Call to Order:
Pledge of Allegiance:
Roll Call:

Announcements: Please mute or turn off cell phones. Starting night meetings in April for County Board – 6:00 P.M. Sheriff Simonton update on the LEC Project

Approval of Board Minutes of: February 19, 2019 regular Board meeting.

Resolution: One (1) Joseph E. Meyer Tax Auction Resolution. (roll call)
Resolution: Recognizing Rick Ketchum for his time served on the County Board.

To Zoning Board
Petition No. 19-P-1544, Petitioner Kole and Kelsie Weaver, property located at 2062 Sink Hollow Road, Dixon. Petitioner desires to rezone property to Ag-1 Agricultural District with a special use for a wedding barn.

To Planning Commission: No Petitions

From Zoning Board
Petition No. 19-P-1542, BSW DevCo, LLC, Ag-1 Agricultural District to Ag-1 Special Use, Repower of Big Sky Wind.
Petition No. 19-P-1543, Jerad Zellhofer of Fredenhagen Family Farms, LLC, PPN#02-15-23-300-007, Amboy Twp, Ag-1 Agricultural District to I-1 Planned Industrial District for the use of sheet metal and welding.

From Planning Commission: No Petitions

Board Member Comments:

Public/Visitor Comments:
  a. Items on the agenda – visitors allowed 10 minutes
  b. Items not on the agenda – visitors allowed 5 minutes

Reports of Committees:
  Finance: Bob Olson, Chair
  Transportation / Solid Waste: Jerry Leffelman, Chair
  Properties / Planning / Zoning: David Bowers, Chair
  LOTS (Lee Ogle Transportation System): Arlan McClain, Liaison
  Administrative Services: Judy Truckenbrod, Chair
  Public Safety: Mike Koppien, Chair
  Blackhawk Hills Regional Council: Tim Deem, Liaison
  911 Board: Tim Deem, Liaison
  Tourism: Bill Palen, Liaison
  Health Department: Bob Olson, Liaison
  Tri-County Opportunities Council: Marvin Williams, Liaison
  United Counties Council of Illinois (UCCI): Doug Farster
  Executive / Claims: John Nicholson, Chair

County Officers Reports, Request for Deposit of Funds, Orders Paid in Vacation
Old Business:

Ordinance: Public Transportation Applicant Ordinance (LOTS) held over from February.

New Business:

Resolution: Amending the Lee County Employee Handbook Policies.
Resolution: Authorizing Inter-Fund Loans from the Capital Project Fund, the Solid Waste Fund to the Public Safety Fund.
Resolution: To participate in the Public Sector Cooperative Procurement Process.

Motion to suspend the rules: under VIII RULES AND PROCEDURES, Section K, Ordinances and Resolutions; item iii, as allowed by Section J. Roll Call Votes; item v, of the Lee County Board Rules and Procedures, Ordinance #12-14-007, adopted December 16, 2014. (roll call)

Ordinance: An Ordinance of The County of Lee, Illinois, authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for said County, authorizing and providing for the issue of $4,000,000 Debt Certificates, Series 2019, of said County, evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to U.S. Bank National Association.

Non-Union Raise for the next three (3) years and insurance premium changes.

Teamsters Local No. 722 Union Contract (Treasurer/Collector and Clerk/Recorder)

Assessor’s request for an additional employee – part-time 32 hours.

Appointments:

Resolution: Appointing Terry Zinke as Weed Control Superintendent.
Resolution: Reappointing Randall Ebert and Lori Hillison as Trustees of the Ashton Fire Protect District for a three (3) year term effective May 1, 2019 through April 30, 2022.
Resolution: Appointing Bruce Forster to the Zoning Board of Appeals.

Executive Session

Mileage & Per Diem

All Bills & Appropriations allowed by roll call:

Motion to Adjourn:
WHEREAS, The County of Lee, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid pursuant to 35 ILCS 200/21-90, and

AND WHEREAS, Pursuant to this program, the County of Lee, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

SECT/LOT:00 TWP:00RNG/BLK:007LOT ADJACENT TO ELDENA SCHOOL BLDG DOCKET #93-52-62 BK 9703-1005 TRTES

PERMANENT PARCEL NUMBER: 18-08-36-135-002 sold on November 03, 2015

Commonly known as: S. ELDENA RD.

and it appearing to the Finance Committee that the redemption/reconveyance party, JEFFERY AND SHARON SPENCER, has defaulted a time payment contract.

Of the total amount due of $1,945.42, the redemption/reconveyance party has only paid $720.00. After several attempts to collect the balance, the Finance Committee feels that the above mentioned party has defaulted on the contract and the funds collected should be disbursed.

WHEREAS, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF LEE COUNTY, ILLINOIS, that the sum paid under this defaulted contract for redemption/reconveyance be disbursed as follows:

$0.00 to be paid to the County Clerk to reimburse the revolving account for the charges advanced from this account, $294.35 is to be paid to the Agent for his services under his contract and the balance, $425.65, shall be paid to the Treasurer of Lee County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this ___________ day of ________________________, ________

ATTEST:

______________________________  ______________________________
CLERK                        COUNTY BOARD CHAIRMAN
RESOLUTION RECOGNIZING THE SERVICE OF FORMER COUNTY BOARD MEMBER RICK KETCHUM

WHEREAS, Rick Ketchum was sworn in as a Lee County Board member for his first term on December 1, 1996; and

WHEREAS, Rick Ketchum was sworn in as a Lee County Board member for his second term on September 20, 2005; and

WHEREAS, Rick Ketchum served the citizens of Lee County as a representative of the Lee County Board in District 1 until his retirement from the County Board on November 30, 2016; and

WHEREAS, the County Board of Lee County seeks to publicly recognize the commitment and dedication of Rick Ketchum, who served the citizens of Lee County as an elected official for over 17 years; and

NOW, THEREFORE, BE IT RESOLVED that the County Board of Lee County, Illinois hereby recognizes the service of Rick Ketchum to the County Board of Lee County.

BE IT FURTHER RESOLVED that a copy of this Resolution be presented to Kathy Ketchum, wife of the late Rick Ketchum, in recognition of his many years of service to the citizens of Lee County.

PASSED BY THE LEE COUNTY BOARD

THIS _____ DAY OF _____________, 2019.

BY: ____________________________
   Lee County Board Chairman

ATTEST:

_______________________________
Lee County Clerk
MINUTES OF THE
LEE COUNTY ZONING BOARD OF APPEALS

Regular Meeting

Thursday, March 7, 2019, at 7:00 p.m.

County Board Room
Old Lee County Courthouse, Dixon, Illinois

Board Members
Bruce Forster, Chair
Craig Buhrow, Vice Chair
Mike Pratt, Member
Gene Bothe, Member
Glen Hughes, Member
Rex Meyer, Alternate Member

Staff
Dee Duffy, Zoning Officer
Matt Klahn, Lee County State’s Attorney
Alice Henkel, Clerk

At 7:00 p.m., Chair Bruce Forster called the meeting to order and asked the Clerk to call the roll:

Members present: Forster, Buhrow, Pratt, Bothe, Hughes, Meyer
Members absent: None

The first order of business was approval of the minutes for the February 7, 2019, meeting. Gene Bothe made a motion to approve the minutes. A second was discerned, and there was no debate. A vote was taken, and the ayes prevailed. The motion passed.

The next order of business was a motion to adjourn Petition No. 19-P-1541 by Petitioner SCK Enterprises, pursuant to the County Board’s vote on the petition. Craig Buhrow made a motion to adjourn the petition, and a second was discerned. There was no debate. A vote was taken, and the ayes prevailed. The motion passed.

There was no old business.

The first order of new business was Petition No. 19-P-1543 by Petitioner Jerad Zelhofer of Fredenhagen Family Farms, LLC. The parcel identification number is 02-15-23-300-007. The property is 7.61 acres in size and is located at the southwest corner of US Route 52 and Dry Gulch Road, Amboy, Illinois, in Amboy Township. The property is currently zoned Ag-1 Agricultural District. The Petitioner is requesting to rezone the property to I-1 Planned Industrial District for the purpose of sheet metal manufacturing and welding.

Jerad Zelhofer was sworn in on behalf of the Petition.

Mr. Zelhofer explained that he is looking to expand his business, Z-Best Enterprises. He has outgrown his existing facility and is not able to add on any further at that location. He has been in business since 2011.
The proposed property is undeveloped and is a former railroad right-of-way. It consists of trees, cinder, gravel and old railroad debris. It received a LESA score of 201. There is also a neighboring property with similar Industrial zoning. The City of Amboy opted not to annex this property into the city limits and a letter from the City was read into the record.

Mr. Zelhofer intends to use the entire parcel to house his business. All production will be done and raw materials will be stored inside the building. All finished products will be stored outside. There is existing access to the property off of Dry Gulch Road; however, he might be able to obtain access off of Route 52. He does not intend to install a fence around his facility at this point in time; however, he may consider it in the future. He does intend to install outdoor lighting for security reasons.

Questions from the Board were heard.

There were no questions or comments from any visitors present.

There were no further questions.

The Board conducted its Findings of Fact. Their findings are as follows:

1. The effect of the proposed use upon the character of the neighborhood.
   a. No material change since there is an industrial-zoned neighbor.
   b. There will be lighting at a location that there wasn’t previously.
   c. The nearest neighbor is ¼ of a mile away.
   d. Non-productive land being converted to an improved property with tax benefit.

   Mike Pratt made a motion to accept this finding and a second was discerned. The Board voted and all were in favor.

2. The effect of the proposed use upon traffic conditions.
   a. The property is located off of a U.S. highway so there would be no material change.

   Gene Bothe made a motion to accept this finding and a second was discerned. The Board voted and all were in favor.

3. The effect of the proposed use upon public utility facilities.
   a. No material change.

   Gene Bothe made a motion to accept this finding and a second was discerned. The Board voted and all were in favor.

4. The effect of the proposed use upon public health, safety, and/or general welfare.
a. No discernable negative impact.

Mike Pratt made a motion to accept this finding and a second was discerned. The Board voted and all were in favor.

Glen Hughes made a motion to recommend Petition No. 19-P-1543 by Petitioner Jerad Zellhofer of Fredenhagen Family Farms, LLC to the County Board. A second was discerned, and there was no debate. A vote was taken, and the ayes 6-0. The motion passed.

Petition No. 19-P-1543 will go before the Lee County Board on Tuesday, March 19, 2019, at 9:00 a.m., with a recommendation to approve by this Board.

The next order of new business was Petition No. 19-P-1542 by Petitioner BSW DevCo LLC. The parcel identification numbers can be found in the petition. The parcels are located in East Grove and May Townships. The Petitioner is requesting special use permit for the purpose of doing a repowering of a wind energy conversion system.

Gene Bothe made a motion to engage the services of retired Judge Tim Slavin as facilitator of this hearing. A second was discerned and all were in favor. A vote was taken and the ayes prevails, 6-0. The motion passed.

Judge Slavin gave a brief introduction and explained the procedures and rules for this hearing. Petitioner was then allowed to proceed with open statements

Attorney David Streiker, counsel for Petitioner was sworn in. Attorney Streiker explained that the Petitioner desires to replace the existing wind energy conversion system with upgraded equipment. The existing system consists of 114 towers in Lee and Bureau Counties. Under the repower, 97 of the existing towers will be upgraded and 17 will be decommissioned.

The first witness called by the Petitioner and sworn in was Kevin Wetzell, project manager for Pattern Development. Attorney Streiker cross-examined Mr. Wetzell.

Interest Party Robert Gonigam cross-examined Mr. Wetzell.

Zoning Board of Appeals members Craig Buhrow, Mike Pratt and Rex Meyer cross-examined Mr. Wetzell.

State’s Attorney Matt Klahn cross-examined Mr. Wetzell.

There were no further questions.

Attorney Streiker was given an opportunity for redirect.

Mr. Wetzell was excused as a witness.

Prior to calling the next witness, Judge Slavin discussed future hearing dates with the Board, Petitioner, Zoning Officer and State’s Attorney. This hearing will continue on the follow dates if needed: March 12, March 14, March 20, April 1 and April 3, 2019.
The next witness called by the Petitioner and sworn in was Natalie McCue, environmental director for Pattern Development. Attorney Streiker cross-examined Ms. McCue.

Prior to the conclusion of Ms. McCue's testimony, Judge Slavin called for a recess.

At 9:00 p.m., Glen Hughes made a motion to recess until March 12, 2019 at 7:00 pm. A second was discerned, and there was no debate. A vote on the motion was taken, and the ayes prevailed. The motion was adopted, and the meeting was recessed.
At 7:00 p.m., Judge Slavin called the meeting to order, for a continued hearing on Petition No. 19-P-1542 by Petitioner BSW DevCo LLC. The parcel identification numbers can be found in the petition. The parcels are located in East Grove and May Townships. The Petitioner is requesting special use permit for the purpose of doing a repowering of a wind energy conversion system.

Judge Slavin noted the following Members as present: Forster, Buhrow, Pratt, Bothe, Hughes, Meyer.

He also noted that State’s Attorney Matt Klahn and Zoning Officer Dee Duffy were present.

Lastly, he noted David Streiker, attorney for Petitioner, as present.

Attorney Streiker recalled Natalie McCue as a witness to continue her testimony, and she was sworn in. Mr. Streiker resumed cross-examination of this witness.

Interested Party Robert Gonigam cross-examined Ms. McCue.

State’s Attorney Matt Klahn cross-examined Ms. McCue.

Member Craig Buhrow cross-examined Ms. McCue.

Member Mike Pratt cross-examined Ms. McCue.

Alternate Member Rex Meyer cross-examined Ms. McCue.

State’s Attorney Matt Klahn asked a follow-up question.
Member Mike Pratt asked a follow-up question.

Zoning Officer Dee Duffy cross-examined Ms. McCue.

Member Glen Hughes cross-examined Ms. McCue.

Ms. McCue was excused as a witness.

Petitioner called Paul Crossland, a pre-construction manager with Pattern Development, as a witness. Attorney Streiker cross-examined Mr. Crossland.

A 10-minute recess was called at 8:20 p.m., and the hearing resumed at 8:30 p.m. with the continued cross-examination of Mr. Crossland.

Interested Party Robert Gonigam cross-examined Mr. Crossland.

State’s Attorney Matt Klahn cross-examined Mr. Crossland.

Member Bruce Forster cross-examined Mr. Crossland.

Member Craig Buhrow cross-examined Mr. Crossland.

Member Mike Pratt cross-examined Mr. Crossland.

Mr. Crossland was excused as a witness.

At 9:15 p.m., Judge Slavin called for a recess until March 14, 2019 at 7:00 pm.
ORDINANCE NO. ________________

WHEREAS, the Lee County Board desires to act upon Petition No. 19-P-1543, by Petitioner Jerad Zellhofer of Fredenhagen Family Farms, LLC, parcel identification number 14-02-15-23-300-007, requesting to rezone the property to I-1 Planned Industrial District for the purpose of sheet metal manufacturing and welding. The parcel is located in Amboy Township and is currently zoned Ag-1 Agricultural District.

WHEREAS, the necessary public hearing was held before the Zoning Board of Appeals on the petition described which resulted in a recommendation to approve from the Zoning Board of Appeals for said Petition.

NOW, THEREFORE, BE IT ORDAINED by the Lee County Board that Petition No. 19-P-1543 (Jerad Zellhofer of Fredenhagen Family Farms, LLC) be (approved/denied) by the Lee County Board.

PASSED BY THE LEE COUNTY BOARD

THIS _____ DAY OF ___________, 2019.

BY: __________________________
Lee County Board Chairman

ATTEST:

Lee County Clerk
To the Honorable Chairman and Members of the Lee County Board

Ladies and Gentlemen:

Petition No. 19-P-1543 by Petitioner Jerad Zellhofer of Fredenhagen Family Farms, LLC. The parcel identification number is 02-15-23-300-007. The property is 7.61 acres in size and is located at the southwest corner of US Route 52 and Dry Gulch Road, Amboy, Illinois, in Amboy Township. The property is currently zoned Ag-1 Agricultural District. The Petitioner is requesting to rezone the property to I-1 Planned Industrial District for the purpose of sheet metal manufacturing and welding.

Jerad Zellhofer was sworn in on behalf of the Petition.

Mr. Zellhofer gave a brief overview of his proposed use of the parcel.

Questions from the Board were heard.

There were no questions or comments from any visitors present.

There were no further questions.

The Board conducted its Findings of Fact.

Glen Hughes made a motion to recommend Petition No. 19-P-1543 by Petitioner Jerad Zellhofer of Fredenhagen Family Farms, LLC to the County Board. A second was discerned, and there was no debate. A vote was taken, and the ayes 6-0. The motion passed.

Sincerely,

Alice Henkel, Clerk

By: ____________________________
Finance Committee Meeting – March 14, 2019
Third Floor Board Conference Room, Old Lee County Courthouse—9:00am
112 E Second St, Dixon, Illinois 61021

Meeting called to order at 9:00am by Chair Bob Olson

Members present
Bob Olson (Chair), Tom Kitson, Marilyn Shippert, Lirim Mimini, Jim Wentling, Jim Schielein, Jim Wentling.

Members absent
Dave Bowers

Guests
Melissa Lawrence (Treasurer Rep), Matt Klahn (States Attorney's Office); Angel Lillpop (Health Department), Mike McBride (IT/GIS), Eric Xhyra, Courtney Kennedy (Local Council for Geronimo Energy); Jenny Monson-Miller (Permitting Specialist Geronimo Energy); Keith Bolin (Geronimo Energy), County Board Chairman John Nicholson, Dean McCoy (Maintenance), Greg Gates (LOTS), Staci Stewart (Probation), Wendy Ryerson (Assessor), Denise McCaffrey (Circuit Clerk), Paul Meyer (Treasurer), Glen Hughes (Community State Bank); Judy Truckenbrod (Committee Member), Denise Burrs, John Simonton (Sheriff), Greg Witzleb (County Board Member), Cathy Myers (County Clerk), Becky Brenner (Board Secretary).

Approval of Minutes
The February, 2019 minutes of the Finance Committee were approved without modification.

Visitor Comments
Denise McCaffrey reported that starting July 1, 2019, new legislation, pursuant of Public Act 100-987, 100-994, and 100-1161, will change the way that fines and fees are distributed. A resolution is being drafted by the States Attorney’s office that will give the county board direction as to how the funds received will be allocated. The sunset date on this legislation is only 18 months out.

Paula Meyer provided clarification to questions asked last month about discrepancies on a ComEd bill and budget numbers. Paula explained that ComEd had a permanent line and a temporary line on the same bill, and there had been some misapplied payments, which is being corrected. The difference in the budget was a transfer from the medical fund into the general fund which has been adjusted, so the balance on the budget should be accurate. Paula purchased two new software modules for cash receipting and cash management. The cost of the modules is roughly $5000.00 and roughly an additional $4000.00 for install costs. The will be paid for out of the collector automation fund. The additions should pay for themselves in about 3.5 years because the annual fees going forward will be reduced. The new hire for the office will be starting April 1, 2019, and mobile home taxes will be going out.

Wendy Ryerson reported that 1800 exemption applications will be mailed out this week.

Staci Stewart in probation reported that her probation service fees will not be affected by the legislation coming to the Circuit Clerk’s office.

Greg Gates reported that he just returned from a rural transportation conference in Springfield. Said his next big task was working with Kari to get contracts ready for fiscal year 2020, so the board will be getting that ordinance this month to vote on.

No updates from Zoning, Chairman, Health Department, State’s Attorney Office, or IT.

Cathy Myers reminded everyone that early voted started February 21, 2019. Campaign free reminders were sent out.
Paula Meyer presented the monthly report from the Treasurer’s office. The report was strictly for the operating/general fund and showed the major sources of revenue for the county. The county is $1.4 million dollars in the red so far this year. Last year at the same time we were $740,000 in the red.

**Motion from Tom Kitson:** To move Resolution: one (1) Joseph E. Meyer & Associates Tax Auction Resolution to Executive Committee  
**Seconded by:** Marilyn Shippert.  
**Vote:** Motion carried unanimously by voice vote.

**Motion from Marilyn Shippert:** To move Law Enforcement Center Claims to Executive Committee  
**Seconded by:** Jim Schielein.  
**Vote:** Motion carried unanimously by voice vote.

**Old Business**  
John Simonton gave an update on the LEC project. He reported that in conjunction with the Ringland Johnson agreement, any changes going forward, whether design development, which is on the construction side or owner prompted, which is on the county side, will need to be taken out of the contingency line item until the fund is depleted. Once the fund is depleted, a discussion on the additional changes will be decided upon by the county and RJC. If it is a design development change, the dollar amount will be transferred to FF&E, thereby allowing contingency use for this change. Once that dollar amount equates to FF&E expenditures used previously by the contingency fund, design development changes will be absorbed by RJC. Currently there is approximately $60,000 still in the contingency fund. John shared information regarding GroupCast. GroupCast is a mass notification system that allows organizations to quickly and easily communicate to large groups of individuals through a variety of different technology methods. For use in the county, GroupCast would allow the Sheriff to communicate through text any weather related closings or lock down situations in almost real-time reaching all Lee County employees. The cost to the county would be approximately $.87 per employee per year, so roughly, $175.00 per year for the system. John also confirmed that the security for the North doors on the old courthouse will be relaxed and remain open during business hours from the third week of March until the end of April to better accommodate Lee County citizens that will be coming in to vote and pay taxes. County employees are asked not to park on the North side of Third Street to free up parking. Discussion was also brought up about signage on Third Street to identify specific parking spaces as reserved for certain courthouse functions and times. The department heads will be contacting the Highway Department to have signs made up. He also reported that this year the department will be hiring four correctional officers and two patrol deputies due to deployments, departures, resignations, and terminations. Of the four new hires, two were approved last year, the other two are replacement hires as well as the two deputies. Two of his officers will be deployed overseas this year and one officer will be retiring. The thought has also been entertained about hiring some part-time employees. Due to the shortage in staff, John informed the committee that the department would be seeing a rise in overtime spending. An update was given regarding Matthew Milby’s incarceration. Roughly $80,000 in additional expenses have been incurred by the county because of the medical complexity of this arrest.

**Motion from Jim Schielein:** To move Resolution: To participate in the public Sector Cooperative Procurement Process to Executive Committee.  
**Seconded by:** Marilyn Shippert.  
**Vote:** Motion carried unanimously by voice vote.

Chairman John Nicholson reported that the purchase of a maintenance utility tractor will be sent out for bids.

Tom Kitson reported that there was a tentative agreement in regards to the non-union raises. It looks like it will be $1,125 for the first year, $1,125 for the second year and no increase for the third years. This averages out to $750 a years. The employees will be paying 27% of the health insurance costs.

**Motion from Jim Schielein:** To move non-union raises terms to Executive Committee.  
**Seconded by:** Tom Kitson.  
**Vote:** Motion carried unanimously by voice vote.
New Business
When Judge Jacobson retired he took the furniture that he had purchased. Bob Olson approved new furniture for Judge Lee. The cost of the new furniture was taken from Capital Improvement Repair Fund and the Marriage Fund.

Last month Courtney Kennedy spoke in depth regarding Green River Wind Farm Phase 1, in Southwest Lee County, relating to the decommissioning requirements, specifically focusing on the financial assurances required by Green River. Courtney returned this month to answer additional questions and provide additional information as to the benefits of the Letter of Credit verses an escrow account. A handout was provided that presented the three key factors of a Letter of Credit. States Attorney Matt Klahn also weighed into the discussion, not as an endorsement, but potential pros and cons. He also made mention that the Letter of Credit is protection for the landowners, not necessarily the county. Glen Hughes also presented some insight into the Letter of Credit. He mentioned that typically, Letters of Credit are short term instruments. His main concern was the ability to adequately monitor for triggering events or change of ownership. Courtney clarified that change of ownership would be a triggering event. The board would like to see the resolution sent to Executive Committee but with several revisions: 90 day notice of change of ownership, Letter of Credit must be held by a bank in the U.S., 50% funded the first year and 100% funded by the eighth year, and $55 per megawatt, no sunset clause.

Motion from Marilyn: To move Resolution: Regarding Enforcement of Conditions Regarding Financial Assurance of Decommissioning, with revisions.
Seconded by: Jim Schielein.
Vote: Motion carried unanimously by voice vote

Motion from Tom Kitson: To move Resolution: Authorizing Inter-Fund Loans From the Capital Project Fund, The Solid Waste Fund and the General Fund to the Public Safety Tax Fund to Executive Committee.
Second by Jim Schielein
Vote: Motion carried unanimously by voice vote.

Motion from Tom Kitson: To move Ordinance: Ordinance: An ORDINANCE of The County of Lee, Illinois, authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for said County, authorizing and providing for the issue of $4,000,000 Debt Certificates, Series 2019, of said County, evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to U.S. Bank National Association
Second by Marilyn Shippert.
Vote: Motion carried unanimously by voice vote.

Motion by Jim Schielein to go into Executive Session according to: Employment Pursuant to 5ILCS 120/2 (c) (i)
Motion second by Marilyn Shippert.
Vote: Motion carried unanimously by voice vote.

Entered Executive Session at 10:20 a.m.

Motion by Tom Kitson to come out of Executive Session:
Motion second by Marilyn Shippert.
Vote: Motion carried unanimously by voice vote.

Entered back into Finance Committee at 10:40 a.m.

Members present:
Chair Bob Olson, Vice Chair Marilyn Shippert, Tom Kitson Lirim Mimini, Jim Schielein, Jim Wentling, Judy Truckenbrod, Chairman John Nicholson, Wendy Ryerson, and Becky Brenner.
Motion to adjourn: Marilyn Shippert:
Seconded by: Jim Schielein
Vote: Motion carried unanimously by voice vote.

Meeting adjourned at 10:15am.

Respectfully Submitted by,
Becky Brenner – Lee County Board Secretary

The next scheduled Finance Committee meeting will tentatively be at 9:00 a.m. on Thursday, April 11, 2019.
Lee County
Transportation and Solid Waste Committee Meeting Minutes
Monday March 11, 2019 – 8:00 AM
Lee County Highway Department
1629 Lee Center Road, Amboy, Illinois 61310

The Lee County Transportation and Solid Waste Committee met at 8:00 A.M. on the above date to conduct their regular monthly audit together with other County Highway business. The following members were present: Jerry Leffelman, Clay Partington, Doug Farster, Greg Witzleb and Jim Schielein. Also present: County Engineer David Anderson and County Administrator Theresa Wittenauer (8:00-8:20).

County Administrator’s Report: Ms. Wittenauer reported on the following:
- The employee handbook is being edited again.
- Will have meetings for Health Insurance and Safety committees in the near future.
- Still negotiating with Teamsters on labor contract.
- The Treasurer has selected a candidate to fill the open position.
- There is a potential procurement ordinance under consideration.

Motion by Witzleb: To approve the minutes from the February meeting. Second by Schielein: Motion carried.

The committee audited claims from the previous month. The claims were as follows: County Highway $29,736.28 and payroll of $104,585.99; County Special Bridge $13,825.30; County Motor Fuel $45,763.50. The committee also reviewed the request for deposit of funds in the amount of $29,922.55 into the County Highway Fund and $5,490 into the County Special Bridge Fund. Motion by Farster: To approve the claims. Second by Witzleb: Motion carried.

County Highway Report:
Mr. Anderson presented the five year plan for road and bridge construction with the associated financial impacts to the County Special Bridge, County Matching and County MFT funds.

The committee opened the bids in the table below. Motion by Farster: To award the following bids subject to Highway Commissioner concurrence, as applicable, and IDOT review. Second by Witzleb: Motion carried.

<table>
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<tr>
<th>SECTION NO.</th>
<th>DESCRIPTION</th>
<th>LOW BIDDER</th>
<th>BID PRICE</th>
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<td>Township Aggregate</td>
<td>All Low Bidders</td>
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<td>Dust Palliative</td>
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<td>Martin and Company</td>
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<td>Chicago Road HMA</td>
<td>Martin and Company</td>
<td>$324,310.00</td>
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Solid Waste Report:
- The 25 year update to the Solid Waste Management Plan has been completed by Patrick Engineering and is currently being reviewed by legal counsel.
The next Transportation and Solid Waste Committee meeting will be on Monday, April 8, 2019 at 8:00 a.m. at the Highway Department office in Amboy.

With no other business to discuss, the meeting adjourned at 9:30 A.M.

Respectfully Submitted,

David Anderson
Official meeting called to order on March 12, 2019, at 9:32 a.m., by Vice Chair Bill Palen. Minutes, however, were being recorded and open for discussion only matters, at 9:17 a.m., until an additional committee member arrived for quorum sake.

**Members present**
Vice Chair Bill Palen. Let the record reflect that Board Chairman John Nicholson appointed himself and Bob Gibler (committee board member) to substitute today to make a quorum. Bob Gibler arrived at 9:30 a.m.

**Members absent**
Chair Dave Bowers, Marvin Williams, Chris Norberg, and Dave Bally.

**Guests**
Matt Klahn (States Attorney)(left at 9:40 a.m.), Terri Zinke (Animal Control), Dean McCoy (Maintenance), Dee Duffy (Zoning Administrator), John Simonton (Sheriff), Cathy Myers (County Clerk), Theresa Wittenauer (Administrator), Becky Brenner (Board Secretary) and Denise Burrs.

**Approval of Minutes**
The February 2019 minutes of the Properties/Planning/Zoning Committee were approved as written without modification.

**Visitors Comments**
There was a brief discussion following John Simonton’s update on the LEC project as to what the county planned to do with the old building once the new LEC is up and running and occupied. Whether the county wanted to repurpose the building with repairs or just have it torn down. At this time there are no definite plans as to what will happen with the building. Cost will be a major factor in what county’s decision.

**Review of Claims & Reports**

**Motion from John Nicholson:** To approve all claims for Animal Control, Rabies, Maintenance, Zoning, and LOTS.

**Seconded by Bob Gibler.**

**Vote:** Motion carried unanimously by voice vote.

John Simonton had inquired as to why the claims for LOTS were not approved by the committee prior to payment, as is the practice for all other departments. John Nicholson will be contacting the Treasurer’s office to get clarification.

**Old Business**
John Simonton gave an update on the LEC project. He reported that in conjunction with the Ringland Johnson agreement, any changes going forward, whether design development, which is on the construction side or owner prompted, which is on the county side, will need to be taken out of the contingency line item until the fund is depleted. Once the fund is depleted, a discussion on the additional changes will be decided upon by the county and RJC. If it is a design development change, the dollar amount will be transferred to FF&E, thereby allowing contingency use for this change. Once that dollar amount equates to FF&E expenditures used previously by the contingency fund, design development changes will be absorbed by RJC. Currently there is approximately $60,000 still in the contingency fund. John also reported that the LEC project is running slightly ahead of schedule and slightly under budget. Correctional officers will have to go through a two week training period to be trained on the new technology, prior to transferring to the new facility. The move from the current building to the new LEC building will begin with administration first, then evidence, and finally inmates. Janitorial concerns were expressed because of the size of the new building and additional
duties. This matter will be discussed in more detail in the coming weeks. John also confirmed that the security for the North doors on the old courthouse will be relaxed and remain open during business hours from the third week of March until the end of April to better accommodate Lee County citizens that will be coming in to vote and pay taxes. County employees are asked not to park on the North side of Third Street to free up parking. Discussion was also brought up about signage on Third Street to identify specific parking spaces as reserved for certain courthouse functions and times. The department heads will be contacting the Highway Department to have signs made up.

Dean McCoy reported that he would be meeting with Krigge Mason Contractors later this week and had already met with Nagy-Wentling Construction regarding the repairs that need to be made to the old courthouse boiler room access plug and the new sidewalk for the East side of the building. He had asked both companies to quote the jobs separately. Dean wanted to make sure he had the numbers he needed to start the repairs as soon as the weather breaks. John Simonton was also going to talk to Ringland Johnson to see if they could possible pour the concrete for the projects since they would be doing substantial concrete work out at the LEC building. The garbage company will be dropping of a plastic tote bin that would take place of the four smaller bins that we currently have. The plastic bin will be lighter and much easier to roll to the street than a metal bin. This will also keep the garbage trucks off of the concrete pad on the East side of the courthouse.

Dee Duffy reported that Zoning will have one petition, possible two coming to the County Board on the 19th. She is hoping that the Big Sky hearings will be wrapped up by the 14th, but it may be continued on until next month. There is also a reappointment for the Zoning Board of Appeals Chairman, Bruce Forster. Dee also reported that the new formula for figuring the fee for an industrial zoned grain bin would be .15 cents per square foot, converted to cubic feet, versus the old formula of .02 cents per bushel.

John Nicholson reported that he had been working with Dave Bowers and Dick Capacious in getting some quotes from Johnson Tractor and Holland & Sons for a multipurpose tractor for LOTS/LEC. John has also reached out to Knight Equipment for bids on a trailer. He had a handout that he passed around with descriptions and pictures of two different trailers. Contracts for snow removal are still being considered.

Terri from Animal Control reported that they had filled one part-time position. They are still looking for another part-time employee. She also reported that she was consulting with Dean McCoy in regards to some work that needed to be done. On the inside of the building she would like to put a hall in to separates the animals from a euthanasia room. Terri would also need a secure cabinet to house the euthanasia and other drugs that are kept there. She would like to get this work done with her existing budget. Dean gave her a quote of roughly $3000.00. Animal control is a member of the coop so she would like to see if she could get that amount reduced. Additional lighting and winterized protection for the outside air-conditioning unit are being discussed.

New Business

**Motion from Bob Gibler:** To recommend to the Executive Committee Petition coming to Zoning (Petition 19-P-1544) Kole and Kelsie Weaver, Ag-1 Agricultural District to Ag-1 Special Use, for a wedding barn.

*Seconded by: John Nicholson.*

*Vote: Motion carried unanimously by voice vote.*

**Motion from Bob Gibler:** To recommend to the Executive Committee Petition coming from Zoning (Petition 19-P-1542) BSW DevCo, LLC, Ag-1 Agricultural District to Ag-1 Special Use, Repower for Big Sky Wind.

*Seconded by: John Nicholson.*

*Vote: Motion carried unanimously by voice vote.*

**Motion from Bob Gibler:** To recommend to the Executive Committee Petition coming from Zoning (Petition 19-P-1543) Jerad Zellhofer of Fredenhagen Family Farms, LLC, PPN# 02-15- 23-300-007, Amboy Township, Ag-1 Agricultural District to I-1 Planned Industrial District for the use of sheet metal and welding.

*Seconded by: John Nicholson.*

*Vote: Motion carried unanimously by voice vote.*

**Motion from Bob Gibler:** To move Resolution: Reappointment - Zoning Board of Appeals - Bruce Forster to the Executive Committee

*Seconded by: John Nicholson.*

*Vote: Motion carried unanimously by voice vote.*
Motion from Bob Gibler: To move LOTS Contractual Agreement with Hughes Resources to Executive Committee
Seconded by: John Nicholson.
Vote: Motion carried unanimously by voice vote.

Motion to adjourn by Bob Gilbler.

Meeting adjourned at 10:30 a.m.

Respectfully submitted by,
Becky Brenner – County Board Secretary

The next scheduled meeting for the Properties/Planning/Zoning Committee will be 9:00 a.m., on Tuesday, April 9, 2019
1.) Updates

a. Fiscal Year 2020 Application for 5311/DOAP Funding (July 1, 2019 – June 30, 2020)
   i. Due into IDOT by April 1, 2019
   ii. Public Hearing will be scheduled, per the application process
   iii. Funding mix for FY 2020 will be as follows:
       1. 5311: $245,411
       2. 5311F (InterCity Bus, I-88): $1,034,542
       3. DOAP: $1,285,800 (increase of 10%)
       4. 5311F (InterCity Bus / I-39): $899,606/year (3-year contract)

b. New Greyhound Connect Route started January 23, 2019!
   i. Ribbon cutting ceremonies will be scheduled in the near future
   ii. Route includes stops in Chicago, Elgin, Rockford, Rochelle, Oglesby, Bloomington-Normal, Champaign and Danville
   iii. New Greyhound route will be highlighted on WTVO / Good Day Stateline

c. Construction project – Maintenance/Wash Bay and 24 new parking stalls
   i. Additional $360,000 secured from IDOT to complete the project
   ii. Final design & budget being completed (Gary Anderson Architects and iMEG)
   iii. Paperwork being finalized to “go out for bids” for General Contractor
       1. Awaiting signature from IDOT
   iv. Construction should begin this Spring.

d. Capital Reimbursement
   i. Awaiting signature from IDOT...
       1. ProCom reimbursement ($9,900) awaiting word from IDOT
       2. Tablet purchase reimbursement ($6,000) awaiting IDOT
       3. Architectural/Engineering Costs: $64,321.84
       4. Dispatch computers/monitors: $4,995.85

2.) Changes at LOTS

a. Operational changes
   i. Dispatch staff as contractual employees through Hughes Resources
       1. Meeting held with LCCOA Board on February 21, 2019

b. Marketing efforts for CY 2019
   i. New information added to web site – www.leeogletransportation.com
   ii. Direct marketing project – April through June, 2019

c. New destinations for routes

d. New surveys being distributed to riders

3.) Awaiting Word

a. Applied for Technical Assistance/Planning Grant from IDOT ($79,000)
   i. Feasibility study of Rochelle for a future “fixed route”
   ii. Announcement delayed because of change in Governor/Administration

b. Applied for FTA Human Services Coordination Grant | Announcement: Spring
   i. Focus: improve the efficiency of public transportation coordination with Human Service organizations in Ogle County.

4.) Claims vs. Revenue

a. REVENUE / 5311: $ 19,674.00 (for this month)
   $133,779.01 (year to date)

b. EXPENSES / 5311: $ 26,798.07 (for this month)
5.) **Local Match**

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<tr>
<th>Local Match</th>
<th>RECEIVED</th>
<th>PROJECTED</th>
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</thead>
<tbody>
<tr>
<td>c. Hub City Senior Center</td>
<td>$ 8,014.00</td>
<td>$ 0.00</td>
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<tr>
<td>d. Kreider Services</td>
<td>$ 61,368.81</td>
<td>$ 0.00</td>
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<tr>
<td>e. Lee County Council on Aging</td>
<td>$ 52,429.05</td>
<td>$ 0.00</td>
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<tr>
<td>f. Village of Progress</td>
<td>$ 0.00</td>
<td>$ 11,654.23*</td>
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<tr>
<td>g. Other Local Match/Service Contracts</td>
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<td>$ 0.00</td>
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<tr>
<td>h. Service Contracts</td>
<td>$ 4,912.15</td>
<td>$ 0.00</td>
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<td><strong>TOTAL</strong></td>
<td>$133,779.01</td>
<td>$11,654.23</td>
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* Village of Progress has been invoiced for the two-quarter amount - $11,654.23

6.) **Requisitions**

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<th>Quarter</th>
<th>Amount</th>
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<td>5311</td>
<td>1st Quarter</td>
<td>$206,035.06</td>
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<tr>
<td>DOAP</td>
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<tr>
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<td>5311</td>
<td>2nd Quarter</td>
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<tr>
<td>DOAP / Advanced</td>
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<tr>
<td>5311F (I-39)</td>
<td>2nd Quarter</td>
<td>$ 4,363.10</td>
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</table>
ADMINISTRATIVE SERVICES COMMITTEE - Monday, March 11, 2019
Third Floor Board Conference Room, Old Lee County Courthouse – 9:00 a.m.
112 E Second St, Dixon, Illinois 61021

Meeting called to order at 9:00 a.m. by Chair Judy Truckenbrod.

Members present:
Judy Truckenbrod, Arlan McClain, Bob Gibler, Bill Palen, and Jim Wentling

Members absent: None
Also present: Cathy Myers (County Clerk), Paula Meyer (Treasurer), Mike McBride (GIS/IT)(Left 9:07), Wendy Ryerson (Assessor), Bob Sondgeroth (ROE), Theresa Wittenauer (Administrator), John Nicholson (County Board Chair)(9:03), Marilyn Shippert (Board Member)(9:03, 9:10-9:27), Mathew Klahn (States Attorney)(9:30-10:30), Greg Witzleb (Board Member) (10:36), and Becky Brenner (Board Secretary).

Minutes of the February 2019 Administrative Services Committee meeting were accepted as presented confirmed by Bill Palen.

Following review of claims, Bob Gibler made motion to approve the claims from Clerk and Recorder, Treasurer, ROE, County Board, GIS/IT, Supervisor of Assessments and Veterans; second by Bill Palen; motion carried 5-0.

Guest Comments

Mike McBride gave his report early because he had to leave. He reported that Zach Owen has reached his six month probationary period. He is working in the new courts building setting up new computer systems. Zach was issued office supplies for his office that is reflexed on the department’s claims along with a new equipment cart. Last month Thom O’Mally (GIS) switched out a regular day for a holiday to come in and update one of the servers for the mapping software which cleared up some issues the program was having. Mike is working on getting website bids. Resubmitting some bids he already had because they were outdate.

Cathy Myers reported that early voting started February 21, 2019, for the consolidated election. Campaign zone free reminders have been sent out to everyone because the courthouse is a polling location. Individual classes were held the week of the 4th for the election judges.

Paula Meyer reported that the department’s new hire will start April 1, 2019. She also reported that she ordered two additional software modules for the existing system. The cost of the modules will be roughly $5000 for the software and $4000.00 for the implementation. A timeline for setting up this new software is forthcoming. This money will be taken from the collector automation fund so it will not hit the general fund. The modules that were purchased should not disrupt the operations of the County Clerk’s office. She also mentioned that she thought she would be able to drop from about 70 current checking accounts to 4 or 5. Melissa Lawrence (Treasurer Rep) has been working with Bob Olson (Finance Chairman) to secure a loan for the LEC Project. A certificate for ordinance for this loan has been added as new business to the upcoming Finance and Executive Agendas. The loan is for $4,000,000 over 10 years at 3.25% interest. Any remaining debt for the LEC project, roughly $750,000 to $1,000,000, will be covered by an inter-
fund. This inter-fund loans resolution that will also be new business on the upcoming Finance and Executive agendas.

Paula Meyer and Wendy Ryerson presented their request to have parking signs, like the signs used during election season, present on the South side of the courthouse during tax collection times. Parking becomes a challenge and sometimes an aggravation to residence during these busy seasons. Marilyn Shippert suggested contacting the Highway Department to print signs that maintenance could put out during the tax season. Paula will clear the new signs request with the city street department.

Bob Sondgeroth (ROE) presented his monthly report. Regional Spelling Bee Champion was Rebekah Zeigler from Aplington Middle School in Polo won it for the 5th consecutive time. His report detailed the School Breakfast Hearings and the E-Rate Meetings. Also included on the report was Professional Development pertaining to 110 participants.

Wendy Ryerson (Assessor) reported that the Assessor’s office closed out 2018 in the middle of February. The office is actively working on 2019. The office is preparing to send out roughly 1800 exemption applications to senior citizens, disabled Veterans, and disabled persons. Wendy had contacted Sheriff Simonton the previous week asking him for some latitude in regards to having the North entrance doors to the courthouse locked. He has agreed to leave the North entrance doors open beginning the 18th of March through the first week in May.

No report from Veterans.

Theresa Wittenauer presented the resolutions for amending handbook policies specifically Section 7.2: Ineligible Expenses and Section 2:1: Smoke/Tobacco-Free Workplace.

**Motion by Bob Gibler to send Resolution: To Amend The Lee County Employee Handbook to Executive Committee.**

Motion second by Jim Wentling.

Motion carried 5-0.

Matt Klahn and Theresa Wittenaur led the committee through the Purchasing Ordinance discussion. The Governmental Joint Purchasing Act would allow the county to be part of a co-op with other governmental entities. Following county codes does not always give the county the best price for the tax payer’s money. Alliances and co-ops would allow the county to participate in or become a member of a process that would allow them to piggyback on bids awarded to local agents via a stringent procurement processes. The county does not currently have guidelines to step outside of state statutes so the County Board would have to take official action in order to join the co-op. The downside to the purchasing ordinance would be negative feedback from businesses that did not get included through an invitation to bid.

It was discussed that the Open Meeting Act does require that executive session minutes be reviewed for release biannually. Last release of minutes was in November of 2018.

Discussion in regards to notebooks and Chrome Books will be ongoing.

**Motion by Bob Gibler to go into Executive Session according to: Employment Pursuant to 5ILCS 120/2 (c) (1)**

Motion second by Arlan McClain.

Motion carried 5-0.

Entered Executive Session at 10:38 a.m.

**Motion by Bob Gibler to come out of Executive Session:**

Motion second by Jim Wentling.

Motion carried 5-0.
Entered back into Administrative Session at 11:09 a.m.

Members present:
Judy Truckenbrod, Arlan McClain, Bob Gibler, Bill Palen, and Jim Wentling.

Also present: John Nicholson, Marilyn Shippert, Wendy Ryerson, Theresa Wittenaur, and Becky Brenner

Motion by Jim Wentling to forward request to Finance Committee for further discussion:
Motion second by Bill Palen.
Motion carried 5-0.

Motion to Adjourn by Bill Palen:
Motion second by Arlan McClain.
Motion carried 5-0.

With no further business, meeting adjourned 11:12 a.m.

Respectfully submitted by:
Becky Brenner, County Board Secretary

The next meeting for Administrative Service Committee will be Monday, April 8, 2019, at 9:00 a.m.
Meeting called to order at 9:00 a.m., by Chair Mike Koppien.

Members Present
Chair Mike Koppien, Tim Deem, Katie White, Greg Witzleb, and Jim Wentling.

Members Absent
Charlie Thomas.

Guests
Kevin Lalley (EMA), Dean McCoy (Maintenance); Staci Stewart (Probation)(Left at 10:33); Matt Klahn (States Attorney)(Left at 10:32); John Simonon (Sheriff)(Left at 10:14); Marty Meyer (Coroner Rep)(Left at 10:08); Chairman John Nicholson (Left at 10:05); Cathy Myers (County Clerk)(Left at 10:30); Denise McCaffrey (Circuit Clerk)(Left at 9:20); Theresa Wittenauer (Administrator); Becky Brenner (Board Secretary); and Jerry Leffelman (Arrived at 10:10).

The February 2019 minutes of the Public Safety, Health and Judicial Committee were approved without modification.

Review of Claims & Reports

**Motion from Greg Witzleb:** To approve all Circuit, Sheriff, Coroner, State’s Attorney, Probation, EMA, Public Defender, Judge Ackert, Judge Beckman, Judge Fish, and Judge Lee’s claims.

**Seconded by Jim Wentling.**

**Vote:** Motion carried unanimously by voice vote.

Guest Comments
Denise McCaffrey reported that starting July 1, 2019, new legislation pursuant to Public Act 100-987, 100-994, and 100-1161, will dictate a change in the way that fees from tickets and fines are distributed. A resolution is being drafted by the States Attorney’s office that will give direction as to how the funds received will be allocated. The sunset date on this legislation is only 18 months out.

John Simonon gave an update on the LEC project. He reported that in conjunction with the Ringland Johnson agreement, any changes going forward, whether design development, which is on the construction side or owner prompted, which is on the county side, will need to be taken out of the contingency line item until the fund is depleted. Once the fund is depleted, a discussion on the additional changes will be decided upon by the county and RJC. If it is a design development change, the dollar amount will be transferred to FF&E, thereby allowing contingency use for this change. Once that dollar amount equates to FF&E expenditures used previously by the contingency fund, design development changes will be absorbed by RJC. Currently there is approximately $60,000 still in the contingency fund. John also reported that the LEC project is running ahead of schedule and under budget. He also reported that this year the department will be hiring four correctional officers and two patrol deputies due to deployments, departures, resignations, and terminations. Of the four new hires, two were approved last year, the other two are replacement hires as well as the two deputies. Two of his officers will be deployed overseas this year and one officer will be retiring. Due to the shortage in staff, John informed the committee that the department would be seeing a rise in overtime spending. An update was given regarding Matthew Milby’s incarceration.
John confirmed that the security for the North doors on the old courthouse will be relaxed and remain open during business hours from the third week of March until the end of April to better accommodate Lee County citizens that will be coming in to vote and pay taxes. County employees are asked not to park on the North side of Third Street to free up parking. John shared information regarding GroupCast. GroupCast is a mass notification system that allows organizations to quickly and easily communicate to large groups of individuals through a variety of different technology methods. For use in the county, GroupCast would allow the Sheriff to communicate through text any weather related closings or lock down situations in almost real-time reaching all Lee County employees. The cost to the county would be approximately $.87 per employee per year, so roughly, $175.00 per year for the system. Security at the new courthouse will also be tightened. New signage will be posted that no bags – purses, backpacks, or diaper bags will be allowed. These items must be left outside the courthouse. John walked the committee through the Participate in the Public Sector Cooperative Procurement Process for Furniture Purchases at the New Law Enforcement Center Resolution. Per the resolution, the Lee County Board desires to purchase office furniture for the new LEC through a joint purchasing cooperative and government purchasing alliance. In this case National IPA, which is a federal cooperative that works with the states and vets contracts for a wide variety of equipment, furniture, cars, etc. In this case the furniture that the LEC would like to purchase is Hon. Hon won the contract this year through the National IPA which will save the county between 60 and 65 percent on the purchase of furniture through this company. Sterling Business Machines is a vender for Hon. SBM has given the county a proposal for the furniture using this contract language and cost. The verbiage in this resolution would not only allow the Sheriff’s department in this case to take advantage of the cost and time saving method of buying, but also other department heads in the county.

Motion from Greg Witzleb: To send GroupCast Purchase to Executive Committee.
Seconded by Jim Wentling.
Vote: Motion carried unanimously by voice vote.

Motion from Tim Deem: To send Resolution: To Participate In The Public Sector Cooperative Procurement Process to Executive Committee.
Seconded by Greg Witzleb.
Vote: Motion carried unanimously by voice vote.

Marty Meyer reported that the Coroner’s Office will need to purchase a new Copier/Fax Machine Combination. She will be getting quotes for a new machine. She also mentioned that Jesse Partington had spent several days for training two weeks ago.

Motion from Greg Witzleb: To pass to Finance Committee, The Coroner’s Request to Buy/Lease New Copier/Fax Machine Combination.
Seconded by Jim Wentling.
Vote: Motion carried unanimously by voice vote.

Staci Stewart reported that Probation has been busy. The States Attorney is disposing of a lot of cases which means a lot off business coming their way.

Matt Klahn reported that he is looking into some upgrades/changes in the Westlaw software. He also discussed in detail new employee positions and wages within his office.

Kevin Lalley reported on the potential for more flooding. He just ordered 25,000 sandbags at $.33 apiece and three roles of visqueen. Because the county has exhausted its resources, these supplies are coming from the state. The state will only pay for these supplies to be used for critical infrastructure, such as waste water treatment plants and well protection. To clarify, sandbags can be handed out, but they are not filled with sand.

With no further business, meeting adjourned at 10:40 a.m.

Respectfully Submitted by,
Becky Brenner – County Board Secretary

*The next scheduled meeting for the Public Safety Committee will be tentatively at 9:00 a.m. on Wednesday, April 10, 2019.*
The Lee County Board of Health met at 6:30 p.m. on Tuesday, March 12, 2019.

Board members present were Sue Shippert, Jessica Friday, Bob Olson, Dr. Patrick King, Dr. William Long, and Janice McCoy. Also present at the meeting were health department employees Cathy Ferguson-Allen, Tim Trader, Jill Larson, Melissa Feit and Angel Lillpop. Guest present was Stacie Kemp of Sinnissippi Centers, Inc.

Vice-President Dr. William Long called the meeting to order at 6:32 p.m. and welcomed new board member Janice McCoy.

The minutes for the January 8, 2019 meeting were approved.

Public/Visitor Comments:
Stacie Kemp provided an update from Sinnissippi Centers-on current and planned services, as well as some challenges they've dealt with. The Recovery Home is full with 10 men and a waiting list. They’ve applied for a grant that would provide start-up funds for a women’s recovery home.

Monthly Financial Reports:
The January & February Financial Reports and February & March Claims Registers were reviewed and approved.

Administrator’s Report:
Cathy:
• Reported that state reviews had recently been completed for WIC, Family Case Management, High-Risk Infant and Health Works programs and went very well.

• Read a letter from the sheriff thanking some of our staff for assisting the bailiffs with a medical situation involving an elderly visitor to the building.

• Informed the board she had completed and submitted an application to the CDC to be a host site for a public health associate beginning this fall. The program gets more competitive by the year, but the benefit of hosting an associate is worth the effort to try.

• Reported that a new director had been appointed to the Illinois Department of Public Health. Cathy will be attending a meeting in April as leadership from IPHA, IAPHA,
NIPHC & SIPHC meet with Dr. Ezike. There will be a call with the associations to plan for the meeting, to ensure we provide the new director all the information we want to.

- Informed the board that this would be Tim Trader’s last board meeting, as he has resigned to accept another position. This position is more difficult to fill than some others, because the requirements are so specific. Cathy commended Tim for 22+ years of service and wished him well in his new venture. The Board also thanked Tim. He stated that he was very grateful for the opportunity to have been hired right out of college and to learn so much over the years.

- Shared the following “Success Stories” 1/19
  A grandma came in requesting a flu shot for her grandchild with Down’s Syndrome. She was frustrated as she was not able to get this done at her doctors’ office due to refrigerator issues. She waited in line at the pharmacy only to find out the child had to be 18 to get it.
  Melissa said yes we would do it. She knew the child from working at the school a couple years prior. Lindsay was going to give the shot, but the client asked that Melissa give it. They sat on the floor in the MCH hallway as this was where the client felt most comfortable. Lindsay helped grandma hold the child and Melissa gave the vaccine. The grandma said they were in the process of moving to Wisconsin and that she will always come back here to get the child her shot because of how flexible we were. The client then showed them how to do some yoga afterwards!

1/19
From Lora Fassler-On 1-22-19 I received information that a grandmother was taking immediate possession of her 3 granddaughters and needed a car seat for the 18 month old, who was still in an infant carrier. Once we went to the van to install the car seat, it was discovered that the other 2 children were in car seats but one was too big for the oldest child (just a booster without a 5 point harness and she was 3 years old) and the other car seat was missing parts of the safety strap. Grandma stated that all 3 car seats had been given to her by DCFS. I was able to donate 3 car seats, due to the extras that we had from IDOT and I showed the grandma how to install each car seat and where the safety straps need to be on each child. This entire process took 1.5 hours. Note from Cathy: This was done after the department had just closed early due to the weather.

Division Reports:
Community & Personal Health-
Jill discussed the state’s Opioid Alternative Pilot Program which is working to replace some opioid prescriptions with medical cannabis. She and Infectious Disease Coordinator Amy Smith are planning a physician’s dinner soon to present information to local physicians on this program as well as our new PrEP, pre-exposure prophylaxis for HIV program.

Fiscal Services-
Angel reported to the board that our part of the county audit went well. Josh from Wipfli was here about a day and a half and had some great suggestions on streamlining some of our reports. The audit itself went great.
We are finally starting to get some of our FY19 state grants executed and money coming in (grants started July 1) and now are going to be able to start on some FY20 grants applications.

**Maternal & Child Health**
Melissa informed the board that the ROAR (Reach Out and Read) and Fluoride Varnish programs continue to go well. We hope to begin outreach to and offsite fluoride services in some daycares in the future.
We’re looking at dates to again join forces with KSB to offer onsite school physicals and immunizations this summer.
Our Farmer’s Market voucher redemption rate went up this year from 31 to 33%. Our internal goal for next year is 36%, which was this year’s state average. Melissa is working to find vendors in outlying communities which would offer additional access to our out of town clients. She’s already secured one from Paw Paw.

**Environmental Health/Emergency Preparedness**
Tim discussed the radon grant. We’re wrapping up year 1 of a 3 year grant and working on our application for year 2. We recently had a contest to try to improve our radon test kits return rate. During a specified period of time, anyone who submitted their test with the health department receiving results would be entered into a drawing for a gift card.

**New Business:**
Cathy referenced the packet of information she’d sent out last week for the board to review. This included a rationale, job description and list of revenue sources to fully support the position of a cross-divisional public health nurse. After review of the materials, the board voted unanimously to approve the position.

Tim shared proposed changes to the food code. Changes are simply to reflect that code prescribed in the Local Health Protection Grant rules will be utilized when doing food inspections; as IDPH recently adopted the FDA code. Rather than specifically referencing the FDA code, the language indicated we would follow what was prescribed in the Local Health Protection Grant rules; thereby eliminating the need to revise the code if the state code changed. The board briefly discussed and then approved the revision. Cathy will take the changes to the administrative committee of the county board and then to the full county board for adoption.

**Old Business:**
None

The meeting adjourned at 7:20 p.m.

The next meeting is scheduled for May 14, 2019 at 6:30 p.m.

Respectfully Submitted,

Cathy Ferguson-Allen, M.P.H.
Administrator
Executive Committee Meeting – March 14, 2019
Third Floor Board Conference Room, Old Lee County Courthouse – 11:00am
112 E Second St, Dixon, Illinois 61021

Meeting called to order at 11:00am by Chair John Nicholson.

Members present
John Nicholson, Jerry Leffelman, Mike Koppien, Bob Olson, Bill Palen, Judy Trackenbrod, Marilyn Shippert.

Members absent
Dave Bowers

Guests
Cathy Myers (County Clerk), Greg Gates (LOTS); Wendy Ryerson (Assessor); John Simonton (Sheriff); Denise Burrs (Visitor); Courtney Kennedy (Local Council for Geronimo Energy); Keith Bolin (Geronimo Energy), Melissa Lawrence (Treasurer’s Rep); Becky Brenner (Board Secretary);

Approval of Minutes
The February, 2019 minutes of the Committee were approved without modification.

Committee Chairs Comments
Admin Services - Resolution: Amending the Lee County Employee Handbook Policies
Resolution: Weed Control Superintendent
Executive Session: Employment Pursuant to 5ILCS 120/2 (c)(1)
Properties: LOTS: Contractual Agreement with Hughes Resources
Two petition coming from Zoning Board of Appeals
One petition coming to Zoning Board of Appeals
Public Safety: Resolution: To Participate in the Public Sector Cooperative Procurement Process
GroupCast Purchase
Finance: Resolution: one (1) Joseph E. Meyer & Associates Tax Auction
Capital Improvement Repair – Judge Lee’s Furniture
Resolution: To Participate in the Public Sector Cooperative Procurement Process
Ordinance: An ORDINANCE of The County of Lee, Illinois, authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for said County, authorizing and providing for the issue of $4,000,000 Debt Certificates, Series 2019, of said County, evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to U.S. Bank National Association.
Non-union raises for the next three years and insurance premium changes
Executive Session: Employment Pursuant to 5ILCS 120/2 (c)(1)
Executive: Resolution: Recognizing Rick Ketchum For His Time Served On The County Board
The minutes from each committee’s meeting are included in the County Board agenda packet and can be viewed on the Lee County’s website 48 hours prior to the monthly County Board meeting.

**Appointments:**
Reappointment: Zoning Board of Appeals – Bruce Forster

**Announcements:**
Night meetings will be starting next month.

**Monthly Claim Sheet**
The County’s claims, the paid in vacation and holiday/sick pay claims, and Per Diem claims were viewed and signed by the committee for approval.

**Petitions going to the Zoning Board of Appeals:**
Petition 19-P-1544, Kole and Kelsie Weavre, Ag-1 Agricultural District to Ag-1 Special Use, for a wedding barn.

**Petitions coming from the Zoning Board of Appeals:**
Petition 19-P-1543, Jerad Zellhofer of Fredenhagen Family Farms, LLC, PPN# 02-15- 23-300-007, Amboy Township, Ag-1 Agricultural District to I-1 Planned Industrial District for the use of sheet metal and welding.

Petition 19-P-1542, BSW DevCo, LLC, Ag-1 Agricultural District to Ag-1 Special Use, Repower for Big Sky Wind

**Coming to the Planning Commission:** None

**Coming to the Planning Commission:** None

**Old Business:**
None

**Motion from Judy Truckenbrod:** To approve the new proposed agenda.

**Seconded by Mike Koppien.**

**Vote:** Motion carried unanimously by voice vote.

**Raffle Report:** YWCA of the Sauk Valley

**Nothing for Executive Session.**

Meeting was adjourned at 11:55 am.

Respectfully Submitted by,
Becky Brenner – County Board Secretary

*The next scheduled meeting for the Executive Committee will be at 11:00 a.m., on Thursday, April 11, 2019.*
Monthly Report of Cathy Myers, Lee County Clerk & Recorder to the Honorable Chairman and Members of The Lee County Board. The following enumerated amounts were received by my office during the month of February 2019

TOTAL RECEIPTS ................................................................. $103,526.69

MARRIAGE LICENSE FEE ........................................................ $280.00

(VITAL RECORDS SPECIAL FUND) $302.00
(DCSF/COLDF SPECIAL FUND) $768.00

CERTIFICATIONS ............................................................... $5,650.00

MISCELLANEOUS ............................................................. $11,933.70

(RECORDING SPECIAL FUND) $1,417.50
(GIS SPECIAL FUND) $5,117.00
(RHSP SURCHARGE) $2,628.00
(DVF) $40.00
(LAREDO/TAPESTRY) $3,461.70

RECORDING ................................................................. $20,041.00

REAL ESTATE TRANSFER STAMP SALES (GROSS) ..................... $7,401.75

TRUST FUND RECEIPTS – REDEMPTIONS FROM TAX SALE .......... $58,220.24

TOTAL AMOUNT OF FEES RECEIVED ................................. $45,306.45

001-436927-001 (GENERAL FUND) $31,572.25
010-436927-001 (VITAL RECORDS) $302.00
(GIT SPECIAL FUND) $768.00
009-436927-001 (RECORDING SPECIAL FUND) $1,417.50
071-436930-038 (GIS SPECIAL FUND) $5,117.00
071-436930-038 (RHSP SURCHARGE) $2,628.00
(DVF) $40.00
001-436924-001 (LAREDO/TAPESTRY) $3,461.70

TOTAL AMOUNT OF TRUST FUNDS HELD AT THE BEGINNING OF THE MONTH ...... $59,392.88

RECEIVED DURING THE MONTH AS SHOWN ABOVE .................. $58,220.24

PAID OUT TO PURCHASER DURING THE MONTH ..................... $32,845.90

BALANCE OF TRUST FUNDS HELD AT THE END OF THE MONTH ........ $84,767.22

Respectfully Submitted,

Cathy Myers, Lee County Clerk & Recorder

by J. Madolff, Deputy
### MONTHLY REPORT

**FEBRUARY 2019**

**FEES COLLECTED AND DISBURSED TO:**

**LEE COUNTY TREASURER**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Filing Fees</td>
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<tr>
<td>10% Bond Charge - Clerk Fee</td>
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<td>Library</td>
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<td>Work Release</td>
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<td>Court System</td>
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<td>Court Document Storage</td>
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<td>Animal Control / Rabies</td>
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<td>Annual Support/Maintenance</td>
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<td>Public Defender</td>
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<td>Home Confinement</td>
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<td>Minor Room &amp; Board</td>
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<td>Guardian Ad Litem</td>
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<tr>
<td>Lee County States Attorney</td>
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<td>Lee Co SA Automation Fee</td>
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<td>Clerk Op Deduct</td>
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<td>Medical Costs</td>
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<td>Youth Diversion</td>
<td>$559.60</td>
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<tr>
<td>Drug Court Fund</td>
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<td>2nd Chance Program</td>
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<tr>
<td>E-Citation/Clerk</td>
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<tr>
<td>DV Surveillance</td>
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<tr>
<td>Probation - Drug Court Fee</td>
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<tr>
<td>Probation - Mental Health Court Fee</td>
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<tr>
<td>Probation - Pre Scrn AppI</td>
<td>$0.00</td>
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<tr>
<td>Probation Ope Fee</td>
<td>$1,208.95</td>
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<tr>
<td>Jury Demand Fee / Lee County Circuit Clerk</td>
<td>$425.00</td>
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<td>Probation - Veteran's Court</td>
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<td>Lee Co. Health Department</td>
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<td>Interest</td>
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<td>Postage Reimbursement</td>
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<td>Interstate Transfer Fee</td>
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<td><strong>TOTAL</strong></td>
<td><strong>$62,239.12</strong></td>
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**OTHERS:**

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<td>Restitution</td>
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<td>TrafficSafety School</td>
<td>$2,569.25</td>
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<tr>
<td>Anti-Crime Fund</td>
<td>$1,328.02</td>
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<td>Child Advocacy Fee - Shinning Star</td>
<td>$1,266.00</td>
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<td>School District Fee</td>
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<td>FTA Warrant Fee</td>
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<td>Emergency Response</td>
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<td>Tom Schwarnberger</td>
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<td>Contribution to L.C. Victim Impact Panel</td>
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<td>State's Attorney Appellate Prosecutor</td>
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<td><strong>TOTAL</strong></td>
<td><strong>$14,819.27</strong></td>
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## STATE TREASURER:

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<td>V.C.V.A.</td>
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<td>Penalty Assessment Surcharge</td>
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<td>DV Shelter Service</td>
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<td>Trauma</td>
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<td>Criminal Justice Information Fund</td>
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<td>Domestic Battery</td>
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<td>DV Abuser Service</td>
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<td>State Fee - Traffic</td>
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<td>T&amp;CCSF</td>
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<td>DUI Equipment</td>
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<td>Sexual Assault</td>
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<td>Spinal Cord Trust</td>
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<td>Prisoner Rv Board</td>
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<td>Lump Sum Surcharge</td>
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<td>Drug Assessment Fund</td>
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<td>State Police Svcs</td>
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<td>State Police Ops</td>
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<td>Soc of State Ops</td>
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<td>Foreclosure Prev</td>
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<td>Abandoned Res Prop</td>
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<td>PPP Graduate Fund</td>
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<td>Drug Traffic Prev</td>
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<td>Roadside Memorial</td>
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<td>CV Police Op Fund</td>
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<td>E-Citation Illinois State Police</td>
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<td>Guardian/Advocacy</td>
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<td>Sex Offender Investigation Fee</td>
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<td>Access to Justice</td>
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<td>Prescription Pill Disposal Fund</td>
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<td>George Bailey Fund</td>
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## FINES COLLECTED & DISBURSED TO:

### MUNICIPALITIES:

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<th>Municipality</th>
<th>Amount</th>
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<tr>
<td>City of Dixon</td>
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<td>Fine</td>
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<td>Dixon Anti-Crim</td>
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<td>City Attorney</td>
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<td>Drug Enforomen</td>
<td>$393.53</td>
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<td>J &amp; B Collection</td>
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<td>Bond Forfeiture</td>
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<tr>
<td>City of Amboy</td>
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<td>Fine</td>
<td>$878.71</td>
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<td>E-Citation</td>
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<td>DUI Equip</td>
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<tr>
<td>Bond Forfeiture</td>
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<tr>
<td>Police Vehicle</td>
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<td></td>
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<tr>
<td>Village of Ashton</td>
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<tr>
<td>Fine</td>
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<tr>
<td>Police Vehicle</td>
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<td>E-Citation</td>
<td>$0.00</td>
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<tr>
<td>DUI Equip</td>
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<td></td>
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<td>Village of Franklin Grove</td>
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<td>Police Vehicle</td>
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<td>E-Citation</td>
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<td></td>
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<tr>
<td>Village of Paw Paw</td>
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<tr>
<td><strong>Sub-Total</strong></td>
<td>$26,313.48</td>
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### COUNTY:

<table>
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<tr>
<th>Traffic</th>
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<tbody>
<tr>
<td>Fine</td>
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<td>Bond Forfeiture</td>
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<td>DUI Equip</td>
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<td>E-Citation</td>
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<td>Drug Enforcement</td>
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<td>County General Drug</td>
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<td>Criminal</td>
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<td>Drug Enforcement</td>
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<td>Bond Forfeiture</td>
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<td>DUI Equip</td>
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<tr>
<td>Lee County Sheriff</td>
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<td>E-Citation/Animal Control(Rabies)</td>
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<tr>
<td>Sub-Total</td>
<td>$23,539.21</td>
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</tbody>
</table>

### STATE:

| State of IL - Conservation | $5.50 |
| State of IL - Police Veh Fund Conservation | $0.00 |
| State of IL - Overweights | $0.00 |
| State of IL - Sec of State Police | $0.00 |
| State of IL - Capital Projects | $4,300.00 |
| State of IL - DASA 12 1/2 % Drug | $229.61 |
| State of IL - DNA Identification | $869.24 |
| State of IL - Drug Crime Lab | $90.00 |
| State of IL - DUI Crime Lab | $0.00 |
| State of IL - Lab Analysis | $0.00 |
| State of IL - Drug Enforcement | $0.00 |
| State of IL - DUI Equipment | $32.00 |
| State of IL - Conservation DUI Equipment | $0.00 |
| State of IL - Police Veh Fund | $250.00 |
| State of IL - Police Veh Fund (Overweight) | $0.00 |
| State of IL - E-Citation Fee (Conservation) | $0.00 |
| State of IL - E-Citation Fee (Overweight) | $0.00 |
| State of IL - E-Citation Fee (Sec of State) | $0.00 |
| State of IL - E-Citation Fee | $0.00 |
| State of IL - Sex Offender Regs | $113.40 |
| Blackhawk Area Task Force Drug Enforcement | $80.00 |
| Blackhawk Area Task Force E-citation | $0.00 |
| State of IL - Mental Health Reporting Fund | $0.00 |

| Sub-Total                | $5,969.75 |

### TOWNSHIPS:

| May Township              | $0.00 |
| Wyoming Township          | $100.00 |

| Sub-Total                | $189,427.63 |

Total Municipalities, County, State and Townships: $67,928.19

Total of all Collected Fees and Fines: $189,427.63

Signed: Denise A. McCaffrey, Circuit Clerk
RESOLUTION NO.

RESOLUTION TO AMEND THE LEE COUNTY EMPLOYEE HANDBOOK

WHEREAS, the Lee County Board adopted a complete revision of the Employee Handbook on April 17, 2018; and

WHEREAS, the Lee County Employee Handbook’s purpose is to increase awareness and understanding of employment policies and benefits offered by Lee County to all employees, and to encourage uniform administration of these policies and benefits; and

WHEREAS, the Lee County Board hereby sets forth to make the amendments to the Employee Handbook as follows:

Replace (d) of Section 7.2: Ineligible Expenses with the following language:

(d) Ineligible reimbursements or expense claims.

i. No employee or officer of the County shall be reimbursed by the County for any entertainment expense as described in Section 7.1(b) herein.

ii. No employee or officer of the County shall be reimbursed by the County for any alcohol or drug purchased during the time period of travel.

iii. Meal expenses incurred during normal working hours within 15 miles, or within jurisdiction, of the individual employee’s building or place of employment are not eligible for reimbursement or claims.

iv. Snacks are a personal expense, not reimbursable, unless provided for staff meetings or training events. Only snacks would be permissible for such events, and for a reasonable amount with preapproval by the County Administrator.

v. Gift cards or other gifts for employees or anyone else are prohibited from expense claims. This does not include employee awarded wellness program rewards, longevity bonuses, or anniversary rewards.

vi. Claims for meals purchased by a County employee on behalf of federal, state, or local public officials or employees is prohibited, including any other Lee County employees, unless prior approval is given by the Department Head.

vii. County travelers are not eligible to claim meals or other expenses for those persons who are not otherwise eligible to file a claim themselves for County reimbursement.

viii. County travelers are not eligible to keep or claim per diem allowances for anyone other than themselves.
ix. Claims for meals, food, or parties purchased by a County employee with federal, state, or local match funds will not be eligible for reimbursement or claims unless otherwise approved by the funding agency and the County Administrator.

Replace (a) of Section 2.1: **Smoke/Tobacco-Free Workplace** with the following language:

(a) **Purpose.** Lee County seeks to support the Smoke Free Illinois Act (40 ILCS 82/et seq.) and all other applicable rules and regulations that govern smoking in public places. Lee County also recognizes the life-threatening diseases linked to the use of all forms of tobacco. In the interest of the health, safety, and welfare of county employees and citizens of Lee County, smoking and the use of other tobacco products, such as oral tobacco, smokeless tobacco, electronic cigarettes, vaporizers or Juuls shall be prohibited within the interior premises of any County building including private offices, stairwells, corridors, and parking structure; within 30' of any entrances, exits, windows that open, and ventilation intakes for any Lee County building; or any vehicle owned, leased or operated wholly or partially by Lee County.

Replace (c.i) of Section 2.1: **Smoke/Tobacco-Free Workplace** with the following language:

(b) **Guidelines.**

i. “Smoke” or “smoking” means the carrying, smoking, burning, inhaling, or exhaling of any kind of lighted pipe, cigar, cigarette, hookah, weed, herbs, or any other lighted tobacco products. This also includes vaporizers and electronic cigarettes.

NOW, THEREFORE BE IT RESOLVED by the Lee County Board, to hereby adopt these amendments to the Employee Handbook for all employees, stated in the foregoing recitals be adopted and thereafter appropriately integrated into the said article and section of the Employee Handbook.

PASSED BY THE LEE COUNTY BOARD

THIS _____ DAY OF ________________, 2019.

BY: ____________________________

Lee County Board Chairman

ATTEST:

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Lee County Clerk
RESOLUTION AUTHORIZING INTER-FUND LOANS FROM THE CAPITAL PROJECT FUND, THE SOLID WASTE FUND AND THE GENERAL FUND TO THE PUBLIC SAFETY TAX FUND

WHEREAS the County Board of the County of Lee (hereinafter referred to as “Board”) has undertaken construction of a Law Enforcement Center, which costs are expected to be in excess of $17,500,000; and

WHEREAS the Board has previously issued Debt Certificates in the amount $9,645,000 to be repaid over twenty years to fund the construction of the Law Enforcement Center; and

WHEREAS the Board intends to issue additional Debt Certificates to be purchased by a Bank in the amount of $4,000,000 to be repaid over not longer than ten years to fund the construction of the Law Enforcement Center, and such borrowing shall be made pursuant to a separate approving resolution of the Board; and

WHEREAS, the Board has accumulated significant unencumbered cash in the Capital Project Fund, the Solid Waste Fund and the General Fund; and

WHEREAS the Board is anticipating future Public Safety Tax funds to repay the Debt Certificates; and

WHEREAS, the Board has reviewed the needs of the County and deems it advisable and in the best interests of the County to lend a portion of available Capital Project Fund monies, Solid Waste Fund monies and General Fund monies (all from sources other than proceeds of the Debt Certificates), to the Public Safety Tax Fund to be repaid over fifteen years.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Finance Committee of the Board is hereby authorized and directed to lend up to $1,000,000 from the Capital Project Fund; up to $750,000 from the Solid Waste Fund; and up to $1,250,000 from the General Fund to the Public Safety Tax Fund to be applied to costs associated with the construction of the Law Enforcement Center.

BE IT FURTHER RESOLVED by the County Board of the County of Lee that the Finance Committee of the County is hereby authorized and directed to repay the Capital Project Fund, the Solid Waste Fund and the General Fund over fifteen years with interest at the rate of zero percent (0%) per annum.

PASSED BY THE LEE COUNTY BOARD

THIS ______ DAY OF ________________, 2019.

BY: __________________________
   Lee County Board Chairman

ATTEST:

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Lee County Clerk
RESOLUTION NO.

Resolution to Participate in the Public Sector Cooperative Procurement Process

WHEREAS, the Lee County Board passed Ordinance No. 06-15-009 providing the legal parameters of competitive bidding under 55 ILCS5/5-1022; and

WHEREAS, the Lee County Board desires to procure goods and services from pre-qualified lowest bidders; and

WHEREAS, Lee County finds it beneficial to participate in and become members of joint and cooperative purchasing organizations and alliances for public sector procurement; and

WHEREAS, the State of Illinois Compiled Statutes, Chapter 5 General Provisions Act 220 (§ 5 ILCS 220/2) titled the Intergovernmental Cooperation Act authorizes the Chief Procurement Office-General Service’s (CPO-GS) to establish a joint and cooperative purchasing program which members of the cooperative can participate in through piggy-back; and

WHEREAS, with joint and cooperative purchasing, Illinois joins other states and government entities to combine their purchasing needs and use of procurement and subject matter experts to procure best-in-class contracts through stringent RFP processes headed by other governmental lead agencies; and

WHEREAS, 30 ILCS 525 Governmental Joint Purchasing Act recognizes the following four types of joint purchasing:

1. Contracts already procured by a federal agency; a consortium of governmental, educational, medical, research, or similar entities; or a group purchasing organization of which the CPO or State agency is a member or affiliate, commonly referred to as piggyback.
2. Statewide master contracts, which are procurements led by the State and made available by the CPO statewide.
3. Lead cooperative/consortium/multi-agency purchases, which are procurements with two or more governmental units and led by a State agency with use limited to the named participants.
4. Participant cooperative/consortium/multi-agency purchases, which are procurements with two or more governmental units led by a governmental entity other than a State agency with use limited to the named participants.

WHEREAS, the Lee County Board desires to become a member of such joint purchasing cooperatives and government purchasing alliances.

NOW, THEREFORE, BE IT RESOLVED, that the Lee County Board determines it to be in the best interest of promoting efficacy in purchasing by participating in joint purchasing cooperatives and government purchasing alliances.

PASSED BY THE LEE COUNTY BOARD
THIS ___ DAY OF_________ 2019
BY:______________________________

Attest: _______________________
Lee County Clerk
RESOLUTION NO.

BE IT RESOLVED, that the Lee County Board desires to fill the position of Weed Control Superintendent to fulfill the duties as described in Lee County Ordinance No. 05-02-005; and

BE IT RESOLVED, that the Weed Control Superintendent shall be compensated for the duties at the rate of one thousand dollars ($1,000.00) per year; and

BE IT FURTHER RESOLVED, that Mr. Terry L. Zinke, has his Commercial Applicator License for the application of weed control chemicals.

WHEREFORE, the Lee County Board hereby appoints Mr. Terry L. Zinke to the position of Lee County Weed Control Superintendent. Said appointment shall be compensated in the total amount of $1,000.00 for the period of March 1, 2019 through March 1, 2020.

PASSED BY THE LEE COUNTY BOARD

THIS _____ DAY OF ________________, 2019.

BY: ____________________________
Lee County Board Chairman

ATTEST:

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Lee County Clerk
RESOLUTION NO.__________

WHEREAS, the Board of Trustees of the Ashton Fire Protection District of Lee and Ogle Counties, Illinois, are required by 70 ILCS 705/4, to have its Trustees appointed; and

WHEREAS, the remaining Trustees of the District have sought out citizens of the District who reside in Lee County, who might have an interest in being a Trustee; and

WHEREAS, the Board of Trustees recommend the reappointment of Randall Ebert and Lori Hillison for a three year term to the positions expiring on April 30, 2019; and

After discussion, upon motion duly made, seconded and carried, the following resolution was unanimously adopted by the Board of Trustees of the Ashton Fire Protection District of Lee and Ogle Counties, Illinois:

RESOLVED, that the Ashton Fire Protection District’s Trustees of Lee and Ogle Counties, Illinois are recommending and requesting that reappointment of Randall Ebert and Lori Hillison as Trustees effective May 1, 2019 through April 30, 2022.

PASSED BY THE LEE COUNTY BOARD

THIS ____ DAY OF ______________, 2019

BY: ___________________________________________

Lee County Board Chairman

ATTEST:

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Lee County Clerk
WHEREAS, appointments to the Lee County Zoning Board of Appeals are made by the Chairman of the County Board of Lee County with the approval of the Lee County Board; and

WHEREAS, Lee County Zoning Board of Appeals member Bruce Forster, as his present term expires, has agreed to serve another five (5) years; and

THEREFORE, IT IS HEREBY RESOLVED by the County Board of Lee County, Illinois, that Bruce Forster is reappointed to serve on the Lee County Zoning Board of Appeals for a term beginning April 11, 2019 and ending April 10, 2023.

PASSED BY THE LEE COUNTY BOARD

THIS ______ DAY OF ____________, 2019.

BY: ____________________________
    Lee County Board Chairman

ATTEST:

______________________________
Lee County Clerk
RESOLUTION NO.

WHEREAS, appointments to the Lee County Zoning Board of Appeals are made by the Chairman of the County Board of Lee County with the approval of the Lee County Board; and

WHEREAS, Lee County Zoning Board of Appeals member Bruce Forster, as his present term expires, has agreed to serve another five (5) years; and

THEREFORE, IT IS HEREBY RESOLVED by the County Board of Lee County, Illinois, that Bruce Forster is reappointed to serve on the Lee County Zoning Board of Appeals for a term beginning April 11, 2019 and ending April 10, 2023.

PASSED BY THE LEE COUNTY BOARD

THIS _____ DAY OF _____________, 2019.

BY: ______________________________
    Lee County Board Chairman

ATTEST:

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Lee County Clerk