conducted.

(Source: P.A. 96-1235, eff. 1-1-11; 96-1378, eff. 7-29-10; 96-1428, eff. 8-11-10; 97-333, eff. 8-12-11.)

(Text of Section from P.A. 97-452) **Sec. 2. Open meetings.**

(a) Openness required. All meetings of public bodies shall be open to the public unless excepted in subsection (c) and closed in accordance with Section 2a.

(b) Construction of exceptions. The exceptions contained in subsection (c) are in derogation of the requirement that public bodies meet in the open, and therefore, the exceptions are to be strictly construed, extending only to subjects clearly within their scope. The exceptions authorize but do not require the holding of a closed meeting to discuss a subject included within an enumerated exception.

(c) Exceptions. A public body may hold closed meetings to consider the following subjects:

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

(3) The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

(4) Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning.

(5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

(6) The setting of a price for sale or lease of property owned by the public body.

(7) The sale or purchase of securities, investments, or investment contracts.

(8) Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

(9) Student disciplinary cases.

(10) The placement of individual students in special education programs and other matters relating to individual students.

(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the

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minutes of the closed meeting.

(12) The establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool of which the public body is a member.

(13) Conciliation of complaints of discrimination in the sale or rental of housing, when closed meetings are authorized by the law or ordinance prescribing fair housing practices and creating a commission or administrative agency for their enforcement.

(14) Informant sources, the hiring or assignment of undercover personnel or equipment, or ongoing, prior or future criminal investigations, when discussed by a public body with criminal investigatory responsibilities.

(15) Professional ethics or performance when considered by an advisory body appointed to advise a licensing or regulatory agency on matters germane to the advisory body's field of competence.

(16) Self evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member.

(17) The recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals for a hospital, or other institution providing medical care, that is operated by the public body.

(18) Deliberations for decisions of the Prisoner Review Board.

(19) Review or discussion of applications received under the Experimental Organ Transplantation Procedures Act.

(20) The classification and discussion of matters classified as confidential or continued confidential by the State Government Suggestion Award Board.

(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi annual review of the minutes as mandated by Section 2.06.

(22) Deliberations for decisions of the State Emergency Medical Services Disciplinary Review Board.

(23) The operation by a municipality of a municipal utility or the operation of a municipal power agency or municipal natural gas agency when the discussion involves (i) contracts relating to the purchase, sale, or delivery of electricity or natural gas or (ii) the results or conclusions of load forecast studies.

(24) Meetings of a residential health care facility resident sexual assault and death review team or the Executive Council under the Abuse Prevention Review Team Act.

(25) Meetings of an independent team of experts under Brian's Law.

(26) Meetings of a mortality review team appointed under the Department of Juvenile Justice Mortality Review Team Act.

(27) Confidential information, when discussed by one or more members of an elder abuse fatality review team, designated under Section 15 of the Elder Abuse and Neglect Act, while participating in a review conducted by that team of the death of an elderly person in which abuse or neglect is suspected, alleged, or substantiated; provided that before the review team holds a closed meeting, or closes an open meeting, to discuss the confidential information, each participating review team member seeking to disclose the confidential information in the closed meeting or closed portion of the meeting must state on the record during an open meeting or the open portion of a meeting the nature of the information to be disclosed and the legal basis for otherwise holding that information confidential.

(28) Correspondence and records (i) that may not be disclosed under Section 11-9 of the Public Aid Code or (ii) that pertain to appeals under Section 11-8 of the Public Aid Code.

(d) Definitions. For purposes of this Section: "Employee" means a person employed by a public body whose relationship with the public body constitutes an employer employee relationship under the usual common law rules, and who is not an independent contractor.

"Public office" means a position created by or under the Constitution or laws of this State, the occupant of which is charged with the exercise of some portion of the sovereign power of this State. The term "public office" shall include members of the public body, but it shall not include organizational positions filled by members thereof, whether established by law or by a public body itself, that exist to assist the body in the conduct of its business.

"Quasi adjudicative body" means an administrative body charged by law or ordinance with the responsibility to conduct hearings, receive evidence or testimony and make determinations based thereon, but does not include local electoral boards when such bodies are considering petition challenges.

(e) Final action. No final action may be taken at a closed meeting. Final action shall be preceded by a public recital of the nature of the matter being considered and other information that will inform the public of the business being conducted.

(Source: P.A. 96-1235, eff. 1-1-11; 96-1378, eff. 7-29-10; 96-1428, eff. 8-11-10; 97-452, eff. 8-19-11.)

(5 ILCS 120/2.01) (from Ch. 102, par. 42.01) **Sec. 2.01.** All meetings required by this Act to be public shall be held at specified times and places which are convenient and open to the public. No meeting required by this Act to be public shall be held on a legal holiday unless the regular meeting day falls on that holiday.

A quorum of members of a public body must be physically present at the location of an open meeting. If, however, an open meeting of a public body (i) with statewide jurisdiction, (ii) that is an Illinois library system with jurisdiction over a specific geographic area of more than 4,500 square miles, or (iii) that is a municipal transit district with jurisdiction over a specific geographic area of more than 4,500 square miles is held simultaneously at one of its offices and one or more other locations in a public building, which may include other of its offices, through an interactive video conference and the public body provides public notice and public access as required under this Act for all locations, then members physically present in those locations all count towards determining a quorum. "Public building", as used in this Section, means any building or portion thereof owned or leased by any public body. The requirement that a quorum be physically present at the location of an open meeting shall not apply, however, to State advisory boards or bodies that do not have authority to make binding recommendations or determinations or to take any other substantive action.

A quorum of members of a public body that is not (i) a public body with statewide jurisdiction, (ii) an Illinois library system with jurisdiction over a specific geographic area of more than 4,500 square miles, or (iii) a municipal transit district with jurisdiction over a specific geographic area of more than 4,500 square miles must be physically present at the location of a closed meeting. Other members who are not physically present at a closed meeting of such a public body may participate in the meeting by means of a video or audio conference.

(Source: P.A. 96-664, eff. 8-25-09; 96-1043, eff. 1-1-11.)

(5 ILCS 120/2.02) (from Ch. 102, par. 42.02)

Sec. 2.02. Public notice of all meetings, whether open or closed to the public, shall be given as follows:

(a) Every public body shall give public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year and shall state the regular dates, times, and places of such meetings. An agenda for each regular meeting shall be posted at the principal office of the public body and at the location where the meeting is to be held at least 48 hours in advance of the holding of the meeting. A public body that has a website that the full time staff of the public body maintains shall also post on its website the agenda of any regular meetings of the governing body of that public body. Any agenda of a regular meeting that is posted on a public body's website shall remain posted on the website until the regular meeting is concluded. The requirement of a regular meeting agenda shall not preclude the consideration of items not specifically set forth in the agenda. Public notice of any special meeting except a meeting held in the event of a bona fide emergency, or of any rescheduled regular meeting, or of any reconvened meeting, shall be given at least 48 hours before such meeting, which notice shall also include the agenda for the special, rescheduled, or reconvened meeting, but the validity of any action taken by the public body which is germane to a subject on the agenda shall not be affected by other errors or omissions in the agenda. The requirement of public notice of reconvened meetings does not apply to any case where the meeting was open to the public and (1) it is to be reconvened within 24 hours, or (2) an announcement of the time and place of the reconvened meeting was made at the original meeting and there is no change in the agenda. Notice of an emergency meeting shall be given as soon as practicable, but in any event prior to the holding of such meeting, to any news medium which has filed an annual request for notice under subsection (b) of this Section.

(b) Public notice shall be given by posting a copy of the notice at the principal office of the body holding the meeting or, if no such office exists, at the building in which the meeting is to be held. In addition, a public body that has a website that the full time staff of the public body maintains shall post notice on its website of all meetings of the governing body of the public body. Any notice of an annual schedule of meetings shall remain on the website until a new public notice of the schedule of regular meetings is approved. Any notice of a regular meeting that is posted on a public body's website shall remain posted on the website until the regular meeting is concluded. The body shall supply copies of the notice of its regular meetings, and of the notice of any special, emergency, rescheduled or reconvened meeting, to any news medium that has filed an annual request for such notice. Any such news medium shall also be given the same notice of all special, emergency, rescheduled or reconvened meetings in the same manner as is given to members of the body provided such news medium has given the public body an address or telephone number within the territorial jurisdiction of the public body at which such notice may be given. The failure of a public body to post on its website notice of any meeting or the agenda of any meeting shall not invalidate any meeting or any actions taken at a meeting.

(Source: P.A. 94-28, eff. 1-1-06.)

(5 ILCS 120/2.03) (from Ch. 102, par. 42.03) **Sec. 2.03.** In addition to the notice required by Section 2.02, each body subject to this Act must, at the beginning of each calendar or fiscal year, prepare and make available a schedule of all its regular meetings for such calendar or fiscal year, listing the times and places of such meetings.

If a change is made in regular meeting dates, at least 10 days' notice of such change shall be given by publication in a newspaper of general circulation in the area in which such body functions. However, in the case of bodies of local governmental units with a population of less than 500 in which no newspaper is published, such 10 days' notice may be given by posting a notice of such change in at least 3 prominent

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places within the governmental unit. Notice of such change shall also be posted at the principal office of the public body or, if no such office exists, at the building in which the meeting is to be held. Notice of such change shall also be supplied to those news media which have filed an annual request for notice as provided in paragraph (b) of Section 2.02.

(Source: Laws 1967, p. 1960.)

(5 ILCS 120/2.04) (from Ch. 102, par. 42.04) **Sec. 2.04.** The notice requirements of this Act are in addition to, and not in substitution of, any other notice required by law. Failure of any news medium to receive a notice provided for by this Act shall not invalidate any meeting provided notice was in fact given in accordance with this Act.

(Source: Laws 1967, p. 1960.)

(5 ILCS 120/2.05) (from Ch. 102, par. 42.05) **Sec. 2.05.** Recording meetings. Subject to the provisions of Section 8-701 of the Code of Civil Procedure, any person may record the proceedings at meetings required to be open by this Act by tape, film or other means. The authority holding the meeting shall prescribe reasonable rules to govern the right to make such recordings.

If a witness at any meeting required to be open by this Act which is conducted by a commission, administrative agency or other tribunal, refuses to testify on the grounds that he may not be compelled to testify if any portion of his testimony is to be broadcast or televised or if motion pictures are to be taken of him while he is testifying, the authority holding the meeting shall prohibit such recording during the testimony of the witness. Nothing in this Section shall be construed to extend the right to refuse to testify at any meeting not subject to the provisions of Section 8-701 of the Code of Civil Procedure.

(Source: P.A. 94-1058, eff. 1-1-07.)

(5 ILCS 120/2.06) (from Ch. 102, par. 42.06) **Sec. 2.06.** Minutes; right to speak.

(a) All public bodies shall keep written minutes of all their meetings, whether open or closed, and a verbatim record of all their closed meetings in the form of an audio or video recording. Minutes shall include, but need not be limited to:

(1) the date, time and place of the meeting;

(2) the members of the public body recorded as either present or absent and whether the members were physically present or present by means of video or audio conference; and

(3) a summary of discussion on all matters proposed, deliberated, or decided, and a record of any votes taken.

(b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

(c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:

(1) the public body approves the destruction of a particular recording; and

(2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

(d) Each public body shall periodically, but no less than semi annually, meet to review minutes of all closed meetings. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection. The failure of a public body to strictly comply with the semi annual review of closed session written minutes, whether before or after the effective date of this amendatory Act of the 94th General Assembly, shall not cause the written minutes or related verbatim record to become public or available for inspection in any judicial proceeding, other than a proceeding involving an alleged violation of this Act, if the public body, within 60 days of discovering its failure to strictly comply with the technical requirements of this subsection, reviews the closed session minutes and determines and thereafter reports in open session that either (1) the need for confidentiality still exists as to all or part of the minutes or verbatim record, or (2) that the minutes or recordings or portions thereof no longer require confidential treatment and are available for public inspection.

(e) Unless the public body has made a determination that the verbatim recording no longer requires confidential treatment or otherwise consents to disclosure, the verbatim record of a meeting closed to the public shall not be open for public inspection or subject to discovery in any administrative or judicial proceeding other than one brought to enforce this Act. In the case of a civil action brought to enforce this Act, the court, if the judge believes such an examination is necessary, must conduct such in camera examina-

tion of the verbatim record as it finds appropriate in order to determine whether there has been a violation of this Act. In the case of a criminal proceeding, the court may conduct an examination in order to determine what portions, if any, must be made available to the parties for use as evidence in the prosecution. Any such initial inspection must be held in camera. If the court determines that a complaint or suit brought for noncompliance under this Act is valid it may, for the purposes of discovery, redact from the minutes of the meeting closed to the public any information deemed to qualify under the attorney client privilege. The provisions of this subsection do not supersede the privacy or confidentiality provisions of State or federal law.

(f) Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

(g) Any person shall be permitted an opportunity to address public officials under the rules established and recorded by the public body.

(Source: P.A. 96-1473, eff. 1-1-11.)

(5 ILCS 120/2a) (from Ch. 102, par. 42a) **Sec. 2a.** A public body may hold a meeting closed to the public, or close a portion of a meeting to the public, upon a majority vote of a quorum present, taken at a meeting open to the public for which notice has been given as required by this Act. A single vote may be taken with respect to a series of meetings, a portion or portions of which are proposed to be closed to the public, provided each meeting in such series involves the same particular matters and is scheduled to be held within no more than 3 months of the vote. The vote of each member on the question of holding a meeting closed to the public and a citation to the specific exception contained in Section 2 of this Act which authorizes the closing of the meeting to the public shall be publicly disclosed at the time of the vote and shall be recorded and entered into the minutes of the meeting. Nothing in this Section or this Act shall be construed to require that any meeting be closed to the public.

At any open meeting of a public body for which proper notice under this Act has been given, the body may, without additional notice under Section 2.02, hold a closed meeting in accordance with this Act. Only topics specified in the vote to close under this Section may be considered during the closed meeting. (Source: P.A. 88-621, eff. 1-1-95; 89-86, eff. 6-30-95.)

(5 ILCS 120/2b) **Sec. 2b.** (Repealed).

(Source: Repealed by P.A. 88-621, eff. 1-1-95.)

(5 ILCS 120/3) (from Ch. 102, par. 43) **Sec. 3.** (a) Where the provisions of this Act are not complied with, or where there is probable cause to believe that the provisions of this Act will not be complied with, any person, including the State's Attorney of the county in which such noncompliance may occur, may bring a civil action in the circuit court for the judicial circuit in which the alleged noncompliance has occurred or is about to occur, or in which the affected public body has its principal office, prior to or within 60 days of the meeting alleged to be in violation of this Act or, if facts concerning the meeting are not discovered within the 60 day period, within 60 days of the discovery of a violation by the State's Attorney.

Records that are obtained by a State's Attorney from a public body for purposes of reviewing whether the public body has complied with this Act may not be disclosed to the public. Those records, while in the possession of the State's Attorney, are exempt from disclosure under the Freedom of Information Act.

(b) In deciding such a case the court may examine in camera any portion of the minutes of a meeting at which a violation of the Act is alleged to have occurred, and may take such additional evidence as it deems necessary.

(c) The court, having due regard for orderly administration and the public interest, as well as for the interests of the parties, may grant such relief as it deems appropriate, including granting a relief by mandamus requiring that a meeting be open to the public, granting an injunction against future violations of this Act, ordering the public body to make available to the public such portion of the minutes of a meeting as is not authorized to be kept confidential under this Act, or declaring null and void any final action taken at a closed meeting in violation of this Act.

(d) The court may assess against any party, except a State's Attorney, reasonable attorney's fees and other litigation costs reasonably incurred by any other party who substantially prevails in any action brought in accordance with this Section, provided that costs may be assessed against any private party or parties bringing an action pursuant to this Section only upon the court's determination that the action is malicious or frivolous in nature.

(Source: P.A. 96-542, eff. 1-1-10.)

(5 ILCS 120/3.5) **Sec. 3.5.** Public Access Counselor; opinions.

(a) A person who believes that a violation of this Act by a public body has occurred may file a request for review with the Public Access Counselor established in the Office of the Attorney General not later than 60 days after the alleged violation. The request for review must be in writing, must be signed by the requester, and must include a summary of the facts supporting the allegation.

(b) Upon receipt of a request for review, the Public Access Counselor shall determine whether further action is warranted. If the Public Access Counselor determines from the request for review that the alleged violation is unfounded, he or she shall so advise the requester and the public body and no further action

shall be undertaken. In all other cases, the Public Access Counselor shall forward a copy of the request for review to the public body within 7 working days. The Public Access Counselor shall specify the records or other documents that the public body shall furnish to facilitate the review. Within 7 working days after receipt of the request for review, the public body shall provide copies of the records requested and shall otherwise fully cooperate with the Public Access Counselor. If a public body fails to furnish specified records pursuant to this Section, or if otherwise necessary, the Attorney General may issue a subpoena to any person or public body having knowledge of or records pertaining to an alleged violation of this Act. For purposes of conducting a thorough review, the Public Access Counselor has the same right to examine a verbatim recording of a meeting closed to the public or the minutes of a closed meeting as does a court in a civil action brought to enforce this Act.

(c) Within 7 working days after it receives a copy of a request for review and request for production of records from the Public Access Counselor, the public body may, but is not required to, answer the allegations of the request for review. The answer may take the form of a letter, brief, or memorandum. Upon request, the public body may also furnish the Public Access Counselor with a redacted copy of the answer excluding specific references to any matters at issue. The Public Access Counselor shall forward a copy of the answer or redacted answer, if furnished, to the person submitting the request for review. The requester may, but is not required to, respond in writing to the answer within 7 working days and shall provide a copy of the response to the public body.

(d) In addition to the request for review, and the answer and the response thereto, if any, a requester or a public body may furnish affidavits and records concerning any matter germane to the review.

(e) Unless the Public Access Counselor extends the time by no more than 21 business days by sending written notice to the requester and public body that includes a statement of the reasons for the extension in the notice, or decides to address the matter without the issuance of a binding opinion, the Attorney General shall examine the issues and the records, shall make findings of fact and conclusions of law, and shall issue to the requester and the public body an opinion within 60 days after initiating review. The opinion shall be binding upon both the requester and the public body, subject to administrative review under Section 7.5 of this Act.

In responding to any written request under this Section 3.5, the Attorney General may exercise his or her discretion and choose to resolve a request for review by mediation or by a means other than the issuance of a binding opinion. The decision not to issue a binding opinion shall not be reviewable.

Upon receipt of a binding opinion concluding that a violation of this Act has occurred, the public body shall either take necessary action as soon as practical to comply with the directive of the opinion or shall initiate administrative review under Section 7.5. If the opinion concludes that no violation of the Act has occurred, the requester may initiate administrative review under Section 7.5.

(f) If the requester files suit under Section 3 with respect to the same alleged violation that is the subject of a pending request for review, the requester shall notify the Public Access Counselor, and the Public Access Counselor shall take no further action with respect to the request for review and shall so notify the public body.

(g) Records that are obtained by the Public Access Counselor from a public body for purposes of addressing a request for review under this Section 3.5 may not be disclosed to the public, including the requester, by the Public Access Counselor. Those records, while in the possession of the Public Access Counselor, shall be exempt from disclosure by the Public Access Counselor under the Freedom of Information Act.

(h) The Attorney General may also issue advisory opinions to public bodies regarding compliance with this Act. A review may be initiated upon receipt of a written request from the head of the public body or its attorney. The request must contain sufficient accurate facts from which a determination can be made. The Public Access Counselor may request additional information from the public body in order to facilitate the review. A public body that relies in good faith on an advisory opinion of the Attorney General in complying with the requirements of this Act is not liable for penalties under this Act, so long as the facts upon which the opinion is based have been fully and fairly disclosed to the Public Access Counselor.

(Source: P.A. 96-542, eff. 1-1-10.)

(5 ILCS 120/4) (from Ch. 102, par. 44) **Sec. 4.** Any person violating any of the provisions of this Act, except subsection (b) or (c) of Section 1.05, shall be guilty of a Class C misdemeanor.

(Source: P.A. 97-504, eff. 1-1-12.)

(5 ILCS 120/5) (from Ch. 102, par. 45) **Sec. 5.** If any provision of this Act, or the application of this Act to any particular meeting or type of meeting is held invalid or unconstitutional, such decision shall not affect the validity of the remaining provisions or the other applications of this Act.

(Source: Laws 1957, p. 2892.)

(5 ILCS 120/6) (from Ch. 102, par. 46) **Sec. 6.** The provisions of this Act constitute minimum requirements for home rule units; any home rule unit may enact an ordinance prescribing more stringent requirements binding upon itself which would serve to give further notice to the public and facilitate public access to meetings.

(Source: P.A. 78-448.)

(5 ILCS 120/7) **Sec. 7.** Attendance by a means other than physical presence.

(a) If a quorum of the members of the public body is physically present as required by Section 2.01, a majority of the public body may allow a member of that body to attend the meeting by other means if the member is prevented from physically attending because of: (i) personal illness or disability; (ii) employment purposes or the business of the public body; or (iii) a family or other emergency. "Other means" is by video or audio conference.

(b) If a member wishes to attend a meeting by other means, the member must notify the recording secretary or clerk of the public body before the meeting unless advance notice is impractical.

(c) A majority of the public body may allow a member to attend a meeting by other means only in accordance with and to the extent allowed by rules adopted by the public body. The rules must conform to the requirements and restrictions of this Section, may further limit the extent to which attendance by other means is allowed, and may provide for the giving of additional notice to the public or further facilitate public access to meetings.

(d) The limitations of this Section shall not apply to (i) closed meetings of (A) public bodies with statewide jurisdiction, (B) Illinois library systems with jurisdiction over a specific geographic area of more than 4,500 square miles, or (C) municipal transit districts with jurisdiction over a specific geographic area of more than 4,500 square miles or (ii) open or closed meetings of State advisory boards or bodies that do not have authority to make binding recommendations or determinations or to take any other substantive action. State advisory boards or bodies, public bodies with statewide jurisdiction, Illinois library systems with jurisdiction over a specific geographic area of more than 4,500 square miles, and municipal transit districts with jurisdiction over a specific geographic area of more than 4,500 square miles, however, may permit members to attend meetings by other means only in accordance with and to the extent allowed by specific procedural rules adopted by the body.

(Source: P.A. 96-664, eff. 8-25-09; 96-1043, eff. 1-1-11.)

(5 ILCS 120/7.3) **Sec. 7.3.** Duty to post information pertaining to benefits offered through the Illinois Municipal Retirement Fund.

(a) Within 6 business days after an employer participating in the Illinois Municipal Retirement Fund approves a budget, that employer must post on its website the total compensation package for each employee having a total compensation package that exceeds \$75,000 per year. If the employer does not maintain a website, the employer must post a physical copy of this information at the principal office of the employer. If an employer maintains a website, it may choose to post a physical copy of this information at the principal office of the employer in lieu of posting the information directly on the website; however, the employer must post directions on the website on how to access that information.

(b) At least 6 days before an employer participating in the Illinois Municipal Retirement Fund approves an employee's total compensation package that is equal to or in excess of \$150,000 per year, the employer must post on its website the total compensation package for that employee. If the employer does not maintain a website, the employer shall post a physical copy of this information at the principal office of the employer. If an employer maintains a website, it may choose to post a physical copy of this information at the principal office of the employer in lieu of posting the information directly on the website; however, the employer must post directions on the website on how to access that information.

(c) For the purposes of this Section, "total compensation package" means payment by the employer to the employee for salary, health insurance, a housing allowance, a vehicle allowance, a clothing allowance, bonuses, loans, vacation days granted, and sick days granted.

(Source: P.A. 97-609, eff. 1-1-12.)

(5 ILCS 120/7.5) **Sec. 7.5.** Administrative review. A binding opinion issued by the Attorney General shall be considered a final decision of an administrative agency, for purposes of administrative review under the Administrative Review Law (735 ILCS 5/Art. III). An action for administrative review of a binding opinion of the Attorney General shall be commenced in Cook or Sangamon County. An advisory opinion issued to a public body shall not be considered a final decision of the Attorney General for purposes of this Section.

(Source: P.A. 96-542, eff. 1-1-10.)

**LEE COUNTY
BOARD RULES AND PROCEDURES**

Ordinance #12-14-007

Effective Date: December 16, 2014

- I. Purpose
- II. County Board – Composition and Districts
- III. Time and Location of Regular Board Meetings
- IV. Special Meetings
- V. Board Chair and Vice Chair
- VI. Quorum
- VII. Order of Business
- VIII. Rules and Procedures
- IX. Board Member Comment
- X. Public Comment
- XI. Standing Committees – Formation and Responsibilities
- XII. Standing Committee Rules
- XIII. Ad Hoc and Special Committees
- XIV. Other Appointments
- XV. Compensation/Claims

I. PURPOSE

The mission of Lee County Government is to be accountable to its citizens, to provide high quality government services in an economical, fair, professional, and courteous manner, and to enhance and protect the health, welfare, and safety of those who live and work in Lee County.

II. COUNTY BOARD – COMPOSITION AND DISTRICTS

Lee County shall be governed by the Lee County Board, hereafter referred to as the Board. The size of the Board and the districts from which members are elected is provided by resolutions adopted at the June 21, 2011 meeting of the Board pursuant to Illinois Compiled Statutes, Chapter 55, Paragraph 5/2-3002 and as provided by Court decisions regarding “one man, one vote” representation on County Boards. Resolution 06-11-008 provides that Lee County be divided into four (4) County Board Districts with six (6) members to be elected from each district as follows:

- A. District 1 shall be composed of Palmyra 1, Palmyra 3, Nelson, Harmon, Hamilton, East Grove, May, Amboy 1, Amboy 2, Amboy 3, Marion, South Dixon and Nachusa precincts.
- B. District 2 shall be composed of Franklin Grove 1, Franklin Grove 2, Ashton 1, Ashton 2, Bradford, Lee Center, Sublette, Reynolds, Viola, Brooklyn 1, Brooklyn 2, Alto, Willow Creek, Wyoming 1, and Wyoming 2 precincts.
- C. District 3 shall be composed of Dixon 1, Dixon 2, Dixon 3, Dixon 4, Dixon 5, Dixon 6, Dixon 7, Dixon 8, Dixon 17, Dixon 18, and Dixon 19 precincts.
- D. District 4 shall be composed of Dixon 9, Dixon 10, Dixon 11, Dixon 12, Dixon 13, Dixon 14, Dixon 15, Dixon 16, Dixon 20 and Palmyra 2 precincts.

Terms of Office – District, Random Drawing. At the August 2012 county board meeting and each ten (10) year thereafter, the chairman of the county board in open meeting shall randomly draw for each district the quantity of two (2) year terms and four (4) year terms for county board seats for each of the four (4) Lee County districts. The drawing shall be accomplished by randomly drawing from four (4) pieces of paper from a pool, two (2) indicating “three (3) county board seats with terms of two (2) years, four (4) years and four (4) years, and three (3) county board seats with terms of four (4) years, four (4) years and two (2) years.” The other two (2) pieces of paper shall indicate “three (3) county board seats with terms of two (2) years, four (4) years and four (4) years, and three (3) county board seats with terms of four (4) years, four (4) years and two (2) years.” The county board chairman shall draw the quantity of four (4) year and two (2) year terms by randomly drawing a piece of paper for each district from those remaining in the pool in numerical order, commencing with district number 1.

Determination of Term Length. On the first Monday of the month following the general election of 2012, and each ten (10) years thereafter, the length of the individual terms for each newly elected county board member shall be determined. There being six (6) county board seats from each district, the members of each district shall randomly draw from a pool of six (6) pieces of paper bearing the length of terms assigned to each district pursuant to the August 2012 county board meeting and each ten (10) years thereafter. The drawing shall be done in descending order, commencing with the county board candidate receiving the most votes from his particular district. The drawing shall continue until each county board member has randomly drawn for the pool of remaining county board terms. This shall be accomplished district by district in numerical order, commencing with district number 1. (Res. 06-11-008, 6-21-2011)

III. TIME AND LOCATION OF REGULAR BOARD MEETINGS

- A. On or before each regularly scheduled November meeting, the Board shall adopt a resolution stating the meeting dates and times for the following year. Upon approval by the Board, meeting dates and times will be posted on the county website.
- B. Meetings of the Board shall be held at the Old Lee County Courthouse, 112 E. Second Street, Dixon, Third Floor. In the event this location is not available, notice of an alternate location shall be published in a newspaper of general circulation in the County at least 48 hours prior to the convening of the scheduled meeting.

IV. SPECIAL MEETINGS

Special meetings may be called pursuant to Chapter 55, Act 5, Section 2-1002, of the Illinois Compiled Statutes with notice being given by publication in a newspaper of general circulation in the County at least 48 hours before the convening of the Special Meeting.

V. BOARD CHAIR AND VICE CHAIR

The first Monday in December following the biennial Election, the Board shall elect a Chair and Vice Chair from the membership by a majority vote of the membership. The Chair and Vice Chair shall be elected for a 2-year term or until his or her successor is elected. (Ord. 06-01-006, 6-19-2001)

A. Chair – Duties and Responsibilities:

- i. The Chair shall appoint all standing and special committees, and shall have the power to change committee appointments.
- ii. The Chair shall preside at all meetings of the board, preserve order and decorum, and decide on questions of order.
- iii. The Chair may appoint a parliamentarian to assist him or her in the interpretation of the rules.
- iv. The Chair shall be an ex-officio member of all Board appointed committees and shall be entitled to mileage and per diem for all meetings attended.
- v. The Chair shall decide all questions relating to the priority of business.
- vi. The Chair shall act as the County Liquor Commissioner.

B. Vice Chair – Duties and Responsibilities:

- i. The Vice Chair shall serve in the absence of the Chair and shall exercise all powers of the Chair in his/her absence.

C. In the absence of the Chair and Vice Chair, the Chair of the Finance Committee will serve as Board Chair.

VI. QUORUM

A Quorum shall exist when a simple majority of the current membership is present. Thirteen (13) or more of the twenty-four (24) member Board constitutes a quorum.

VII. ORDER OF BUSINESS

A. Board Agenda

- i. Call to Order
- ii. Prayer or Pledge of Allegiance
- iii. Roll call of members (by alphabetical order)
- iv. Announcements
- v. Approval of Minutes of Previous Meeting
- vi. Referral of Items to Proper Committees
 - 1. Items to ZBA or Planning Commission
 - 2. Items From ZBA and/or Planning Commission
 - 3. Other
- vii. Board Member Comment
- viii. Report of Lee County Industrial Development Association
- ix. Public Comment
- x. Report of Board’s Standing Committees
- xi. County Officers Reports, Requests for Deposit of Funds, Orders Paid in Vacation
- xii. Old Business
- xiii. New Business
- xiv. Executive Session

- xv. Mileage & Per Diem
- xvi. All Bills and Appropriations Allowed by Roll Call
- xvii. Adjournment

VIII. RULES AND PROCEDURES

- A. These Board rules and procedures are subject to requirements of state statute. In the event of any inconsistency between these rules and the requirements of any state statute, the state statute shall govern.
- B. All business of the Board, its standing and special committees, and its members shall be in conformity with these rules. In the absence of Board rules, the latest version of “Roberts Rules of Order” shall govern.
- C. All Board meetings shall conform to the Open Meeting Laws of the State of Illinois. Board members shall successfully complete Open Meetings Act training pursuant to 5 ILCS 120/1.05, within 90 days of taking the oath of office or otherwise assuming the responsibilities as a member of the Board. Certificate of Completion shall be filed with the Board Chair’s office.
- D. Audible signals from cell phones, pagers, and other electronic devices shall be disabled during Committee and Board meetings. All those in attendance shall exit the meeting room before answering phone calls.
- E. Business not on the agenda provided at the regular meeting shall not be acted upon until the next scheduled meeting. If the Board deems it necessary to take action prior to the next scheduled meeting, the Board may, by roll call vote of two-thirds of the Board members present, suspend this rule. Any business to be held over for consideration at the subsequent meeting must be submitted in writing by the presenter and be properly placed on the subsequent meeting’s agenda.
- F. The Board shall approve the minutes of its open meetings at the subsequent monthly Board meeting or within thirty (30) days, whichever is later. The minutes shall be available for public inspection and posted on the county website within ten (10) days after the approval of said minutes by the Board.
- G. No document that requires filing shall be considered filed unless and until it is delivered to the Clerk, filed and date stamped. It shall be the further duty of the person filing to deliver a copy of the file-stamped document to each interested party, including each Standing Committee Chair, and to then file with the Clerk a certificate of said service.
- H. Executive, Closed Sessions
 - i. A meeting or a portion thereof may be closed upon a majority vote of Board members present, taken at a meeting open to the public for which notice had been given, as required by law.
 - ii. The vote of each Board member, on the question of holding a closed session and a citation to the specific reason(s) for closing a meeting, shall be recorded and entered into the minutes of the public meeting.
 - iii. No final action may be taken in closed session.
 - iv. Pursuant to 5 ILCS 120/2.06, a verbatim record of all closed meetings in the form of an audio or video recording shall be kept. Said record shall be made available pursuant to 5 ILCS 120/2.06, only after the Board determines that it is no longer necessary to protect the public interest by keeping them confidential.

- v. All matters discussed in closed executive sessions of the Board or any of its committees shall be kept confidential by all members until the closed record has been made available. Cell phones shall be turned off during Executive Session meetings.
- I. Motions
- i. No motion shall be debated unless first seconded. When a motion is seconded, it shall be so stated by the Chair of the Board, and the Board shall then proceed to act thereon.
 - ii. After a motion is stated by the Chair, it shall be deemed in possession of the Board but may be withdrawn by the mover and with consent of the second at any time previous to a decision thereon.
 - iii. A motion to reconsider must be seconded and approved by a majority of the members present. The vote on the matter to be reconsidered may be taken during the same or the immediately succeeding regularly scheduled Board meeting. No motion may be twice reconsidered unless it was amended after its first reconsideration.
 - iv. A motion to adjourn which has been seconded shall always be in order and shall be decided without debate.
- J. Roll Call Votes
- i. Any member may ask for a roll call vote on any agenda item before the board. Roll call votes shall be alphabetical. It is further resolved that each such vote start with the name on the alphabetical list next following the name which started the previous roll call.
 - ii. The Board may, by unanimous consent, group together two or more ordinances and resolutions for the purpose of taking a single vote.
 - iii. Emergency appropriations shall require a roll call vote of two-thirds (16) of the Board members.
 - iv. After Adoption of the Annual Appropriations Resolution, amendments to increase appropriations as provided by such resolution shall require a roll call vote of two-thirds (16) of the Board members.
 - v. The rules of the Board may be suspended for a particular purpose by a roll call vote of two-thirds of the board members present. Those rules that may be suspended are those relating to priority of business, or to business procedure. Rules which embody fundamental principles of parliamentary law, such as waiving the requirement of quorum or to waive the requirement for previous notice, and rules protecting the basic right of the individual cannot be suspended, even by unanimous vote. Moreover, the rules cannot be suspended to take away a particular member's right to attend meetings, make motions, speak in debate, and vote.
 - vi. In the event of a filed legal objection, a yes vote of three-fourths (18) of the Board is required for passage of any proposed ordinance, zoning ordinance, or zoning petition. Said legal objection shall be filed with the Clerk in accordance with Board Rule "VII-Rules and Procedures, Item G". A copy of said filed legal objection and certificate of service, shall be submitted to the Executive Committee at its regularly scheduled monthly meeting in order to be placed on the Board agenda for consideration by the Board.

- vii. In the event a Board member believes that he/she has a conflict of interest on any matter before the board requiring a vote, the member shall prior to the discussion of the issue, inquire of the State's Attorney for a determination. Likewise, if one member considers that another has a conflict, he/she shall inquire of the State's Attorney for a determination prior to discussion of the issue. If a conflict is determined to exist, the member with the conflict shall abstain from discussion and vote on the matter.

K. Ordinances and Resolutions

- i. Any ordinance or resolution to be placed on the agenda shall be submitted in writing to the Board Chair following approval by the Committee in charge of the subject matter. The Board Chair shall present the ordinance or resolution to the Executive Committee prior to consideration by the Board.
- ii. Committee Chairs are encouraged to consult with the State's Attorney regarding the validity or wording of proposed ordinances prior to presentation to the Executive Committee. If, at or before the regularly scheduled Executive Committee meeting, the Board Chair has concerns regarding the validity or wording of a resolution or ordinance, the Board Chair shall request a review thereof by the State's Attorney.
- iii. All ordinances presented for consideration shall be available for public inspection for a period of not less than thirty (30) days from the date said ordinance is approved by the appropriate Committee.
- iv. All resolutions passed by the Board, shall be assigned an identification number as to indicate its order of passage and location within the official Minutes Book. The Clerk shall assign a number to all such resolutions after the regular monthly meeting. The Clerk shall maintain an index file of all numbers with a brief description of each resolution.

IX. BOARD MEMBER COMMENT

- A. Any member of the Board shall have the right to address the Board at any regular Board meeting on any matter relating to County Business.
- B. Members shall speak only after being recognized by the Chair. After being recognized by the Chair and prior to addressing the Board, members shall identify themselves to the Clerk and to those in attendance.
- C. A Member declared to be out of order by the Chair shall immediately cease speaking. The decision of the Chair shall be final.

X. PUBLIC COMMENT

- A. At such time identified on the Board agenda for public comment, any individual shall be permitted to address the Board on matters before them. Such matters are those that appear on the agenda of a regularly scheduled meeting, or the subject of a Special Meeting, subject to the following constraints.
 - i. Public comment as addressed in Item A above shall be limited to ten (10) minutes per individual, which shall be controlled by a timing device. A speaker will be notified when nine (9) minutes have elapsed.

- ii. Individuals wanting to speak must make a written request to the Executive Committee prior to or during the regularly scheduled monthly Executive Committee meeting. Said written request shall state their name, address and topic on which they wish to speak and can be delivered to the Executive Committee in person, via US Postal service, or by electronic communication to the Board Chair.
 - iii. The Chair will impose a reasonable time limit for public comment on any single issue.
 - iv. The Chair may limit or preclude comment which is repetitive, redundant, cumulative, or irrelevant to the business of the board.
- B. At such time identified on the Board agenda for public comment, members of the public shall be permitted to comment on matters germane to the business of the Board, but not on the agenda of the meeting, subject to the following constraints.
- i. Public comments as addressed in Item B above shall be limited to five (5) minutes per individual which shall be controlled by a timing device. A speaker will be notified when four (4) minutes have elapsed.
 - ii. Individuals wanting to speak must complete a public comment card and submit it to the Clerk prior to the start of the Board meeting. Said comment card shall state their name, address and the topic on which they wish to speak.
 - iii. Such comments shall be assigned on a first-come, first-serve basis as determined by the Chair.
 - iv. When appropriate, matters raised by public comment shall be referred to the appropriate Standing Committee
- C. Persons addressing the Board shall not be permitted to make statements or remarks unrelated to the business of the Board. Persons addressing the Board shall refrain from statements, remarks, or conduct that is uncivil, vulgar, profane or otherwise disruptive to the conducting of the Board's business. Any person making such prohibited statements or remarks or engaging in such conduct shall be requested to leave the meeting and may be barred by the Chair from further audience before the Board.
- D. Board members may request that individuals be allowed additional time to speak on issues germane to the Board, not to exceed ten (10) minutes, and if another member objects, the Chair shall call for a roll call vote which shall require passage of a majority of members present.
- E. The public may by audio or video, record the proceedings in areas designated by the Chair and in such a way to not disrupt the business of the Board.

XI. STANDING COMMITTEES – FORMATION AND RESPONSIBILITIES

- A. The Chair shall appoint the Chair, Vice Chair and all members of the standing committees.
- B. The Executive Committee shall be made up of the Board Chair, Vice Chair and the Chairs of each standing committee. All other standing committees shall consist of 5 members. The number of members serving on any Ad Hoc, Special or Sub-Committees shall be determined by the Chair.

- C. In any situation wherein the Board Chair deems it advisable to appoint an additional member to any standing committee, he or she may do so.
- D. All standing committees shall have the following responsibilities as to the various departments, offices, institutions, and activities which are in their respective jurisdictions:
 - i. Review and approval of monthly claims.
 - ii. Consult with officials and County Officers on matters of policy.
 - iii. Review of department annual and regular reports as applicable.
 - iv. Review of department appropriations and budgets for recommendation to the Finance committee.
 - v. Review and make recommendations to the Board as to department fees not otherwise set by statute.
 - vi. Periodic performance reviews of non-elected County Officers.
 - vii. Preparation of reports, resolutions and ordinances in connection with any matter which may be referred to the committee.
- E. There shall be the following standing committees of the Board with the jurisdiction and responsibilities as listed:
 - i. **Executive**
 - 1. Develop overall county policies, goals and objectives
 - 2. Promote communication between Board members, standing, advisory or special committees, county officers, the public and the media
 - 3. Set Board meeting agenda. The agenda shall include written reports of the standing committees and those matters requested by the standing committees to be brought before the Board for action or consideration. The agenda packets will be made available on the County website forty-eight (48) hours prior to the regularly scheduled Board meeting.
 - 4. Review and approve the monthly claims report for recommendation to the Board
 - 5. Review and approve claims paid in vacation and committee per diem
 - 6. Consider all matters pertaining to county government which are not included in the duties of any other standing, advisory or special committee
 - 7. Meet with County Officers upon request or when deemed appropriate
 - 8. Monitor all legislation affecting county government and when appropriate, recommend legislative action to the Board
 - 9. Make recommendations for updating the county handbook, code book, and Board rules and procedures when necessary
 - 10. Review not less than semi-annually, the minutes of all closed sessions of the Board or its committees not yet made available to the public for the purpose of determining whether the minutes (or portions thereof) shall remain confidential or no longer require confidential treatment. (OMA – 5 ILCS 120/2.06)
 - 11. Make recommendations to the Board on the appointment of all county officers subject to Board appointment. In the event of a vacancy in a county appointed position, the Board Chair shall appoint a hiring committee to fill said vacancy. The hiring committee shall include at

least one member of the Executive Committee, one member of the Finance Committee, and one member of the standing committee the appointed position would normally report to.

12. Make recommendations to the Board on appointments of all other boards, commissions, districts and all other authorities subject to appointment or approval, by statute or ordinance, by the Board
13. Monitor and encourage economic development activities by working with County economic development and tourism organizations
14. Act as a liaison to the various community service agencies that receive funding from Lee County

ii. Finance

1. Draft the budget, oversees the regular financial responsibilities of the county
2. Oversees employee benefits such as health insurance, retirement, etc.
3. Prepare the annual levy and budget documents for presentation to Board. A copy of the proposed annual budget and levy shall be made available at least thirty (30) days prior to adoption or as otherwise required by law.
4. Monitor the adopted budget, receive and make recommendations to the Board on changes to the adopted budget
5. Authorize and oversee an annual independent audit of all funds and accounts of the County by certified accountants authorized to practice public accounting in the State of Illinois
6. Periodically review auditing procedures and recommend any necessary changes to the Board
7. Oversees the activities of the Group Health Insurance Sub-Committee; assist the Insurance Sub-Committee in developing goals and objectives that are aligned with Board goals and objectives
8. Oversees the Negotiation Sub-Committee; assist the Negotiation Sub-Committee in developing goals and objectives that are aligned with Board goals and objectives

iii. Negotiations (Sub-Committee to Finance)

1. Represents the county in labor negotiations with union employees
2. Reports to the Finance Committee

iv. Advisory Group Health Insurance (Sub-Committee to Finance)

1. Reviews and makes recommendations to the Finance Committee on health insurance issues affecting employees, including but not limited to:
 - a. Reviewing cost containment measures;
 - b. Seeking proposals from insurance carriers and administrators for insurance plans to cover employees in future years;
 - c. Researching general insurance issues affecting employees.
2. Comprised of nine (9) members, a maximum of three (3) of which will be Board members, with the remaining members being County employees and/or County Officers. At least one member shall be a union FOP member.
3. A Board member shall chair the Committee.
4. Committee votes are nonbinding, but serve as advisory to the Finance Committee and Board

5. Reports to the Finance Committee

v. **Public Safety, Health & Judicial**

1. Oversees the activities of and acts as a liaison to the Sheriff Department, Circuit Clerk, State's Attorney, Probation, Public Defender, and Coroner
2. Serves as a liaison to the Health Department
3. Serves as a liaison to the Judges and the judicial system

vi. **Administrative Services**

1. Oversees the activities of and acts as a liaison to the Clerk/Recorder, Treasurer, Assessor, GIS/IT Department, the Veterans Assistance Commission, and the Lee County Office of Emergency Management
2. Serves as a liaison to the Lee-Ogle-Whiteside Regional Superintendent of Schools
3. Reviews the monthly claims of the County Board
4. Oversees the activities of the IT/GIS Task Force; assists the Task Force in developing short and long term goals

vii. **IT/GIS Task Force (Sub-committee to Administrative Services)**

1. Reports to the Administrative Services Committee
2. Addresses IT/GIS project specific issues on both a planning and tactical basis
3. Comprised of the IT/GIS Director, GIS Analyst/IT Technician and Board members as appointed by the Board Chair. Other Department Heads or County Staff may serve on the Task Force at the request of the IT/GIS Director; the Task Force may expand or shrink based on the specific project or issue being addressed
4. Convened by and functions under the guidance of the IT/GIS Director
5. Develops IT/GIS strategic and policy recommendations to the Administrative Services Committee and to the Board; assists in setting short and long term goals of the IT/GIS Department

viii. **Properties/Planning and Zoning**

1. Oversees the activities of and acts as a liaison to the Building and Maintenance Department, Planning & Zoning Department, Animal Control, and the Lee-Ogle Transportation System (LOTS)
2. Oversees construction and maintenance of county buildings and infrastructure
3. Oversees property and liability insurance
4. Oversees the County Safety Committee

ix. **County Safety Committee (Sub-committee of Properties/Planning and Zoning)**

1. Promotes a safe and healthy workplace by planning and implementing safety training, inspections, and accident review. It maintains and distributes the employee safety manual and promotes safety awareness to employees, the Board and the public.
2. Consists of County Officers appointed by the Board Chair, one member of the Property/Planning and Zoning Committee, and the Board CIRMA representative.
3. Reports to the Properties/Planning and Zoning Committee.

x. Transportation/Solid Waste

1. Oversees the operation of and acts as a liaison to the County Highway Department and the Solid Waste Department
2. Oversees construction of county roads and bridges, and motor fuel tax
3. Oversees the county weed-control officer

XII. STANDING COMMITTEE RULES

- A. Quorum. A quorum shall consist of a majority of the members appointed to the committee. In the event the Committee does not have a quorum, the Chair of said Committee may temporarily appoint an available Board member.
- B. Open Meetings Act. All committee meetings shall conform to the Open Meeting Laws of the State of Illinois.
- C. Meeting Date/Time/Location. Each Standing Committee shall set the meeting date, time, and location for their Committee for the coming fiscal year at the first meeting of the Committee in December. If the Committee's normal meeting date falls on a holiday, the Committee shall select another meeting date/time during Committee meeting week that does not conflict with another Committee's meeting date and time to avoid scheduling conflicts for Board members and department representatives. For example, a Committee that normally meets on Monday at 9:00am can reschedule to Tuesday at 10:00am, thereby avoiding a conflict with the regularly scheduled 9:00am Tuesday Committee meeting. Upon approval by the Committee, the annual schedule of meeting date, time and location will be posted on the county website.
- D. Meeting Announcement. At least forty-eight hours in advance of the committee meeting, the Committee Chair shall submit a written meeting agenda to the Clerk and Board Chair's office including the date, time and place of the committee meeting. Pursuant to Section 2.02 of the Open Meetings Act, meeting agendas will be posted at the location of the committee meeting at least forty-eight (48) hours in advance of the meeting.
- E. Member Absenteeism. A member of a standing committee shall inform the Board Office and have the committee chair notified of a planned absence prior to a committee meeting. The minutes shall reflect whether a member is present or absent. If a committee member is consistently absent from committee meetings, the committee chair may request the Board Chair replace the absentee committee member.
- F. Written Report of Meeting. The Committee Chair or his/her designee shall submit a written report of committee activities to the Board Chair for inclusion in the monthly Board Agenda packet. Votes taken in committee shall be recorded in the written report of the meeting.
- G. Report to Board. Each Committee Chair shall make an oral report of committee activities to the full Board at each regular meeting. In the absence of the Committee Chair, the Committee Vice-Chair shall give the report.

- H. Per Diem Report. The Committee Chair shall submit a per diem report for all committee service to the Executive Committee. The per diem report shall list attendance of each committee member by date and time.
- I. Public Comment. Any individual shall be permitted time to address the committee on matters before them at any given meeting. Such matters are those that appear on the agenda of a committee meeting, or matters added to the agenda of a committee meeting. At the discretion of the Committee Chair, up to five (5) minutes per individual may be allowed. The Committee Chair shall have the right to impose a reasonable total time limit on public comment on any single issue.

XIII. AD HOC AND SPECIAL COMMITTEES

- A. Ad hoc and special committees shall be established as determined and recommended by the Board Chair with the majority approval of the Board members present.
- B. Said special committees will cease to function when they have completed their duties and have made their final reports. In the event a special committee's activities extend into the next Board term, the special committee will need to be reauthorized at the first regular business meeting of the new Board session.
- C. Ad Hoc and Special Committees shall follow all applicable Standing Committee Rules.

XIV. OTHER APPOINTMENTS

- A. Board Member Appointments. In addition to the standing committees, the Board Chair shall appoint Board Members to serve as a voting member or County Board representative of the following boards, committees or commissions.
 - i. Counties of Illinois Risk Management Association (CIRMA)
 - ii. Blackhawk Hills Regional Council
 - iii. Lee County Board of Health
 - iv. Lee County ETSB-911
 - v. Lee County Industrial Development Association
 - vi. Lee County Liquor Commission
 - vii. Lee County Tourism
 - viii. Lee/Ogle Transportation System (LOTS)
 - ix. Tri-County Opportunities Council
 - x. United Counties Council of Illinois (UCCI)
 - xi. Juvenile Justice
- B. Citizen Appointments. The Board Chair shall appoint, with the advice and consent of the Board, citizens to serve on all boards, commissions, districts and all other authorities subject to appointment or approval, per state statute or ordinance, by the Board, including, but not limited to:
 - i. Board of Review
 - ii. Court Appointed Special Advocate (CASA)
 - iii. Drainage Districts (Brush Grove, Maple Grove, Inlet Swamp, Harmon #1 & #2)
 - iv. Farmland Review Committee

- v. Fire Districts (Amboy, Ashton, Compton, Dixon, Lee, Ohio, Sublette, West Brooklyn)
- vi. Lee County Housing Authority
- vii. Lee County Extension Council
- viii. Northwest Criminal Justice
- ix. Sanitary Districts (Franklin Grove, Nelson, Paw Paw)
- x. Sheriff's Merit Commission

C. Zoning Board of Appeals

- i. The Zoning Board of Appeals (ZBA) makes recommendations to the County Board on the regulation of land classifications and the use of land and buildings within the County in order to promote public health, safety and welfare of its citizens and to minimize conflict between farming and other land uses. All ZBA actions and recommendations shall conform to the regulations set forth in the LEE COUNTY REVISED ZONING ORDINANCE (ZONING ORDINANCE).
- ii. The ZBA shall consist of five (5) residents of Lee County appointed by the Chair and confirmed by the Board, subject to the terms and requirements set forth in the ZONING ORDINANCE.
- iii. The Chair, with the advice and consent of the Board may appoint two (2) Lee County residents to serve as alternate members, subject to the ZONING ORDINANCE requirements.
- iv. The Chair shall name one member of the ZBA to serve as Chair of the ZBA.
- v. Three (3) members of the ZBA shall constitute a quorum, and three (3) concurring votes are necessary to recommend action to the Board.
- vi. Vacancies shall be filled by the Board Chair for the unexpired terms only, subject to confirmation by the Board at its next meeting and the requirements set forth in the ZONING ORDINANCE.

D. Planning Commission

- i. The PLANNING COMMISSION makes recommendations to the Board as to the matters, revisions and applications of the comprehensive land use plan and any other matter referred to the PLANNING COMMISSION by the Board. It shall review sketch plans and subdivision preliminary plats, and other matters such as the "Land Evaluation Site Assessment" (LESA) scores that require public hearings. All actions by the PLANNING COMMISSION shall conform to the regulations and guidelines set forth in the ZONING ORDINANCE.
- ii. The PLANNING COMMISSION shall consist of five (5) residents of Lee County appointed by the Chair with the advice and consent of the Board, subject to the terms and requirements set forth in the ZONING ORDINANCE.
- iii. The Chair, with the advice and consent of the Board may appoint two (2) Lee County residents to serve as alternate members. If appointed, the alternate members of the PLANNING COMMISSION shall serve only in the absence of regular members.

- iv. The Board Chair, with the advice and consent of the Board shall appoint the Chair of the PLANNING COMMISSION.
- v. Three (3) members shall constitute a quorum, and three (3) concurring votes are necessary to recommend action to the Board.

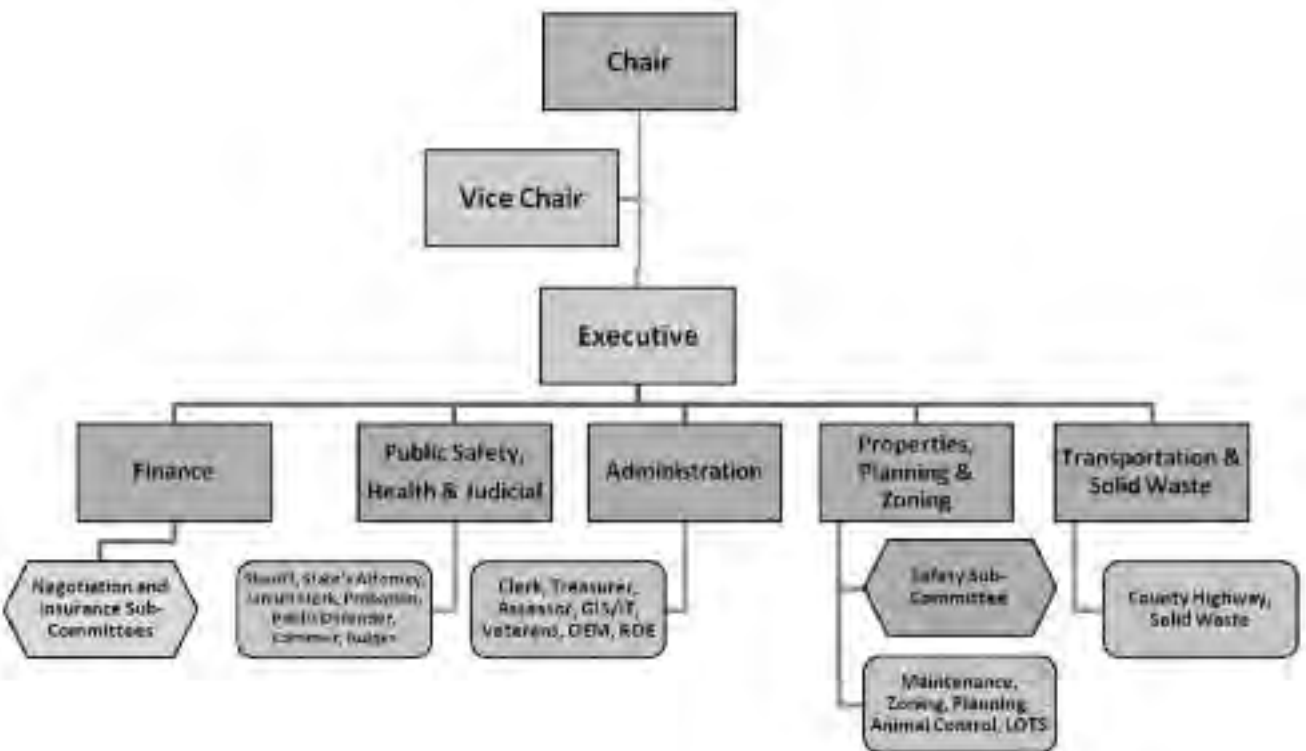
XV. COMPENSATION

- A. Effective December 1, 2002, Board members shall be paid at the rate of sixty dollars (\$60.00) per day for committee meetings and sixty dollars (\$60.00) per day for Board meetings. Members are eligible for compensation only when duly assigned to attend said meetings and when in attendance for more than two-thirds (2/3) of the meeting.
- B. Board Chair. Effective December 1, 2002, the compensation of the Chair of the board shall be four thousand dollars (\$4,000.00) annually, and expense allowance of two thousand dollars (\$2,000.00) annually to be paid monthly, in addition to per diem compensation allowed as per (A) above. The Clerk and Treasurer are authorized and directed to make payments accordingly.
- C. Change of Compensation. If the Board desires to change the basis of payment or amount of compensation, it may do so by ordinance or resolution. Those changes shall not however, take effect during the term for which an incumbent Board member has been elected, as per 55 ILCS 5/2-3008.
- D. Mileage. Board members engaged in county business shall be paid mileage according to the mileage resolution in effect during the time the business was conducted.
- E. Claims paid in vacation. The Clerk and Treasurer are hereby authorized to issue checks in emergency cases for the payment of postage, purchase of envelopes or other supplies which cannot wait for presentation, purchase of real estate transfer stamps, payment for service of summons or other process through the State's Attorney's office in order to have the papers returned, and other expenditures which are of such an emergency nature as to preclude waiting until a request is presented at the next monthly meeting of the Board. Said claims shall be authorized and signed by the Board Chair or the Finance Chair, and reported to the Board by the Clerk on the quarterly report of checks issued in "vacation".
- F. Authority to Reject a Claim. The Executive Committee may reject any expenditure which it deems not connected with County business and is further authorized to reject any expenditure which it deems unreasonable even when made in connection with county business.
- G. Appeal of a Rejected Claim. Claims for compensation and/or reimbursement rejected by the Executive Committee may be appealed to the full Board.

Committee Appointments

- 1) Executive
- 2) Finance
 - a) Negotiations Sub-Committee
 - b) Insurance Sub-Committee
- 3) Public Safety & Judicial
- 4) Administrative Services
 - a) IT/GIS Task Force (sub-committee)
- 5) Properties/Planning/Zoning
 - a) Safety Committee (sub-committee)
- 6) Transportation/Solid Waste

COUNTY BOARD COMMITTEES - HIERARCHY



Other Board Member Appointments

- 1) Counties of Illinois Risk Management Association (CIRMA)
- 2) Blackhawk Hills Regional Council
- 3) Lee County Board of Health
- 4) Lee County ETSB-911
- 5) Lee County Industrial Development Association
- 6) Lee County Liquor Commission
- 7) Lee County Tourism
- 8) Lee/Ogle Transportation System (LOTS)
- 9) Tri-County Opportunities Council
- 10) United Counties Council of Illinois (UCCI)
- 11) Juvenile Justice

NATIONAL GOVERNMENT

President of the United States

Barack H. Obama (D)(202) 456-1111
1600 Pennsylvania Ave., Washington, D.C. 20500 email: president@whitehouse.gov

Vice President

Joseph Biden (D)(202) 224-8391
The Capital, S-212, Washington, D.C. 20510

United States Senators from Illinois

Mark Kirk (R)(202) 224-2854 / FAX: (202) 228-4611
387 Russel Senate Office Building, Washington, D.C. 20510 www.kirk.senate.gov

Richard J. Durbin (D)(202) 224-2152 / FAX: (202) 228-0400
332 Dirbsen Senate Building, Washington, D.C. 20510 www.durbin.senate.gov

16th Congressional District

Adam Kinzinger (R)(202) 225-3635 / FAX: (202) 225-3521
1221 Longworth HOB, Washington, D.C. 20515

LEE COUNTY, ILLINOIS

Area 729 Square Miles
Population (2010 Census) 36,031
2014 Assessed Valuation \$713,498,160
16th Congressional District
15th Judicial Circuit
45th & 37th Legislative District
90th & 74th Representative District

STATE OFFICERS

Governor–Bruce Rauner (R)(217) 782-0244 / FAX (217) 524-4049
207 State Capitol, Springfield, 62706

Lieutenant Governor– Evelyn Sanguinetti(217) 558-3089 / FAX (217) 558-3094
214 State House, Springfield, 62706

Attorney General–Lisa Madigan (D)(217) 782-1090/ FAX (312) 524-5024
500 S. Second St., Springfield, 62706

Secretary of State–Jesse White (D)(217) 782-2201 / FAX (217) 785-0358
213 State Capitol, Springfield, 62706

Comptroller–Leslie Geissler Munger(217) 782-6000 / FAX (217) 782-7561
201 State Capitol, Springfield, 62706

Lee County, Illinois, 2015-2016

STATE OFFICERS

Treasurer—Michael W. Frerichs.....(217) 782-2211 / FAX (217) 785-2777
219 State Capitol, Springfield, 62706

Superintendent of Public Instruction
Tony Smith(866) 262-6663
IL State Board of Education
100 N. First St., Springfield, 62777

Clerk of the Supreme Court
Carolyn Grosboll(217) 782-2035
Supreme Court Bldg., Springfield, 62701

Clerk of the 2nd District Court of Appeals
Robert Mangan.....(847) 695-3750
55 Symphony Way, Elgin, 60120

State Senator
37th Legislative District.....Darin LaHood
400 N. Main St. Capitol Bldg., M103-F
Princeton, IL 61356 Springfield, IL 62706
(815) 872-1964 (217) 782-1942
FAX (815) 872-1965 FAX (217) 782-9586
e-mail: SenatorLaHood@att.net

45th Legislative District.....Tim Bivins
629 N. Galena Ave. Capitol Bldg., Rm. 309-H
Dixon, IL 61021 Springfield, IL 62706
(815) 284-0045 (217) 782-0180
Toll Free (888) 847-3236

State Representative
74th Representative District.....Donald L. Moffitt
64 S. Prairie St., #5 217 N. Stratton Office Building
Galesburg, IL 61401 Springfield, IL 62706
(309) 343-8000 (217) 782-8032
FAX (309) 343-2683 FAX (217) 557-0179
e-mail: moffitt@grics.net

90th Representative District.....Tom Demmer
1221 Currency Court, Ste. B 222 N. Stratton Office Building
Rochelle, IL 61068 Springfield, IL 62706
(815) 561-3690 (217) 782-0535
FAX (815) 561-3691 e-mail: rep@tomdemmer.com

Presiding Circuit Judge—Ronald M. Jacobson(815) 284-5257 / FAX 284-5205
email: rjacobson@countyoflee.org

Circuit Judge—Daniel A. Fish(815) 284-5256 / FAX 284-5264
email: dfish@countyoflee.org

Associate Circuit Judge—Charles T. Beckman(815) 284-5254 / FAX 284-5205
email: cbeckman@countyoflee.org

Associate Circuit Judge—Jacquelyn D. Ackert(815) 284-5253 / FAX 284-5205
email: jackert@countyoflee.org

COUNTY OFFICERS

- County Board Chairman–Rick Ketchum(815) 288-5676 / FAX 288-7658
Clerk of the Circuit Court–Denise McCaffrey(815) 284-5234 / FAX 288-5615
County Clerk & Recorder–Cathy Myers(815) 288-3309 / FAX 288-6492
Mail to: P.O. Box 329 email: cmyers@countyoflee.org
County Treasurer–John Fritts(815) 288-4477 / FAX 288-3623
Mail to: P.O. Box 328 email: www.Treasurer@RREINC.net
State’s Attorney–Anna Sacco-Miller(815) 284-5245
Mail to: 309 S. Galena Ave. email: asacco-miller@countyoflee.org
Assistant State’s Attorneys
Matthew Klahn(815) 284-5245 / email: mklahn@countyoflee.org
Scott Hollmeyer(815) 284-5245 / email: shollmeyer@countyoflee.org
Christina Malecki(815) 284-5245 / email: cmalecki@countyoflee.org
Heather Darsie(815) 284-5245 / email: hdarsie@countyoflee.org
Sheriff–John C. Simonton(815) 284-5217 / FAX 284-1146
Coroner–Jesse P. Partington(815) 288-5724 / FAX 288-5723
email: jpartington@countyoflee.org
Regional Superintendent Lee-Ogle and Whiteside County Schools
Robert Sondgeroth(815) 625-1495 / FAX 625-1625
Assistant Regional Superintendent Lee-Ogle and Whiteside County Schools
Paul McMahon(815) 625-1495 / FAX 625-1625
Supervisor of Assessments–Wendy Ryerson(815) 288-4483 / FAX 288-7153
email: wryerson@countyoflee.org
County Engineer–Dave Anderson(815) 857-4141 / FAX 857-4242
email: leecohwy@comcast.net
Public Defender–Robert J. Thompson(815) 284-5239 / FAX 284-5204
email: rthompson@countyoflee.org
Assistant Public Defender–Douglas E. Lathe(815) 284-5239
email: dlathe@countyoflee.org
Assistant Public Defender–Thomas D. Murray(815) 284-5239 / FAX 284-5204
Probation Director–Kim Becker(815) 284-5247 / FAX 284-3041
email: kbecker@countyoflee.org
Caseload Supervisor–Staci Stewart(815) 284-5247 / email: sstewart@countyoflee.org
Adult Probation Officer–Michael Wilcox(815) 284-5247
email: mwilcox@countyoflee.org
Adult Intake Officer–Robert Enlow(815) 284-5247
email: renlow@countyoflee.org
Adult Probation Officer–Lesley Dever(815) 284-5247
email: ldever@countyoflee.org
Juvenile Intake, Adult Administrative
Caseload Officer–Nicki Saathoff(815) 284-5247
email: nsaathoff@countyoflee.org
Adult/Juvenile Sex Crimes Officer–Christy Laws(815) 284-5247
email: claws@countyoflee.org
Juvenile Probation Office/PSE Coordinator
Mary Huffman(815) 284-5247
email: mhuffman@countyoflee.org
Administrative Assistant–Jody Monk(815) 284-5247
email: jmonk@countyoflee.org
County Health Administrator–Cathy Ferguson(815) 284-3371 / FAX 288-1811
email: cferguson@lchd.com

Lee County, Illinois, 2015-2016

Lee County Emergency Management Agency.....	(815) 284-3365 / FAX: (815) 284-3367
309 S. Galena Ave, Suite 200, Dixon, IL 61021	email: esda@countyoflee.org
Zoning & Planning Administrator–Christian Henkel	(815) 288-3643 / FAX 288-7658
	email: chenkel@countyoflee.org
Maintenance Supervisor–Christian Henkel.....	(815) 288-3643 / FAX 288-7658
County Animal Control Office	
Teri Zinke, Supervisor.....	(815) 284-3833 / FAX 284-3838
	email: tzinke@countyoflee.org
County Animal Control Warden.....	(815) 288-5135
Solid Waste Coordinator–Dave Anderson	(815) 857-4141 / FAX 857-4242
Veterans’ Assistance Commission	
Jim Gorman, Superintendent.....	(815) 288-5683 / FAX 288-5240
	jgorman@countyoflee.org
Human Services Administrator–Carol Pierce	(815) 732-2166 / FAX 732-4223
106 N. Second St., Oregon, 61061	
Emergency Telephone System Director	
(911) – Shelley Dallas	(815) 288-5911 / FAX 288-5913
Geographic Information Systems (GIS) /	
Information Technology (IT) Director	
Mike McBride.....	(815) 285-8166
	email: mmcbride@countyoflee.org
GIS/IT Technician–Thomas O’Malley.....	(815) 285-8166
	email: tomalley@countyoflee.org
Lee-Ogle Transportation System.....	102 East Progress Drive, Dixon, IL
Jamie L. Blatti, Executive Director	(815) 288-2117

DEPUTIES AND EMPLOYEES COUNTY OFFICES

Clerk-Recorder

Lora Ketchum	Chief Deputy Clerk & Recorder - Recording, Vital Statistics & IVRS
Ronette McKnight	Deputy - Delinquent R.E. Taxes & Mobile Home Records
Kathy Grossman.....	Deputy - Election, Economic Interest & Tax Extension
Debra Phillips.....	Deputy - Election, Economic Interest & Tax Extension
Lori Miller	Deputy - Payroll, Employee Insurance & Vital Records & IVRS
Jane Griswold	Deputy - Recording Assistant
Gerianne Knack	Deputy - Accounts Payable & Vital Records
Lisa Dixon	Deputy - Recording Assistant

Treasurer-Collector

Patti McBride	Chief Deputy
Melissa Lawrence.....	Investment Officer

Circuit Clerk

Susan Meany	Chief Deputy
Kathy Wyatt.....	Deputy
Janice Barton.....	Deputy
Amy Wiseman	Deputy
Cyndee Stencil	Deputy
Amy Procnier	Deputy
Susan Presley	Deputy

Official Year Book

Paula BaldwinDeputy
Sharon PhelpsCourt Document Storage
Shannon LarsonTraffic Supervisor
Kristy ErdahlQuality Assurance/IT Manager

Circuit Court

Bonnie Rodriguez–Administrative Assistant to Presiding Judge.....(815) 284-5258
email: brodriguez@countyoflee.org / FAX 284-5205
Jean Delhotal–Official Court Reporter 3(815) 284-5253 / FAX 284-5205
email: jdelhotal@countyoflee.org
Lori L. Middleton–Official Court Reporter 3(815) 284-5257 / FAX 284-5205
email: lmiddleton@countyoflee.org
Debbie Deets–Official Court Reporter 3(815) 284-5256 / FAX 284-5264
email: ddeets@countyoflee.org
Sandra A. Schulte–Administrative Secretary to Judge Beckman(815) 284-5254
email: ssschulte@countyoflee.org / FAX 284-5205

Public Defender

Nichole Perez.....Office Manager
email: nperez@countyoflee.org

State’s Attorney

Sara LeisnerVictim/Witness Coordinator
sleisner@countyoflee.org
Yvette YarboroughMisdemeanor Manager
yyarborough@countyoflee.org
Susan LeffelmanCompliance Officer
sleffelman@countyoflee.org
Rita MorenoJuvenile
rmoreno@countyoflee.org
Amy JohnsonFelony
ajohnson@countyoflee.org

Supervisor of Assessments

Joy PitmanOffice Manager
email: jpitman@countyoflee.org
Jennifer BoydDeed & Transfer Declaration Technician
email: jboyd@countyoflee.org
Linda DunphyFarmland & Mapping Technician
email: ldunphy@countyoflee.org
Carmen BollmanCAMA Technician
email: cbollman@countyoflee.org

Maintenance

Richard McCullough, Jr.Maintenance
Brad HillMaintenance
Richard CapesiusMaintenance
Thomas GallardoMaintenance
June McCartneyCustodian
Bobbi CookCustodian

County Board

Dee Duffy–Administrative Assistant.....(815) 288-5676
dduffy@countyoflee.org

Lee County, Illinois, 2015-2016

Coroner

Marty MeyerOffice Coordinator & Deputy
Michael DonohoDeputy
Tim GodboldDeputy
Mike LallyDeputy

LEE COUNTY HIGHWAY DEPARTMENT

1629 Lee Center Rd. (815) 857-4141
P.O. Box 193 FAX (815) 857-4242
Amboy, IL 61310 email: leecoeng@comcast.net

David AndersonCounty Engineer & Solid Waste Coordinator
Nicholas SpenceAssistant County Engineer
Barry JohnsonEngineer Technician
Brenda AngletonBusiness Manager
William DempseyMaintenance Foreman
Lance WalterMaintenance
Daryl StuckemeyerMaintenance
William MetzenMaintenance
Jeramey WittenauerMaintenance
James EllerMaintenance
David NaumanMaintenance
Joe StewartMaintenance
William TietjenMaintenance
Jeff WilsonMechanic

LEE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

(911)

316 S. Hennepin Ave. (815) 288-5911
Dixon, IL 61021 FAX (815) 288-5913

Shelley DallasDirectorsdallas@countyoflee.org
Katie NielsenAdministrative Assistant911assist@countyoflee.org
Brad SibleyLaw EnforcementChairman
Pat HillikerFire DistrictVice Chairman
Deb KillianSheriff DesigneeSecretary/Treasurer
Steve GilmoreFire DistrictMember
Mark CallisonMedicalMember
Josh TuckerMedicalMember
Tim DeemCounty Board Member
Kevin LalleyAt LargeMember
Jeff BlakeLaw EnforcementMember

LEE COUNTY BOARD OF REVIEW

288-4483

Tom MeadChairman
Jim SmithMember
Lori ErbesMember
Wendy RyersonClerk of the Board

LEE COUNTY FARMLAND ASSESSMENT REVIEW COMMITTEE

288-4483

Wendy Ryerson	Chairman
Tom Mead	Member
Jim Schielein	Member
Judy Truckenbrod	Member
James Burke	Member

LEE COUNTY LIQUOR CONTROL COMMISSION

288-5676 • FAX 288-7658

Rick Ketchum	Chairman
Greg Witzleb	Vice Chairman
Jerry Leffelman	Member

SHERIFF'S OFFICE

306 S. Hennepin Ave.
Dixon, IL 61021
Business Office 284-5217

FAX 284-1146
JAIL FAX 288-4335

John C. Simonton	Sheriff
David Glessner	Chief Duputy
Todd Atwell	Lieutenant
William Roberts	Jail Superintendent
Edward Stewart	Chief Bailiff
Devon Gugerty	Office Manager
Andrew Tarr	Sergeant
Matthew Frye	Sergeant
Matthew McGrail	Sergeant
Shane Miller	Detective Sergeant
Jared Yater	Corporal/Civil Process Deputy
Jeffrey Dallas	Detective
Douglas Hicks	Deputy Sheriff
Robert Salazar	Deputy Sheriff
Derek Ranken	Deputy Sheriff
Kyle Kellen	Deputy Sheriff
Jacob Amesquita	Deputy Sheriff
Patrick Bodmer	Deputy Sheriff
Scott Carlson	Deputy Sheriff
Joshua Coward	Deputy Sheriff
Jason Heller	Deputy Sheriff
Joseph Presley	Deputy Sheriff
Christopher Scott	Deputy Sheriff
Christopher Linboom	Corrections Corporal
Jack Skrogstad	Correctional Officer
Lawrence Schremp	Correctional Officer
David Janssen	Correctional Officer
Olivia Phillips	Correctional Officer
John Edwards	Correctional Officer
Brandy Stern	Correctional Officer
Kimberly Stewart	Correctional Officer
Deborah Killian	Telecommunicator
Wendy Seeberg	Telecommunicator
Julie Morgan	Telecommunicator
Tina Goldie	Telecommunicator

Lee County, Illinois, 2015-2016

Laura Enlow.....	Telecommunicator
Elizabeth McCoy.....	Telecommunicator
Laura Hicks.....	Telecommunicator
Felicia Schauff.....	Telecommunicator
McAley Garland.....	Telecommunicator
Keane Hudson.....	Part-time Bailiff
Steve Gardner.....	Part-time Bailiff
Joseph McGraw.....	Part-time Bailiff
Michael Winstead.....	Part-time Bailiff
Sam Ramirez.....	Part-time Bailiff
David Harvey.....	Part-time Bailiff
John Miller.....	Part-time Bailiff
Michael Broome.....	Part-time Bailiff
Ted Henson.....	Part-time Bailiff
Jim James.....	Part-time Bailiff
Ivan Valdivieso.....	Part-time Bailiff
James Hill.....	Transport Team
Kevin Oltmanns.....	Transport Team

LEE COUNTY SHERIFF'S DEPARTMENT MERIT COMMISSION

Henry "Hank" Gerdes.....	Chairman
Diane Nicholson.....	Vice Chairman
John E. Payne.....	Member
Dana Considine.....	Member
Theresa Sheridan.....	Member

UNIVERSITY OF ILLINOIS - LEE COUNTY EXTENSION

Unit 4 - Carroll, Lee, Whiteside Counties

Main Office & Whiteside County	Lee County Branch Office
Branch Office	280 W. Wasson Rd.
12923 Lawrence Road	Amboy, IL 61310
Sterling, IL 61081	(815) 857-3525 / FAX (815) 857-3527
(815) 632-3611/FAX (815) 716-8922	
web.extension.illinois.edu/clw	

Janice McCoy.....	Unit 4 County Director
Martha Ebbesmeyer.....	4H Youth Educator
Karla Belzer.....	Family Life Educator
Bruce Black.....	Horticulture Educator
Kathy Book.....	4H Program Coordinator
Marilyn Kemmerer.....	Ag and Natural Resources Program Coordinator
Anne Hussey.....	4H Secretary
Mary Sheridan.....	Fiscal Secretary
Nichole Shuck.....	Fiscal Secretary
Susan O'Connor.....	Marketing & Technology Coordinator

LEE COUNTY HEALTH DEPARTMENT

309 S. Galena Ave.	(815) 284-3371
Suite 100	FAX (815) 288-1811
Dixon, IL 61021	e-mail: contactus@lchd.com

Board of Health

Andrew Bollman.....	President
---------------------	-----------

Board of Health

Saad Blaney, MD	Vice President
William Long, MD.....	Secretary
Sue Shippert.....	Member
Wes Morrissey	Member
Jim Jones.....	Member
Brandon Klein, DDS	Member
Bob Olson	Lee County Board Member

Employees

Cathy Ferguson.....	Administrator
Denise Burrs.....	Director of Fiscal Services
Diana Vasquez.....	Director of Community & Personal Health
Megan Dempsey.....	Director of Maternal & Child Health
Tim Trader.....	Director of Environmental Health/Emergency Response Coordinator
Roger Ditzler	Maintenance Technician
Lois Dober.....	Environmental Health Secretary/Fiscal Services Assistant
Lora Fassler	Health Education Coordinator/Breastfeeding Peer Counselor
Cindy Gabany	Public Health Nurse
Rachael Blackert	Public Health Nurse
Laura Cabrera	WIC/Family Case Management Secretary/Interpreter
Jennifer Kolb.....	Sanitarian
Miki Krueger	Public Health Nurse
Paul Krueger.....	Health Inspector
Jessica Lemmer.....	Public Health Nurse/Breast Feeding Coordinator
Angel Lillpop.....	Fiscal Services Coordinator
Janet Malmberg.....	Family Planning Coordinator/Nurse Practitioner
Amy Smith.....	Public Health Nurse/Infectious Disease/STD/TB Coordinator
Sandy Strohecker.....	Family Planning Secretary
Lisa Wiggins	Public Health Nurse
Roxy Wiseman	WIC/Family Case Management Secretary
Marcie Withers.....	Secretary
Jean Woodin	Secretary

LEE COUNTY TUBERCULOSIS SANATORIUM BOARD

309 S. Galena Ave., Suite 100 • Dixon, IL 61021
284-3371 • FAX 288-1811

Dr. David Deets.....	President
David Schreiner	Member

LEE COUNTY HOUSING AUTHORITY

1000 Washington Ave.
Dixon, IL 61021

(815) 284-2759
FAX (815) 284-1743

Board of Commissioners

Tom Kitson	Chairperson
Ed Higby.....	Vice Chairperson
Mary Ann Knoll	Commissioner
Mary Jane Spinden.....	Commissioner
Frank Muhleback	Commissioner

Lee County, Illinois, 2015-2016

Employees

Thomas Myers	Executive Director
Joan Sprague	Deputy Director
Bethany Anderson.....	Bookkeeper
Diana Angleton.....	Occupancy Specialist
Sue Miller.....	Secretary
Edward Hartmann.....	Maintenance Supervisor
Mike Little.....	Maintenance Mechanic II
Brad Huffman	Maintenance Mechanic II
Joseph Bay	Maintenance Mechanic II
Gary Fawkes.....	Maintenance Mechanic II
Diane Shipman	Project Manager

BLACKHAWK HILLS REGIONAL COUNCIL

102 E. Route 30, Suite 3 (815) 625-3854
 Rock Falls, IL 61071 FAX (815) 625-4072
 Website: www.blackhawkhills.com • email: info@blackhawkhills.com

Lee County Members

Tim Deem	County Board Representative
Jeremy Zapf & Aaron Wolf	Soil & Water Conservation District Representative
Vacant	Area Representative

Employees

Theresa Wittenauer.....	Executive Director
Julie Jacobs	Office Manager
Daniel Payette.....	Outreach Coordinator
Andrew Shaw	GIS Mapping Specialist

LEE COUNTY ZONING BOARD OF APPEALS

288-3646 • FAX 288-7658

Bruce Forster	Chairman
Craig Buhrow.....	Vice Chairman
Mike Pratt.....	Member
Gene Bothe.....	Member
Glen Hughes.....	Member
Alice Henkel	Clerk

LEE COUNTY SOIL & WATER CONSERVATION DISTRICT

319 S. Mason Ave. (815) 857-3621, ext. 3
 Amboy, IL 61310

Board

Kent Reed.....	Chairman
Kirt Swanson	Vice Chairman
Aaron Wolf.....	Secretary
Colleen Henkel.....	Treasurer
Jeremy Zapf.....	Director

Associates

Dave Benson	Don Bonnell	Deb Carey
Paul Henkel	John Kennay	Elroy Lauer
Tom Lauer	Tom Millard	Andy Pratt

Staff

Lindsay Daniels.....	Administrative Coordinator
Brenda Merriman	Resource Conservationist
Aaron Seim	District Conservationist
Bryce Young.....	Soil Conservationist

Official Year Book

LEE/ COUNTY REGIONAL PLANNING COMMISSION 288-3643 • FAX 288-7658

William O'Keefe	Chairman
Wendy Ryerson	Member
John Hilleson	Member
James Book	Member
Ellen Smith	Member
Christian W. Henkel	Plat Officer
Alice Henkel	Clerk

LEE/OGLE/WHITESIDE REGIONAL BOARD OF SCHOOL TRUSTEES

Jerry Norman	President
Robert Sondgeroth	Ex-Officio Secretary
Randall A. Buikema	Member
Steve Gunderson	Member
Connie Shannon	Member
Tom Brooks	Member
Joy Tegeler	Member
Kyran Wagenecht	Member

LEE/OGLE/WHITESIDE REGIONAL OFFICE OF EDUCATION #47

1001 West 23rd Street
Sterling, IL 61081

(815) 625-1495
FAX (815) 625-1625

Website: www.roe47.org

Regulatory

Bob Sondgeroth	Regional Superintendent, ext. 106 / email: bsondgeroth@roe47.org
Paul McMahon	Assistant Regional Superintendent, ext. 139 / email: pmcmahon@roe47.org
Betty Clementz	Administrative Assistant, ext. 107 / email: bclementz@roe47.org
Barbara Cross	Bookkeeper / Office Manager, ext. 102 / email: bcross@roe47.org
Mary Escamilla	Licensure, ext. 100 / email: mescamilla@roe47.org
Denise Davilo	Fingerprinting / GED, ext. 128 / email: ddavilo@roe47.org
Michelle Hopp	Administrative Asst. to Regional Supt / Asst Supt, Ext 126 email: mhopp@roe47.org
Sarah Kent	Licensure, ext. 129 / email: skent@roe47.org
Jennifer Moreno	Reception / Secretary, ext. 101 / email: jmoreno@roe47.org
Sherrie Pistole	Bookkeeper, ext. 127 / email: spistole@roe47.org

PROFESSIONAL LEARNING COMMUNITY

Paulett Bendixon	Technology Coordinator, ext. 104 / email: pbendixon@roe47.org
Jennifer Freeman	School Improvement Coach, ext. 136 / email: jfreeman@roe47.org
Anji Garza	Professional Development Director, ext. 135 / email: agarza@roe47.org
Jayne Hale	Workshop Coordinator, ext. 134 / email: jhale@roe47.org
Sarah Kent	I-RtI Network Administrative Assistant, ext. 129 / email: skent@roe47.org
Terry Schuster	Area II I-RtI Network Instructional Leader, ext. 137 email: tschuster@roe47.org
Julie West	Statewide I-RtI Network Administrator, ext. 138 / email: jwest@roe47.org

AT-RISK TEAM

Janet Kacvinsky	Director of Alternative Programs, 284-7796, ext. 2021 email: jkacvinsky@roe47.org
Mary Alaska-Zuniga	Truancy Caseworker, 284-7796, ext. 2308 email: malaskazuniga@roe47.org

Lee County, Illinois, 2015-2016

Enedina Juarez-Batten.....Truancy Caseworker, ext. 114 / email: ebatten@roe47.org
Sherry Marchek.....Administrative Assistant, 284-7796, ext. 2308
email: smarchek@roe47.org
Marinne Swanson...Truancy Caseworker, 284-7796, ext. 2308 / email: mswanson@roe47.org
Glen Weatherwax.....Truancy Caseworker, 284-7796, ext. 2308
email: gweatherwax@roe47.org
Stephanie Youngmark.....Truancy Caseworker, ext. 116 / email: syoungmark@roe47.org

PARENTS AS TEACHERS FIRST YEARS / PRESCHOOL FOR ALL

Lois Meisenheimer.....Program Coordinator, ext. 118 / email: lmeisenheimer@roe47.org
Nadine Appel.....Parent Educator, ext. 123 / email: nappel@roe47.org
Liz Castillo.....Bilingual Parent Educator, ext. 111 / email: lcastillo@roe47.org
Denise Davilo.....Administrative Assistant, ext. 128 / email: ddavilo@roe47.org
Lisa English.....Preschool Teacher Aide, email: lenglish@roe47.org
Deb Foust.....Preschool Parent Educator, ext. 113 / email: dfoust@roe47.org
Jen Fox.....Preschool Teacher Aide, email: jfox@roe47.org
Stacey Harrington.....Preschool Teacher, email: sharrington@roe47.org
Cathy Hennessee.....Parent Educator, email: chennessee@roe47.org
Laura McCullough.....Parent Educator, email: lmccullough@roe47.org
Pat Santos.....Parent Educator, email: psantos@roe47.org
Jenny VanRaden.....Parent Educator, email: jvanraden@roe47.org
Zully Vock.....Bilingual Parent Educator, email: zvock@roe47.org
Amanda Walrath.....Preschool Teacher, email: awalrath@roe47.org

EDUCATION OUTREACH PROGRAM

Beth Hubbard.....Program Coordinator, 622-4950 / email: bhubbard@roe47.org
Kathleen Hughes.....Career Coordinator, 622-4950 / email: khughes@roe47.org
Cathy Jacoby.....Whiteside Instructor, 622-4950 / email: cjacoby@roe47.org
Cathy Stoddard.....Ogle Instructor, 622-4950 / email: cstoddard@roe47.org

HOMELESS EDUCATION

Deb Foust.....Homeless Lead Liaison, ext. 113 / email: dfoust@roe47.org
Denise Davilo.....Administrative Assistant, ext. 128 / email: ddavilo@roe47.org
Susan Murges..15th Circuit Family Violence Council, 690-7114 / email: smurges@roe47.org
Stephanie Youngmark.....Homeless Liaison, ext. 116 / email: syoungmark@roe47.org

ALTERNATIVE SCHOOLS

Center for Change
Mary Escamilla.....Secretary, ext. 100 / email: mescamilla@roe47.org
Angie Loos.....Teacher, ext. 121 / email: aloos@roe47.org
Julie Zuidema.....Teacher, ext. 124 / email: jzuidema@roe47.org

NACHUSA CAMPUS SCHOOL

Janet Kacvinsky.....Principal, 284-7796, ext. 2021 / email: jkacvinsky@roe47.org
Shandy Adams.....Teacher, 284-7796, ext. 2311 / email: sadams@roe47.org
Laura Cargill.....Teacher, 284-7796, ext. 2713 / email: lcargill@roe47.org
Chris Delimata.....Counselor, 284-7796, ext. 2324 / email: cdelimata@roe47.org
Jack Dempsey.....Counselor, 284-7796, ext. 2301 / email: cdempsey@roe47.org
Tiffany Downey.....Teacher Aide, 284-7796, ext. 2308 / email: tdowney@roe47.org
Melissa Helfrich.....Teacher, 284-7796, ext. 2312 / email: mhelfrich@roe47.org
Larinda Heller.....Teacher, 284-7796, ext. 2325 / email: lheller@roe47.org
Samatha Lower.....Teacher, 284-7796, ext. 2316 / email: slower@roe47.org
Sherry Marchek.....Secretary, 284-7796, ext. 2308 / email: smarchek@roe47.org

Official Year Book

LEE COUNTY VETERANS ASSISTANCE COMMISSION

309 S. Galena Ave., Suite 101
Dixon, IL 61021

(815) 288-5683
FAX (815) 288-5240

Officers

Gary DeBordPresident
Paul LahmanSecretary

Staff

Jim GormanSuperintendent / e-mail: jgorman@countyoflee.org

CASA - 15th Judicial Circuit
(Serving Lee/Carroll/Ogle Counties)

Court Appointed Special Advocate Program

113 S. Peoria Ave.
Dixon, IL 61021

(815) 288-1901
FAX (815) 288-6111

email: casadirector@casa15.comcastbiz.net

A non-profit organization that recruits, trains and monitors volunteers who serve as court appointed special advocates for abused and neglected children whose cases are before the juvenile court. Advocates are assigned by the judge to serve as the child's guardian ad litem and are responsible for gathering information on the child's situation and reporting it to the court, making certain that the best interests of the child are being served. CASA's goal is to help speed the court process so the children can be in a safe, permanent home as quickly as possible.

Staff

Trisha MorrowExecutive Director
Vanessa White-BroomeDirector of Advocate Services
Mary Jo GriffinVolunteer Coordinator/Ogle County
Cheryl SmithVolunteer Coordinator/Carroll County
Sharon AndersonBookkeeper

ILLINOIS DEPARTMENT OF HUMAN SERVICES
LEE/OGLE FAMILY COMMUNITY RESOURCE CENTER

106 N. 2nd Street
Oregon, IL 61061

(815) 732-2166
FAX (815) 732-4223

Carol PierceAdministrator
Dawn AnkneyCaseworker
Shannon DodsonCaseworker
Lisa GapskiCaseworker
Jan JustisCaseworker/Manager
Sonya BelmonteCaseworker
Kimberly FiteCaseworker
Kathy OnleyCaseworker
Michelle OrstedCaseworker
Tracie StenliCaseworker
Angelica LeeCaseworker
Leighton MartzCaseworker
Randall VetterCaseworker
Tami SmithCaseworker
Katie SanchezEligibility Assistant
D. Renee HeinzerothEligibility Assistant

Lee County, Illinois, 2015-2016

BUSINESS EMPLOYMENT SKILLS TEAM (BEST INC.)-WIOA

288-1260 • FAX 288-5475

Website: www.best-inc.org

BEST INC. administers the federally funded Workforce Innovation and Opportunity Act program and serves unemployed, underemployed and economically disadvantaged residents of Lee, Ogle, Whiteside, Carroll, JoDaviess, Bureau, LaSalle and Putnam Counties. BEST INC. also provides screening, referral and training reimbursement services to area employers.

Employees

Pam FurlanExecutive Director, LWIB/Program
Kathy Day.....Executive Director, Fiscal Operation
Sally Hanrahan.....Youth Coordinator
Sharel WolberCareer Advisor

LEE COUNTY TOURISM COUNCIL

113 S. Peoria Ave., P.O. Box 119

Dixon, IL 61021

Website: www.seelee.info

(815) 288-1840 / Toll Free (877) 533-8687

FAX (815) 288-1841

email: office@leecountytourism.com

Officers

John NicholsonPresident
Connie Lange.....Vice President
Linda Schrock.....Secretary
Pat R. Jones, Jr.Treasurer

Members

Andrew Brockwell

Theresa Wittenauer

Bill Balen, Lee County Board Liaison

Staff

Diane NicholsonExecutive Director
Patricia Thomas.....Executive Assistant

LEE COUNTY TOWNSHIP SUPERVISORS

Alto–Dennis E. Burkhart396-2213 / 406 John St., P.O. Box 49 Steward 60553
Amboy–Dennis McCoy857-3818 / 3 E. Bluff St., Amboy 61310
Ashton–Karen E. Bolen.....453-2526 / 803 N. Richardson, P.O. Box 41, Ashton 61006
Bradford–Douglas J. Wagner440-3587 / 1315 Pine Hill Rd., Amboy 61310
Brooklyn–David Craig303-3283 / 761 Fourth St., West Brooklyn 61378
Dixon–Edward D. Fritts.....288-4078 / 1006 Franklin Grove Rd., Dixon 61021
East Grove–Brian D. Blaine.....376-2901 / 141 Carter Rd., Ohio 61349
Franklin Grove–William R. Brierton....456-2348 / 1431 Whitney Rd., Franklin Grove 61031
Hamilton–Bill Schauff441-0888 / 279 Eakle Rd., Harmon 61042
Harmon–Austin J. Ryan359-3411 / 680 Ryan Rd., Harmon 61042
Lee Center–Gerald F. Henkel628-7191 / 2268 Richardson Rd., West Brooklyn 61378
Marion–Charles Dunphy359-7329 / 1028 Hoyle Rd., Harmon 61042
May–Leesa K. Burke849-5120 / 369 Van Orin Rd., Sublette 61367
Nachusa–Richard Applequist456-2472 / 1817 Detour Rd., Franklin Grove 61031
Nelson–Marlin Jensen251-4183 / 1567 Joliet Way, Dixon 61021
Palmyra–Vernon Gattel.....626-8722 / 1014 Gregden Shores, Sterling 61081
Reynolds–Dale W. Allen453-2544 / 1771 Thorpe Rd., Ashton 61006
South Dixon–Marilyn Shippert288-2611 / 696 Squirrel Chase, Dixon 61021
Sublette–Daniel M. Stephenitch849-5121 / 459 Green Wing Rd., Sublette 61367

Official Year Book

Viola–Robert Sabin757-3466 / 1403 Town Hall Rd., West Brooklyn 61378
Willow Creek–Robert A. Book497-2131 / 3007 U.S. RT. 30, Compton 61318
Wyoming–Jeff Politsch.....627-3921 / 336 Wyoming Ave., P.O. Box 273, Paw Paw 61353

LEE COUNTY TOWNSHIP CLERKS

Alto–Jennifer L. O’Rorke.....757-2415 / 3150 Perry Rd., Steward 60553
Amboy–Glen Foss973-3780 / 625 E. Main, Amboy 61310
Ashton–Carolyn Brown.....453-2597 /802 N. First St., P.O. Box 411, Ashton 61006
Bradford–Mary Wagner440-0913 / 1315 Pine Hill Rd., Amboy 61310
Brooklyn–Lisa Mortell970-0018 / 838 Brooklyn Rd., West Brooklyn 61378
Dixon–Frances M. Slain284-3146 / 415 Autumnwood Ln., Dixon 61021
East Grove–Charles A. Gonigam376-5322 / 169 Downey Rd., Ohio 61349
Franklin Grove–Reva M. Brierton456-2348 / 1431 Whitney Rd., Franklin Grove 61031
Hamilton–Gary Egan.....379-9379 / 328 Indian Head Rd., Harmon 61042
Harmon–Jenny Hicks.....359-7895 / 355 Sterling Rd., Harmon 61042
Lee Center–Jan Bonnell973-5262 / 1046 Inlet Rd., Amboy 61310
Marion–Mary V. Ackert973-4603 / 1040 Dutch Rd., Dixon 61021
May–Lisa R. Bickett376-2879 / 120 Van Orin Rd., Sublette 61367
Nachusa–Mark Wolf973-2580 / 1292 IL RT. 38, Franklin Grove, IL 61031
Nelson–Lois Barnhart762-1716 / 1473 Atkinson Rd., Dixon 61021
Palmyra–Kathryn A. Todd288-4616 / 1635 Rockview Rd., Dixon 61021
Reynolds–Gary Bunger453-2562 / 1854 Becker Rd., Ashton 61006
South Dixon–Matthew Gusse288-5420 / 1681 Red Brick Rd., Dixon 61021
Sublette–Deborah A. Schultz440-6708 / 445 LaMoille Rd., Sublette 61367
Viola–Sandra Jones-Schauble ..497-4811 / 2786 Beemerville Rd., P.O. Box 88, Compton 61318
Willow Creek–Shannon Rissman739-9689 / 1251 Paw Paw Rd., Lee 60530
Wyoming–David D. Lilja627-3701 / 3144 Cottage Hill Rd., Paw Paw 61353

LEE COUNTY ASSESSORS (Multi-Township)

Alto, Reynolds, Viola,

Willow Creek–Vacant

Amboy, Lee Center–Mary Sheridan857-3997 / 280 W. Wasson Rd., Suite 3, Amboy 61310
Ashton, Bradford–Susan C. Miller453-2336 / 1470 Baldyville Rd., Ashton 61006
Brooklyn, Wyoming–Mary J. Gehant628-3500 / 2513 Woods St., P.O. Box 62, West Brooklyn 61378
Franklin Grove, Nachusa– Carmen Bollman ...288-2092 / 1204 Harmon Rd., Harmon 61042
East Grove, Hamilton, Marion
South Dixon–Linda Dunphy359-7329 / 1028 Hoyle Rd., Harmon 61042
Harmon, Nelson–Kathy Considine973-7320 / 201 Second St., Harmon 61042
May, Sublette–Bob Lauer.....849-5190 / 800 W. Virginia, P.O. Box 407, Sublette 61367

Assessor

Dixon–Douglas Farley.....288-6613 / 212 S. Ottawa, Dixon 61021
Palmyra–Vacant (Lee County)

LEE COUNTY TOWNSHIP HIGHWAY COMMISSIONERS

Alto–Jack L. Thompson	396-2231 / 1749 Steward Rd., Steward 60553
Amboy–Tom Bulfer	857-7072 / 417 S. Madison Ave., Amboy 61310
Ashton–Robert S. Crouse.....	973-9543 / 1107 N. Second St., P.O. Box 62, Ashton, 61006
Bradford–Maurice A. Sondgeroth	739-5644 / 2002 McGirr Rd., Ashton 61006
Brooklyn–Jerroll K. Swope	628-3691 / 2506 Shaw Rd., West Brooklyn 61378
Dixon–Roger N. Bowers	288-5370 / 621 First Ave., Dixon 61021
East Grove–Casey W. Johnson	376-4212 / 143 IL RT. 26, Ohio 61349
Franklin Grove–Paul Erisman	456-2864 / 1580 IL RT. 38, Franklin Grove 61031
Hamilton–Don DeWaele	379-2882 / 228 Keigwin Rd., Harmon 61042
Harmon–Jimmy R. Jackson	359-7589 / 211 S. Third St., P.O. Box 99, Harmon 61042
Lee Center–Bruce Setchell	857-4833 / 833 Inlet Rd., Amboy 61310
Marion–Donald McCoy	288-5279 / 1093 Red Brick Rd., Dixon 61021
May–Brian Russell	849-5902 / 227 Morgan Rd., Sublette 61367
Nachusa–Rick Applequist.....	288-3047 / 1341 IL RT. 38, Franklin Grove 61031
Nelson–Jerry McBride	251-4838 / 346 Rock Island Rd., Dixon 61021
Palmyra–Derrick Storey	973-8423 / 1906 Paulson Rd., Dixon 61021
Reynolds–Albert Gittleton	562-7801 / 2948 Elva Rd., Rochelle 61068
South Dixon–Richard Humphrey Sr.....	739-6252 / 1559 Dutch Rd., Dixon 61021
Sublette–Denis Dean Erbes.....	849-5974 / 404 Front St., P.O. Box 224, Sublette 61367
Viola–Micheal Bernardin.....	628-3164 / 1151 Melugins Grove Rd., Compton 61318
Willow Creek–Mark Challand	739-7663 / 310 Erickson Gate, Lee 60530
Wyoming–Kenneth L. Mersman	627-9429 / 3307 Cyclone Rd., Paw Paw 61353

LEE COUNTY MAYORS/VILLAGE PRESIDENTS

Amboy–Tom Nauman.....	857-2171 / 324 Main St., Amboy 61310
Ashton–Donald Ross Jr.....	453-7723 / 704 Richardson Ave., P.O. Box 96, Ashton 61006
Compton–Donald V.H. Swope	497-3561 / 428 W. Cherry St., P.O. Box 148, Compton 61318
Dixon–Lliandro Arellano, Jr.	288-1485 / City Hall, 113 W. Second St., Dixon 61021
Franklin Grove–David L. Atkinson	456-3053 / 212 S. State St., P.O. Box 354, Franklin Grove 61031
Harmon–Jeffery Morehead.....	973-3387 / 301 S. First St., P.O. Box 87, Harmon 61042
Lee–Richard W. Boris	708-906-7149 / 120 Skole Gate, P.O. Box 231, Lee 60530
Nelson–Tim Bonnell	973-9877 / 212 Main St., Dixon 61021
Paw Paw–Jared Nicholson.....	627-8641 / 210 Wyoming Ave., P.O. Box 351, Paw Paw 61353
Steward–Hugh McKiski	396-2428 / 215 Miller St., P.O. Box 39, Steward 60553
Sublette–John R. Stenzel	849-5428 / 300 N. Marvin, P.O. Box 118, Sublette 61367
West Brooklyn–Shaun Bullock	628-3077 / 2505 Woods St., P.O. Box 23 West Brooklyn 61378

LEE COUNTY CITY/VILLAGE CLERKS

Amboy–Melissa Eisenberg.....	857-3807 / 116 N. Jefferson, Amboy 61310
Ashton–(Dorothy) Sharon Van Dam	453-2033 / 504 Tracy, P.O. Box 441, Ashton 61006
Compton–Joe Askins	497-2032 / 326 W. Chestnut St., P.O. Box 192, Compton 61318
Dixon–Kathe Swanson.....	288-1485 / City Hall, 113 W. Second St., Dixon 61021
Franklin Grove–Lori J. Smith	456-2131 / 212 S. Elm, P.O. Box 422, Franklin Grove 61031
Harmon–Molly A. Smith.....	973-8629 / 301 S. First St., P.O. Box 87, Harmon 61042
Lee–Wanda Knaub	824-2252 / 331 Erickson's Gate, Lee 60530
Nelson–Susan Lewandowski	251-4793 / 114 S. Butler St., Nelson 61021
Paw Paw–Sherrie A. Rogall	627-2351 / 328 Wyoming Ave., P.O. Box 135, Paw Paw 61353
Steward–Christina L. Smardo.....	761-9673, 215 Steward St., P.O. Box 44, Steward 60553
Sublette–Linda Klaser.....	708-516-2076 / 302 N. Cook St., P.O. Box 561, Sublette 61367
West Brooklyn–Thomas Neff	628-3942 / 740 Third Ave., P.O. Box 75, West Brooklyn 61378

LEE COUNTY REPUBLICAN CENTRAL COMMITTEE

Greg Witzleb	Chairman
James Wentling	Vice Chairman
Cathy Myers.....	Secretary
Melissa Lawrence	Treasurer

LEE COUNTY DEMOCRATIC CENTRAL COMMITTEE

288-6524

Kasey Considine	Chairman
Robert Sheridan	Vice Chairmen
Theresa Sheridan	Secretary
Patrick Jones, Jr.....	Treasurer

POPULATION AND ASSESSED VALUATION BY TOWNSHIP

Equalized by a factor of 1.000

Township	2010 Population	2014 Valuation
Alto	565	\$ 19,852,298
Amboy.....	3,108	40,525,754
Ashton	1,185	25,397,900
Bradford	324	14,559,004
Brooklyn	793	35,576,159
Dixon	17,993	204,197,596
East Grove.....	256	12,732,202
Franklin Grove.....	1,416	20,829,166
Hamilton	205	6,915,801
Harmon	378	12,650,306
Lee Center.....	593	16,872,688
Marion	232	9,976,803
May	304	33,230,637
Nachusa.....	493	13,399,636
Nelson	874	18,208,158
Palmyra	2,906	59,771,896
Reynolds	297	14,822,391
South Dixon.....	918	60,164,330
Sublette	776	27,497,954
Viola.....	351	14,198,511
Willow Creek.....	688	23,952,732
Wyoming.....	1,376	28,166,238

POPULATION AND ASSESSED VALUATION OF CITIES AND VILLAGES

City of Village	2010 Population	2014 Valuation
Amboy.....	2,500	\$ 24,002,255
Ashton	972	11,233,018
Compton	303	2,747,298
Dixon	15,733	181,427,747
Franklin Grove.....	1,021	8,388,147
Harmon.....	120	1,724,815
Lee (Lee Co. Portion)		2,306,177
Nelson	170	1,444,263
Paw Paw	870	10,751,222
Rochelle (Lee Co. Portion)	0	3,552
Steward	256	2,760,135
Sublette	449	6,630,997
West Brooklyn.....	142	1,449,035